

TOWN MANAGER SEARCH COMMITTEE

December 5, 2019
Minutes

Present: Arne Jonynas; Heather Chase; Jeff Holden; Julie Hance; Robert Nied; Kathy Pellett;

Visitors: None.

The meeting was called to order at 2:00 p.m.

1. Approve Minutes:

A motion was made by Kathy Pellett to approve the minutes from the November 21, 2019 meeting. Seconded by Jeff Holden. The motion passed.

2. Continued Discussion regarding Town Manager Search:

It was discussed that the Selectboard approved the modifications to the Job Descriptions for both Town Manager and Assistant Town Manager.

The committee discussed their overall philosophy in reviewing the applications once they are received. It was agreed to not settle on an individual just to meet a March deadline. It is more important to wait and find the candidate that is a good fit for the town.

Robert Neid presented a draft of a rubric to be used when scoring the candidates. This will help in separating the applications into the yes, no and maybe groups. The committee agreed with the rubric. Robert will get it to Julie prior to the next meeting so that copies can be made.

3. Adjourn:

The next meeting of the committee is December 19, 2019 at 2:00 p.m.

A motion was made by Jeff Holden to adjourn. Seconded by Kathy Pellett. The motion passed.