

TOWN OF CHESTER  
SELECT BOARD  
March 3, 2021  
Meeting Minutes

PRESENT: Arne Jonynas; Lee Gustafson; Heather Chase; Leigh Dakin; Jeff Holden; Julie Hance; Amie O'Brien

VISITORS: SAPATV; Lillian Willis; Larry Semones; Shawn Cunningham; Cathy Hasbrouck; Karen Ericson; Steve Mancusso

***Meeting was held via Zoom.***

1. BOARD REORGANIZATION

Lee Gustafson nominated Arne Jonynas as Chair. Seconded by Jeff Holden. The nomination was approved.

Leigh Dakin nominated Heather Chase as Vice Chair. Seconded by Jeff Holden. The nomination was approved.

Jeff Holden nominated Lee Gustafson as Secretary. Seconded by Leigh Dakin. The nomination was approved.

2. APPROVE MINUTES FROM THE FEBRUARY 17, 2021 SELECT BOARD MEETING

A motion was made by Lee Gustafson to approve the Minutes of the February 17, 2021 Select Board meeting as written. Seconded by Heather Chase. The motion passed.

Under Old Business, the date for the walk through at the Public Services site was February 18, not 148. Jeff Holden would like reference to the Statue discussed on the bottom of the second page inserted where he made mention of it, which is 24 V.S.A. § 4302. Lee Gustafson said on the same page Brandy's last name is Saxton.

3. CITIZEN COMMENTS/ANSWERS FROM PREVIOUS MEETING

No citizens comment.

4. OLD BUSINESS

Public Safety Building: The contingency is holding at \$70,000 out of the original \$88,500. There will be a site visit March 5, 2021 at 11 a.m. with the project manager and architect. Walk throughs will happen on a weekly basis going forward

Gravel Project: Jim Goss contacted Act 250 regarding the permit, and he is hoping it will be approved very soon.

Town Hall Renovations: The sound panels have been installed with a few needing to be replaced. Trim will be added to the edges of the panels giving it a cleaner look. The Historical Society donated the items that have been hung on the walls, which have been hung by Wright Construction. Ron Patch will select a few more pieces to add to fill the gaps in a few spots.

#### 5. YOSEMITE FIRE HOUSE UPDATE & PROPOSAL FOR NEXT STEPS

Lillian Willis and Julie Hance have been working together on the next steps for the Yosemite Fire House renovation. They explained final drawings are needed to move forward with the process. Jeff Metcalf from Keefe and Wesner Architects estimated the cost of the final drawings to be \$15,000, which will come from the budgeted \$20,000 in Revitalization. The final drawings will include plans for the interior and exterior of the building. The plan for the interior work will be minimal with only a few changes. The final plan is also needed for the land gift of the spot for the parking lot. Also, the Historical Preservation Grant Julie Hance applies for requires drawings from specialists. The final plan will need to be approved by the Fire Marshall. The Select Board agreed to move forward with the project and spend \$15,000 for the final drawings.

#### 6. LIQUOR LICENSE APPROVALS

The Select Board signed the First Class Liquor Licenses for the Heritage Deli & Bakery, MacLaomainn's, LLC, and the American Legion Post #67. Jeff Holden did not sign the American Legion Post #67 license.

The Select Board signed the Second Class Liquor Licenses for Jiffy Mart and Sandri.

The Select Board signed the Third Class Liquor Licenses for the American Legion Post #67 and MacLaomainn's, LLC. Jeff Holden did not sign the American Legion Post #67 license.

The Select Board signed the Outside Consumption Permits for the American Legion Post #67, MacLaomainn's, LLC, and the Heritage Deli & Bakery. Jeff Holden did not sign the American Legion Post #67 permit.

#### 7. ENTERTAINMENT PERMIT

The Select Board signed the Entertainment Permits for the American Legion Post #67, and MacLaomainn's, LLC. Jeff Holden did not sign the permit for the American Legion Post #67.

8. NEW BUSINESS/NEXT AGENDA

The annual appointments to the DRB and Planning Commission, paper of record, People's Bank update, and Palmer Bridge discussion will be on the next Agenda. The engineers for the bridge are working on ideas to combine the bridges into one. The Town Manager review will be added to the next Agenda as well.

9. EXECUTIVE SESSION: INTERVIEW FOR PLANNING COMMISSION & DRB POSITIONS

A motion was made by Leigh Dakin to enter Executive Session for the purpose of interviewing candidates for the Planning Commission and Development Review Board. Seconded by Heather Chase. The Select Board entered Executive Session at 6:41 p.m. Cathy Hasbrouck, Gary Coger, Steve Mancuso, and Larry Semones were invited in.

7:00 Cathy Hasbrouck  
7:20 Gary Coger  
7:40 Steve Mancuso  
8:00 Larry Semones

A motion was made by Heather Chase to exit Executive Session. Seconded by Leigh Dakin. The Select Board exited Executive Session at 8:00 p.m.

There was no action taken.

10. EXECUTIVE SESSION: TOWN MANAGER REVIEW

A motion was made by Heather Chase to enter Executive Session for the purpose of a Town Manager Review. Seconded by Leigh Dakin. The Select Board entered Executive Session at 8:00 p.m.

A motion was made by Jeff Holden to exit Executive Session. Seconded by Heather Chase. The Select Board exited Executive Session at 8:20 p.m.

There was no action taken.

11. ADJOURN

A motion was made by Jeff Holden to adjourn. Seconded by Lee Gustafson. The meeting adjourned at 8:22 p.m.