

**Whiting Library Minutes**  
**Special Meeting**  
October 4, 2022, at 6pm  
Whiting Library and Zoom

**In Attendance:** Trustees Donna McNeill-Hudkins, Matthew Gorsky, Lora Cokolat, John Garison, Jesse Bailey, and Sam Comstock. Bill Dakin had previously communicated a scheduling conflict. No member of the public joined.

**Call To Order:** Donna called the meeting to order at 6:04 pm.

**Additions To The Agenda:** Personnel issues (discussed immediately). Donna announced Will Wilcox, Assistant Librarian, had an accident which left him unable to continue duties at the library, and he resigned on September 29. It was noted he was hired to this position in 2011, and has become an integral part of the functioning and character of the library. A position announcement will be developed and posted. Ancillary discussion involved ensuring Carrie, the Youth Services Librarian, was given latitude with Library hours in order to have breaks, run to the Post Office, etc. Donna to discuss with Carrie.

**Public Comments:** No public in attendance.

**Motion to enter Executive Session,** as per 1 V.S.A. § 313, 3, to discuss contract offer for Director position. Motion by Matt, seconded by John; unanimous approval.

**Motion to exit Executive Session,** at 7:26 by Matt, seconded by John; unanimous approval.

**A motion to make an offer of employment to the top Director candidate** with terms as discussed in executive session, made by Matt, seconded by Lora. Unanimous approval.

Lora requested reviewing Library policy with respect to online presence, and it was agreed to add it next in the queue for November, following the planned review of the Collection and Development policy in October.

**A motion to adjourn** made at 7:31pm. Motion by Matt, second by Donna.

Submitted by Sam Comstock, October 10, 2022.