

Police Advisory Committee, Meeting, May 16, 2023

Attendance:

Board Members: Wendi Germain, Roy Spaulding, Vincent Bukholtz, Frank Kelley, Samantha Snedorf - Bailey

Non Board Members:

Lee Gustafson, Adam Woodall, Tom Williams

Approval of minutes:

Motion to accept Roy, Second Sam, Unanimously approved.

Roberts Rules for Order for small Boards:

Quickly reviewed by the Chair.

Wendi made a motion to hold Police Advisory Committee meetings from 6:30 to 8 but meetings can be extended if needed. Sam seconded. Unanimously approved

Citizens comments:

- Lee would like to receive a copy of the agenda and minutes: algustafson@vermontel.net
- Lee, Is there a way we as a community can assist EMS in helping to address calls that are not related to EMS rather community members needing additional help.
- Should a form be developed for community input? **Chair has offered to create a form.** Digital form can be housed on the website. A spot for community members to sign up for meeting related information can be added to the website. Should the form be anonymous? **Can two people work on a form together without violating open meeting law?**

Purpose & Goals statement:

- What is our title? Citizens Advisory Committee for the Chester Police Department. Motion made by Vince, Seconded by Sam. Motion carries.
- Purpose and goals will come from the document on the town's website that defines our goals.

Committees:

- Policy Review - Roy
 - Roy will check in with the chief on policy review. Chief will prioritize the 16 policies that need to be addressed.
- Interview/Personnel - creation of job descriptions and hiring - Vince
- Data Analysis - Sam
 - What level of access to information would Sam have in order to do data analysis? Types of Calls, area of town?
- Communication - PR -Mission, Vision & Motto, Website, increasing public awareness, transparency, communication - Sam
- Community policing/watch - supporting neighbors - Discussion of HIPPA - Wendi

- Is there an internship type of protocol that could allow a volunteer to help within the department.

Chief met with HCRS, Christine & Kate to discuss the creation of an Memorandum of Understanding. There is the possibility of having a Social Worker who could help Chester, Weathersfield and Ludlow. HCRS staff is willing to come talk with the advisory committee.

Does 211 work like 911 where it can be used if there is no cell reception?? Can we possibly get Caramina here at one of our meetings. Future agenda item.

At The August meeting we will have a 15 minute work session to develop and hone a vision and motto for the PD. Then put the ideas we come up with out to the community via survey for input.

Can we have a google document that we all contribute to without breaching public meeting law? Chair will check with Julie.

Wendi set up a google doc account for the committee.

Add police and town manager comments to the agenda, under community member comments. Add Citizens comments to the end so people can comment on what they heard during the meeting. (no discussion, add a time limit)

Next meeting June 20th 6:30 Town Office.

Roy motion to adjourn, second Sam 8:04PM

Respectfully Submitted,
Wendi Germain
Police Advisory Board, Secretary