

TOWN OF CHESTER
BOARD OF SELECTMEN

March 6, 2019
Minutes

PRESENT: Arne Jonynas; Heather Chase; Ben Whalen; Lee Gustafson; Lee Dakin;
David Pisha

VISITORS: Julie Hance, Shawn Cunningham; Frank Bidwell; Deborah Aldrich; Amie
O'Brien; Jeff Holden

The meeting was called to order at 6:30 p.m. by David Pisha. There were no additions
or deletions to the agenda.

1. ORGANIZATON:

David Pisha asked for nominations for Chair. Heather Chase nominated Arne Jonynas.
Seconded by Lee Gustafson. The motion passed.

Arne Jonynas asked for nominations for Vice Chair. Lee Gustafson nominated Heather
Chase as Vice Chair. Seconded by Leigh Dakin. The motion passed.

Arne Jonynas asked for nominations for Clerk. Lee Gustafson nominated Ben Whalen as
Clerk. Seconded by Heather Chase. The motion passed.

The Board set the meeting date for the first and third Wednesday at 6:30 p.m.

2. APPROVE MINUTES:

The minutes from February 13, 2019 were tabled until the first meeting in April.

A motion was made by Heather Chase to approve the minutes of the February 20, 2019
Selectboard meeting as amended. Seconded by Lee Gustafson. The motion passed.

Leigh Dakin noted that Connor Miles last name should be capitalized.

3. CITIZEN'S COMMENTS:

There were no citizen's comments.

4. OLD BUSINESS:

Economic Development: David Pisha stated that he had a meeting with Carol Lighthall
from the Chamber discussing the transportation and marketing committees. She is

concerned about upgrading the marketing for the Chamber. David Pisha stated they will continue talking about merging these efforts going forward.

EMS Building: David Pisha stated that Jim Carroll is working with Russell Construction on finalizing the Contract.

David Pisha stated that he has spoken to Ron Patch about the request from the Boy Scouts. Ron Patch indicated that once the weather warms up he will work with them to do their research.

David Pisha stated that the movie is moving forward. There are some changes that are taking place but are being worked out.

Heather Chase stated that she wants to make sure that the policies are reviewed this year. Julie Hance stated that she is working on a master list of all policies. She will have this for their next meeting.

Lee Gustafson asked Julie Hance to make a list of the official town committees.

Arne Jonynas asked David Pisha to make sure that he sends the letter to the State regarding their concerns about the speed limit by the High School.

David Pisha provided an update on the cell tower. Ben Whalen questioned the state of Verizon. David Pisha will find out the status of Verizon. Arne Jonynas asked David Pisha to contact VELCO about taking down the old tower.

David Pisha stated that there is a legislative breakfast in Springfield at the Holiday Inn on Monday.

5. AMERICAN LEGION REQUEST:

Jeff Holden was present representing Post 67. He stated that the parade scheduled for July is canceled because of permitting issues. The fireworks will be Friday, July 5 and there will be a field day event on Saturday. Jeff Holden stated that the Legion is trying to hold more family-based events to draw in the younger generation as members. Jeff Holden stated that the 100th year anniversary will have many events such as a car show in the field. Ben Whalen suggested a Touch-a-truck event of some form including military equipment.

6. TOWN CLERK TRAINING REQUEST:

Amie O'Brien, Assistant Town Clerk, was present to seek permission for her to attend the Town Clerk Institute. She stated that the cost is \$925.00 each year. She has applied for a scholarship in the amount of \$850.00 per year for the three years.

Amie O'Brien stated that she needs to have a letter signed stating that the Board has not budgeted the training for this year.

Ben Whalen stated that he wants to make sure that Amie O'Brien is compensated for her time involved in the training, in accordance with the policy.

A motion was made by Ben Whalen to authorize the Chair to sign the letter needed for the Assistant Town Clerk training. Seconded by Heather Chase. The motion passed.

7. ANNUAL APPOINTMENTS:

Arne Jonynas read the list of appointments needed for this year. It was agreed to remove Jack Cable from the Fence View position at this time. Leigh Dakin stated that she believes that Jack Cable has moved from town.

A motion was made by Lee Gustafson. Seconded by Heather Chase. The motion passed.

Frank Bidwell tentatively volunteered for the position on the Connecticut River Authority.

Frank Bidwell asked if these positions have job descriptions and if they ever produce reports.

8. CERTIFICATE OF NO APPEAL:

A motion was made by Ben Whalen to approve signing the Certificate of No Appeal. Seconded by Leigh Dakin. The motion passed.

9. TAX MAP MAINTENANCE PROPOSAL:

A motion was made by Heather Chase to approve signing the Tax Map Maintenance Proposal. Seconded by Lee Gustafson. The motion passed.

10. CERTIFICATE OF HIGHWAY MILEAGE:

A motion was made by Ben Whalen to approve signing the Certificate of Highway Mileage year ending February 2019. Seconded by Lee Gustafson. The motion passed.

11. BUSINESSCARD RESOLUTION FORM:

A motion was made by Lee Gustafson to authorize Ben Whalen, Board Clerk, to sign the Business Card Resolution. Seconded by Leigh Dakin. The motion passed.

12. NEW BUSINESS/NEXT AGENDA:

The policies will be on the upcoming agendas.

Arne Jonynas stated that April 3 will be the public hearing for the Town Plan.

Lee Gustafson requested that the financials be on the agenda for the 2nd meeting in April. He further stated that he would prefer to review this monthly. The Board agreed to review the P&L monthly but formally review as a Board quarterly.

Lee Gustafson stated that there should be a discussion about the formation of a Town Energy Committee.

Ben Whalen asked for the wasps to be sprayed. Julie Hance stated that they will be this spring. She also stated that they will be removed when the Town Hall work begins.

13. EXECUTIVE SESSION:

A motion was made by Lee Gustafson to enter Executive Session at 7:30 p.m. for the purpose of interviewing candidates for the Planning Commission. Seconded by Heather Chase. The motion passed. Claudio Veliz, Peter Hudkins and Robert Greenfield were invited in.

A motion was made by Leigh Dakin to exit Executive Session at 9:04 p.m. Seconded by Lee Gustafson. The motion passed.

14. APPOINTMENT TO THE PLANNING COMMISSION:

The appointment of the Planning Commission member was moved to the next agenda.

15. ADJOURN:

A motion was made by Ben Whalen to adjourn. Seconded by Lee Gustafson. The motion passed. The meeting adjourned at 9:05 p.m.

Julie Hance
Secretary of the Select Board

Ben Whalen
Clerk of the Selectboard