

**TOWN OF CHESTER
PLANNING COMMISSION
October 16, 2017
Draft Minutes**

Commission Members Present: Naomi Johnson, Tim Roper, Barre Pinske, Claudio Veliz.

Staff Present: Cathy Hasbrouck, Recording Secretary, Michael Normyle Zoning Administrator

Visitors Present: Frank Bidwell, Terry Christenson

Agenda Item 1, Review minutes from October 2, 2017 meeting

Claudio Veliz moved to accept the minutes from the October 2, 2017 meeting. Barre Pinske seconded the motion. Barre Pinske spoke about a passage on page 4, but ultimately did not ask for changes. A vote was taken and the minutes were accepted.

Agenda Item 2, Citizen Comments

No citizens had comments.

Agenda Item 3, Set a date for the next meeting.

After some discussion, the next meeting was set for Monday November 6, 2017 at 7:00 PM. Frank Bidwell asked if documents discussed at the meeting could be available before the meeting. It was agreed that Recording Secretary Cathy Hasbrouck will put a spare copy of the packet in a prominent place in the Zoning Office so that citizens could look at them or request a copy. Michael Normyle asked if the Commission planned to meet November 20th as well. Naomi Johnson said that was the intent at the moment.

Tim Roper moved to end the public portion of the meeting and go into executive session to interview candidates for the position of Zoning Administrator. Claudio Veliz seconded the motion. Frank Bidwell asked if there would be another public portion of the meeting after the interviews were conducted. Claudio Veliz said that is occasionally the case, that a commission will have a brief executive session and then return to a public meeting, but that would not happen that night.

At the end of the executive session Claudio Veliz moved to adjourn the meeting. Tim Roper seconded the motion. A vote was taken and the meeting was adjourned.