

**TOWN OF CHESTER**

**APPLICATION TO CONDUCT A CHARITABLE SOLICITATION ON TOWN HIGHWAY**

Name of Nonprofit Organization \_\_\_\_\_

Applicant Name \_\_\_\_\_ Telephone \_\_\_\_\_  
(official/officer)

Address \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_

I/We request permission to conduct a solicitation on \_\_\_\_\_, Town Highway No. \_\_\_\_\_,  
between \_\_\_\_\_ and \_\_\_\_\_, (indicate nearest cross streets and/or landmarks).

Date of Solicitation: \_\_\_\_\_ Time: \_\_\_\_\_

Attached is a certificate of insurance verifying that the organization possesses Worker's Compensation Insurance, if required by Statute; Automobile Liability insurance with limits not less than \$300,000 Combined Single Limit and Commercial General Liability insurance coverage with limits not less than \$300,000 per occurrence naming the Town of Chester as an additional insured.

I/We agree to comply with any and all participant and traffic sign requirements attached to the permit.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Chester Police Department Recommendation

Approve \_\_\_\_ Approve with conditions \_\_\_\_ Deny \_\_\_\_ Conditions: \_\_\_\_\_

\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
Date

Board of Selectmen

Approve \_\_\_\_\_

Deny \_\_\_\_\_

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

CONDITIONS

1. No solicitation will be conducted during night-time hours, or during rain or snow storms.
2. No one under the age of 16 years of age will be allowed to participate in the solicitation
3. The sponsor agrees in writing to comply with any and all attached participant and traffic safety requirements. A typical layout with required signs is attached. Applicant must provide required signage.
4. Completed permit application must be submitted in a timely manner for consideration by the Board of Selectmen.
5. A Chester Police Department officer must approve the set-up prior to the solicitation.
6. Required use of traffic cones or barrels to channel traffic.
7. No traffic control devices shall be set to require travelers to stop and no verbal or written implication shall be given that failure to stop is illegal.
8. All participants must wear reflective vests.
9. The name of the organization in question shall be on a banner or sign.
10. No sales are to be made during the solicitation.
11. The solicitation shall not take place within 750 feet of an intersection.
12. Violation of any of the above will result in immediate cancellation of permit.