Whiting Library, Chester, Vermont

Regular Meeting of Board of Trustees

Meeting Notes – August 19, 2025

In attendance at the Whiting Library Community Room: Gail Zachariah, Chris Burks, Matt Gorsky, Jessie Krust, Donna McNeill-Hudkins, Lyn Smith. Attending via Zoom: Lora Cokolat,

Public Attendance: None

Matt called meeting to order at 6:37 PM

Additions to the Agenda: WiFi, will be added to New Business

Approve Minutes from July 17th Meeting – motion to approve, seconded, no discussion, approved.

Treasurers Report – Lora presented Treasurer's report through July 31, 2025. There was some discussion on how we reflect Grant money in our budget. There are items that look like we've over spent on in the budget, however, these items have been paid with grant money. Maybe look at how the Town of Chester shows their grant income.

Revenue Highlights:

- Book Sales: $2,202 (goal is $7,000), we expect to meet that with Sept. Book sale on the lawn.
- Non Resident Fee: $498 (goal is $3,200)
- Fundraising: $10,006 (goal is $9,486)
- Donations: $1,197 (goal is $6,750)
- Grants: $28,889 (goal is $3,171)

Donations, we are at $1,197, and then grants is at $28,889.

Funds distributed from the Trust YTD - $3,645.88

Director & Youth Librarian Reports -

Upcoming seminars that the Board Members can attend from VT Dept. of Libraries. Trustee Training. Virtual on Sept. 3rd and one on Practical Policy Management. We could all view this, and call it a Board Retreat. The board has never had a retreat before. It could be recorded and looked at later.

Director's & Youth SErvices reports accepted.

Fundraising - Good news is that we're seeing a higher rate of return. We have more donors, but they are donating less money. We have to think about the Winter fundraising and start a time-line.

Is there anyone interested in joining the Fundraising Committee – currently it's Jessie and Donna. Lyn Smith volunteered to be on the Committee as well. Jessie will put together pricing information as to whether or not we do a big mailing to all, or targeted. We'd have to look at the printing costs.

Book Sale. Maybe hand out bookmarks? We'd have to price out costs to produce. We will again have a QR code that mostly worked last year. Donna will send out sign up sheet to work the sale and set up. We are looking for boxes (low boxes, like berry "flats").

Old Business – Bill Dakin replacement. Lora contacted Penny Benelli, she said she'd be interested. Donna will submit a letter to Julie for the Town to present to the Selectboard – next meeting is Sept. 3.

New Business – Wifi. Gail got a big invoice from the person working on maintaining our copiers because the wifi connections have not been working. He submitted a proposal for us at $99./month for 5 years. HE would also monitor us, and make sure everything is always up to date. Updates would be included. Chris said that this would be a good deal. Motion to accept this contract, seconded and approved.

Library should also review their Internet Policy.

Public Comments - None

Motion made to adjourn meeting. Seconded and approved.

Adjourn meeting at 7:20 PM