

# TOWN MANAGER SEARCH COMMITTEE

January 6, 2020  
Minutes

Present: Arne Jonynas; Heather Chase; Jeff Holden; Richard Jewett; Julie Hance; Robert Nied; Kathy Pellett

Visitors: None.

The meeting was called to order at 2:00 p.m.

1. Approve Minutes:

A motion was made by Kathy Pellett to approve the minutes from the December 19, 2019 meeting. Seconded by Jeff Holden. The motion passed.

2. Executive Session; Review Applications:

A motion was made by Jeff Holden to enter Executive Session for the purpose of reviewing applications for the Town Manager position. Seconded by Robert Neid. The motion passed.

A motion was made by Kathy Pellett to exit Executive Session. Seconded by Jeff Holden. The motion passed.

3. Review Round 1 Interview Questions:

The Committee reviewed the suggested round 1 interview questions suggested by VLCT. The committee discussed the parameters of asking more personal style questions such as: How will they be involved in the community outside of work? How do they like to spend their spare time? It was agreed that Julie Hance will talk with VLCT and find out the limitations.

4. Set Date for Next Meeting:

The next meeting will be the night of interviews which will be determined by VLCT.

The committee agreed to schedule a meeting for January 30 as a follow up in case it is needed.

5. Adjourn:

A motion was made by Jeff Holden to adjourn. Seconded by Richard Jewett. The motion passed.