#### TOWN OF CHESTER

# DEVELOPMENT REVIEW BOARD

#### **DRAFT MINUTES**

August 13, 2018

**BOARD MEMBERS PRESENT:** Carla Westine, Gary Coger, Harry Goodell and Phil Perlah.

**STAFF PRESENT:** Cathy Hasbrouck, Recording Secretary.

**OTHERS PRESENT:** No one.

#### Call to Order

The meeting was called to order at 6:00 PM by Chair Carla Westine. She read the meeting's agenda. Everyone joined in reciting the Pledge of Allegiance.

## Agenda Item 1 Review draft minutes from July 23, 2018 meeting

No changes were proposed to the minutes. Harry Goodell moved to accept the minutes as written. Gary Coger seconded the motion. A vote was taken and the motion passed.

## **Agenda Item 2 Citizen Comments**

There being no citizens present no comments were made.

## **Agenda Item 3 Confirm next meeting dates**

Recording Secretary Cathy Hasbrouck said two hearings were scheduled for August 27, 2017. Phil Perlah confirmed that he will be away on September 10<sup>th</sup> and Harry Goodell said he would be away both September 10<sup>th</sup> and September 24<sup>th</sup>. Carla Westine said the Selectboard may have appointed two alternates for the Development Review Board at their last meeting. No one had been informed of any appointments yet. The alternates would be needed to fill in for missing members on September 10<sup>th</sup> and possibly September 24<sup>th</sup>. She asked Cathy Hasbrouck to verify that alternates would be available for those meetings and let her know as soon as possible. Cathy Hasbrouck agreed to do so.

## Agenda Item 4 Deliberative session to review previous matters

The Board went into Deliberative session at 6:05 and returned at 6:20. Harry Goodell moved to adjourn the meeting. Phil Perlah seconded the motion. A vote was taken and the motion passed. The meeting was adjourned.