

WHITING LIBRARY BOARD OF TRUSTEES SPECIAL MEETING

Minutes — November 25, 2020

Trustees:

Robert Nied, Chair - Present
David Lord, Vice Chair - Absent
Ed Grossman, Treasurer - Present
Lyza Gardner, Secretary - Present
Colleen Garvey - Present
Cathy Hasbrouck - Present
Vanessa Heybyrne - Present

Others Present:

Deirdre Doran, Library Director

CALL MEETING TO ORDER

Chair Robert Neid called the meeting to order at 6:34 on the Zoom platform.

REVIEW AND APPROVAL OF PROPOSED 2021 BUDGET

Treasurer Ed Grossman reminded the Trustees that, in 2020, the Town and the Library both provided \$1500 (for a total of \$3000) in funding to help defray the cost of medical insurance for the two professional librarians. This expense was not in the 2020 budget.

The proposed 2021 budget represents a 4% increase (\$6420) over 2020. The increase will allow the Library to continue to defray medical insurance costs for the Library Director and Youth Services Librarian. Half of the needed cost of this will come from the proposed budget, and half will come from the Library's Preservation Fund. Ed Grossman said that "if this continued for several years...[we could] build up enough equity to sponsor health benefits on our own, but right now this shows good faith towards our professional librarians."

Ed Grossman pointed out that payroll in the 2021 proposed budget is down a little bit, because the Library Director salary is lower. All of the other line items remain the same.

Ed Grossman explained that the Town of Andover paid \$2500 in 2020 instead of the requested \$2600—the Andover Select Board did not approve the \$100 increase, and there was some confusion over the budget process. Select Board members in Andover were curious about how

many of their residents patronize the Library (170 Andover residents have library cards, or about 36% of the population).

Robert Nied summarized that the Trustees will propose a 4% budget increase to offset the cost of health insurance coverage, and make an outreach effort to Andover.

A motion was made to approve the budget as presented (Cathy/Colleen). Approved by all present.

NEW BUSINESS

Pursuant to a grant with a tight deadline, Robert Nied asked the Trustees for permission to write a letter of support for the Library.

A motion was made to write a letter of support on behalf of the board (Ed/Cathy). Robert abstains; all others approve. Motion passes.

PUBLIC COMMENT

N/A

ADJOURN

There being no further business, a motion to adjourn was made (Colleen/Lyza) and unanimously approved. The Board was adjourned at 6:59PM.

Respectfully Submitted,

Lyza Gardner, Secretary