Whiting Library Trustees Meeting Minutes
Chester, VT

9/15/26 - 6:30 pm

1. Trustees Attending: Penny Benelli(zoom), Donna McNeill-Hudkins, Polly Montgomery, Lyn Smith, Matt Gorsky
   Also Attending: Director, Kale Burr and Youth Services Librarian, Carrie King
   Trustees Absent: Linda Diak

2. Matt Gorsky, chairman, called the meeting to order.

3. No one had any additions to the agenda.

4. Motion made by Polly Montgomery to approve minutes of the last meeting, August 18, 2026. Donna McNeill-Hudkins seconded the motion. Motion carried.

5. Donna McNeill-Hudkins, treasurer, gave her report. See attached.

6. During the treasurer's report Donna informed us that still no money has been received from the town of Andover. Donna also explained we will no longer be using Kindful. We will be switching to Little Green Light to track donations and fundraising.

7. Director, Kale Burr, gave her report on programs and services. She told us that September and October will be full of events. Kale said she is still waiting to hear about the HUD grant. Kale will be away for professional development 9/16 through 9/19.

8. Youth Services Librarian, Carrie King, gave her report. Carrie informed us that the summer programs had very high attendance rates.

9. The fundraising committee continues to receive donations from the last fundraising appeal. Thank you cards are going out.

10. Old business: employee policy rewording completed. There was a motion made to accept the policy with corrections (paid time and holiday). Motion made by Donna McNeill-Hudkins, seconded by Lyn Smith and the motion carried.

11. New Business: Coverage needed for art installation. Coverage provided by Donna McNeill-Hudkins and Lyn Smith. The library needs to purchase a new ladder for safety reasons. Book sale hours will be 9-4:30. We have volunteers to help with the book sale. Need an agreement with the town of Chester about the letter of understanding.

12. No public in attendance or on Zoom. No public comment.

13. Donna McNeill-Hudkins made a motion for adjournment at 8:13 pm and it was seconded by Polly Montgomery. The next meeting is October 20, 2026 at 6:30 pm. Submitted by Lyn Smith.