

Citizen Advisory Committee Meeting Minutes
July 9, 2024, 6:00 p.m.

1. Organization

- **Review Agenda**
- **Other Organizational Items**

Meeting called to order at 6:02 p.m.

- **Approve May 14th, 2024 Minutes**
 - Minutes approved unanimously.
 - Motion by Vince, seconded by Wendi.

2. Citizen's Comments (10 minutes)

- Noted: Nice picture of the lemonade stand.

3. Chester Police Department Comments/Input (25 minutes)

- **General Update**
 - Things are going well.
 - Used Catalyst to issue a flood warning; 200 people have signed up.
 - Sign-ups available on the town website and Facebook; fliers included with tax bills.
 - Catalyst includes check-ins for those with special needs (elderly, oxygen needs, medical needs) during emergencies.
- **New Ordinance**
 - Working on a no-loitering ordinance, which the town currently lacks.
- **National Night Out**
 - Scheduled for August 6th, 5-8 p.m.
 - Vendors are welcome to sell items; the Black River Band will perform.
 - Vendors can contact the PD to participate.
- **Staffing Updates**
 - Officer Rheaume is the new acting Sergeant.
 - A new part-time staff member will join to assist Tom.
- **CERT Equipment and Training**
 - More items are being purchased; still waiting for training.
- **Public Safety Team**
 - Continued movement towards cross-training fire, police, and EMT personnel.
- **Carport Construction**
 - Construction at the PD begins tomorrow.

4. Sub-Committee Updates

- **a. Communication (5 minutes)**
 - Possible community book reading of "Gather."
 - Frank will coordinate with the library and Turning Point.
- **b. Personnel (3 minutes)**
 - Information provided above.
- **c. Data Analysis (3 minutes)**
 - Nothing to report.
- **d. Community Awareness (10 minutes)**
 - Wendi will reach out to attendees from last month's meeting to set up another meeting in place of the September meeting.
 - Roundtable discussion on neighborhood watch to gather ideas on its structure.
 - Press releases will be prepared and distributed prior to the August "National Night Out" meeting.
 - Frank will look into getting a banner for the advisory committee's events.
 - September meeting will be a special meeting for Chester's Neighborhood Associations.
 - Wendi was authorized to organize the Neighborhood Associations meeting, press releases, volunteer recruitment, printed materials, and agenda development.
- **e. Policy Review (3 minutes)**
 - Vince has completed the suggested readings and is prepared to discuss various scenarios with community members.

5. Other Items (20 minutes)

- It was agreed that the current committee structures, established when the Advisory Committee was created, may need updating to better reflect current efforts.

6. Next Agenda

- Warn the meeting as Police Night Out.
- September meeting focused on Neighborhood Watch.

7. Adjournment

- Meeting adjourned at 7:06 p.m.
- Motion by Vince, seconded by Wendi. All in favor.