

Board of Civil Authority Meeting
January 29, 2019
6:30pm

Members Present: Deborah Aldrich, Lee Gustafson, Susan Kibbe, Heather Chase, Arne Jonynas, Cheryl Leclair, Russell Monier, Ken Barrett, Amie O'Brien

Public Present: Fred Greenwell, Fred Greenwell's guest would not present name

Chairman Barrett called the meeting to order at 6:30pm. The Pledge of Allegiance was cited. Chairman Barrett welcomed new member to the board as of the November Election, Russell Monier.

Chairman Barrett made a motion for the board to review and adopt the Board of Civil Authority's Election Day Policies and Procedures and the board's Property Tax Assessment Appeal Hearings Rules of Procedure without any changes and asked if there were any questions. Lee Gustafson moved the motion and Heather Chase seconded. Arne Jonynas asked a question about the Election Day Procedures. He asked about the places to stand for people doing a write in campaign. Deborah Aldrich clarified that they must stand outside in the fenced in area designated for that purpose. Election Day Policies and Procedures were adopted unanimously by the board. No comments or questions on the Property Tax Assessment Appeal Hearings Rules of Procedure. The Property Tax Assessment Appeal Hearings Rules of Procedure were adopted unanimously by the board. Heather Chase made a motion to accept and Lee Gustafson seconded. The boards policies and procedures were adopted as printed.

Chairman Barrett stated that this was his 10th and final term as Chairman. A new Chair and Vice Chair are to be elected. Chairman Barrett asked for nominations. Deborah Aldrich nominated Heather Chase as the new Chair which was seconded by Arne Jonynas with no opposition. Chairman Barrett then asked for a nomination for Vice Chair. Arne Jonynas nominated Russell Monier which was seconded by Lee Gustafson without any opposition. Russell asked what the position entailed. Deborah Aldrich told him that there are trainings from VLCT available, and she would let him know when one approaches. Chairman Barrett pointed out to follow the adopted procedures. Lee Gustafson said that there may be a training coming up soon in Burke, VT.

Chairman Barrett asked if there was any new business. Arne Jonynas thanked Ken Barrett for being Chair for so long and for his service to the Town of Chester. No new business.

Chairman Barrett asked for a motion to adjourn. Lee Gustafson made the motion which was seconded by Arne Jonynas.

Meeting adjourned at 6:42pm

A true record.

Amie O'Brien
Assistant Town Clerk