

Annual Report



**Town of Chester, Vermont
Calendar Year 2012**



Tribute to the Chester Ambulance Service

This Chester Town Annual Report is dedicated to the Chester Ambulance Crew because of the many years of dedication to the people of the area. Their emergency response to calls is prompt, professional, and compassionate.

ONE HUNDRED SIXTIETH

ANNUAL REPORT

OF THE

AUDITORS

OF THE TOWN OF

CHESTER, VERMONT

AUDITORS

J. H. CABLE

E. W. SPAULDING

P. D. JEWETT

FOR THE YEAR ENDING

DECEMBER 31, 2012

EXPLANATION OF THE GRAND LIST

Total Listed Valuation of Real Estate for Taxation	\$417,742,800.00
One Percent of Total Listed Valuation	4,177,428.00
Total Listed Valuation of Nonresidential Real Estate for Schools	201,719,480.00
One Percent of Nonresidential School Valuation	2,017,194.80
Total Listed Valuation of Homestead Real Estate for Schools	216,023,320.00
One Percent of Homestead School Valuation	2,160,233.20

ANNUAL GRAND LIST INCREASE

2004	1,943,090	1.3%
2005	1,967,053	1.2%
2006	2,002,470	1.8%
2007	2,033,891	1.6%
2008*	3,990,394	1.9%
2009	4,059,405	1.7%
2010	4,076,502	0.4%
2011	4,158,567	0.2%
2012	4,177,428	0.0045%

*Reappraisal

COMPARATIVE TAX TABLE

	2012	2011	2010	2009
Homestead School Tax Rate	\$1.2001	\$1.2062	\$1.2152	\$1.1807
Nonresidential School Tax Rate	1.8906	1.3471	1.3584	1.3478
Municipal Tax Rate	0.5828	0.5684	0.6079	0.6164

**ELECTIVE TOWN OFFICERS
March 6, 2012**

	TERM EXPIRES		TERM EXPIRES
MODERATOR:		AUDITORS:	
William E. Dakin, Jr.	2013	Phyllis Jewett	2013
		John H. (Jack) Cable	2014
TOWN CLERK:		E. W. Spaulding	2015
Deborah J. Aldrich	2014		
LISTERS:		SCHOOL DIRECTORS	
Deborah Trent	2013	TOWN SCHOOL DISTRICT:	
Carol L. Balch (Resigned)	2014	Alison DesLauriers	2013
Wanda C. Purdy, Chairman	2015	Gertrude J. Bennett	2014
		Wanda Purdy	2015
SELECTMEN:		SCHOOL DIRECTORS	
Thomas Bock	2013	UNION NO. 29:	
Arunas "Arne" Jonynas	2013	Jeffrey M. Hance	2013
William L. Lindsay	2013	Phillisa Jones-Prescott	2013
John DeBenedetti, Chairman	2014	Tonya Fleming	2014
Derek Suursoo, Vice Chairman	2015		
		SCHOOL DIRECTORS	
TAX COLLECTOR:		UNION NO. 35:	
Town Manager		Alison DesLauriers	2013
Article 14-1977 Town Meeting		Ginger Roper	2013
		"Arne" Jonynas	2014
TRUSTEES OF PUBLIC FUNDS:		Geralyn Donohue	2015
Erron J. Carey	2013		
Sandra K. Walker	2014	BUDGET COMMITTEE:	
Shirley A. Barrett	2015	Mariette Bock	2013
		Laurie Jackson	2013
TOWN GRAND JUROR:		Julie Ladieu-Walton	2014
John DeBenedetti	2013	Heidi Buxton Ladd	2015
		Amy Howlett	2015
TOWN TREASURER:		Susan Kibbe	2015
Deborah J. Aldrich	2014		
		GENERAL ELECTION-NOVEMBER 2012	
AGENT TO DEFEND SUITS:		Justices of the Peace:	
Vacant	2012	Kenneth D. Barrett	
		Lynne Beehler	
TRUSTEES OF WHITING LIBRARY:		Patricia G. Benelli	
Mariette Bock	2013	Patricia Budnick	
Shawn Cunningham	2013	Robert Crawford	
Kathy Pellett (Appointed)	2013	Ruth Douglas	
Jean Emery (Resigned)	2014	Tom Elgan	
Mary Lou Farr	2014	Molly Ferris	
Alice H. Forlie	2015	Jeffrey Kibbe	
Bruce Parks, Chairman	2015	Cheryl LeClair	
Lynda Tallarico	2015	Bruce Parks	
		Colleen Truax	

OFFICERS APPOINTED

	TERM EXPIRES	TERM EXPIRES
ANIMAL CONTROL OFFICER:		
Chief of Police		
Richard H. Cloud	03-07-2013	
DEVELOPMENT REVIEW BOARD:		
Harry Goodell	03-03-2013	
Donald Robinson, Alternate	06-06-2013	
Peter Hudkins (Resigned)	03-02-2014	
Bruce McEnaney (Resigned)	03-02-2014	
Mark Curran, Alternate	03-02-2014	
Heidi Buxton Ladd	06-06-2015	
Amy O'Neil, Vice Chair	06-06-2015	
Carla Westine, Chair	06-06-2015	
CEMETERY SEXTON:		
Jeffrey Sheldon	03-07-2013	
CLERK TO SELECTMEN:		
Arunas "Arne" Jonynas	03-07-2013	
CONNECTICUT RIVER TRANSIT AUTHORITY		
Vacant		
COUNCIL ON AGING:		
Lindsay Stowell	03-07-2013	
EMERGENCY MANAGEMENT CHAIRMAN:		
Town Manager David Pisha	03-07-2013	
FENCE VIEWERS:		
Frank E. Balch	03-07-2013	
J. Leon Spaulding	03-07-2013	
Tony Weinberger	03-07-2013	
FIRE WARDEN:		
Jeffery C. Holden	06-30-2014	
FIRST CONSTABLE:		
Jeffery C. Holden	03-07-2013	
GREEN-UP DAY CHAIRMAN:		
Alice Forlie	03-07-2013	
INSPECTOR OF LUMBER, SHINGLES AND WOOD:		
Tony Weinberger	03-07-2013	
PLANNING COMMISSION:		
Harry S. Goodell		03-03-2013
Gary Rapanotti (Resigned)		03-03-2013
Julie Ladieu-Walton		03-06-2013
Tom Hildreth		03-02-2014
Thomas Bock, Chairman		03-07-2015
Naomi Johnson		03-07-2015
POUND KEEPER:		
Chief of Police		
Richard H. Cloud		03-07-2013
REGIONAL PLANNING REPRESENTATIVES:		
Thomas Bock		03-07-2013
Derek Suursoo - Alternate		03-07-2013
ROAD COMMISSIONER:		
Town Manager		
SECRETARY TO SELECTMEN:		
Georgia A. Ethier		03-07-2013
BOARD OF WASTEWATER DISPOSAL:		
Board of Selectmen		
SOLID WASTE DIST. REPRESENTATIVE:		
Derek Suursoo		03-07-2013
TOWN MANAGER:		
David Pisha		
TOWN SERVICE OFFICER:		
David Pisha		03-07-2013
TREE WARDEN:		
Joseph Epler		03-07-2013
WATER COMMISSIONERS:		
Board of Selectmen		
WEIGHER OF COAL:		
Tony Weinberger		03-07-2013
ZONING ADMINISTRATOR:		
Michael Normyle		03-02-2014

APPOINTED BY TOWN MANAGER

Police Chief - Richard H. Cloud
Fire Chief - Matthew S. Wilson
Ambulance Coordinator - Daniel J. Cook
Public Works Director - Graham D. Kennedy
Water/Sewer Superintendent - Jeffery C. Holden
Recreation Director - Matthew McCarthy

APPOINTED BY STATE BOARD OF HEALTH

Health Officer - Leslie Thorsen (term expires: 03-07-13)

ELECTED BY DIRECTORS OF WINDSOR SOUTHWEST DISTRICT

Superintendent of Schools - Linda S. Waite

OFFICERS' SALARIES

	2011	2012
TOWN MANAGER		
David Pisha	\$65,864.71	\$68,474.99
TOWN CLERK		
Deborah J. Aldrich	41,978.91	44,885.21
TOWN TREASURER		
Deborah J. Aldrich	2,664.50	2,848.98
SELECTMEN		
Tom Bock	600.00	1,100.00
John DeBenedetti, Chairman	600.00	1,100.00
William Lindsay	600.00	1,100.00
Derek Suursoo, Vice Chairman	600.00	1,100.00
Arunas "Arne" Jonynas	600.00	1,100.00
LISTERS		
Carol L. Balch	2,536.50	1,744.92
Wanda C. Purdy	17,572.80	12,624.09
Deborah Trent	2,410.80	3,368.23
AUDITORS		
John H. (Jack) Cable	1,259.93	1,336.19
Phyllis A. Jewett	1,216.85	1,314.34
E. W. Spaulding	1,259.93	1,265.15
HEALTH OFFICER		
Leslie Thorsen	800.00	800.00

REPORT OF THE SELECT BOARD

As we look back over the past year, the Town of Chester has once again continued to achieve several accomplishments aimed at ever improving the quality of the Town. As everyone remembers, just one year ago we were struggling to rebuild the devastation caused by Tropical Storm Irene. Questions regarding how, when, and “how much” were all too prevalent in everyone’s mind. As of this writing, the Board is delighted to report that we have been reimbursed all costs spent to date for the repairs that have been completed! The Town is now in the process of working with our consultants and FEMA to prepare plans to repair or rebuild the last four remaining culverts and bridges that were damaged by the storm. The two smaller projects, the Dean Brook Bridge and the Colburn Road Bridge Abutment Repair, have already been funded; the two larger projects are the rebuilding of the Missing Link Bridge and the Cavendish Gulf Culvert, and we are hopeful to receive full reimbursement for these two as well. These remaining projects are scheduled for completion in 2013. It would be an understatement to say we were very fortunate that Hurricane Sandy missed our community at the end of last year, and we are no doubt grateful, but we certainly sympathize with those areas that were affected by that horrific storm.

During the past year, several Town policies and plans were either further developed or modified, and to date, have been implemented. First, additions and modifications have been made to the Financial Procedures Policy, the policy which outlines the necessary rules and requirements to be followed in dealing with any and all money matters for the Town. Modifications were made regarding Tax Sale procedures and Grant procedures, and a memorandum of understanding for the relationship between the Town and the Library was prepared and has now been included. Next, thanks to the review and research by our Ambulance Service, the Ambulance Policy has been reviewed and updated to reflect current Federal and State requirements with respect to procedures, billing, and privacy. In addition, the Personnel Policy was reviewed and updated to clarify certain rules and procedures regarding employee vacation and benefits. Finally, a comprehensive Hazard Mitigation Plan has been developed in conjunction with the Southern Windsor County Regional Planning Commission, outlining the necessary safety plans and procedures during times of catastrophic situations affecting the Town, as well as a basis for any necessary financial plans for repair reimbursement.

We are happy to report that we are scheduled to have all the Town street lights switched over to LED fixtures, at no cost to the Town, through a program with Green Mountain Power. This effort will give better lighting dispersion, and at the same time, the Town will recognize a significant savings in the electric usage since these fixtures are substantially more efficient and therefore less costly to operate. We have also entered into a rental agreement with VTEL for a portion of the attic space of Town Hall. This agreement provides for a space for the installation of a small antenna system, within the cupola, that will enhance Wi-Fi capability within the Town.

Looking to the future, the Board is planning to make a conscientious effort to encourage economic development within the Town. A new comprehensive official Town website is being considered to provide any and all Town-related information, as well as a directory for all activity within the Town. In addition, the Board is investigating the benefits of a “Village Center Designation.” Initially, an actual Village center would have to be considered and designated, and then, most importantly, the economic benefits to businesses and the Town would have to be evaluated. This is an ongoing process, but all-in-all a relatively simple one with little to no down side.

In the coming year, The Board will continue to carefully monitor the large developments within the region, namely the North Springfield Biomass Plant, and the proposed Solar Farm within the Town. While the Board understands the need for evaluation and implementation of alternative energy sources, the impact to traffic, aesthetics, and economics must be considered to avoid any adverse effects on the Town.

In closing, the Select Board, once again, wishes to acknowledge and thank the efforts of both the Planning Board and the Development Review Board. The members of these two boards are appointed, non-paid individuals who devote a significant amount of time and energy on behalf of the Town with respect to review and compliance pertaining to planning, zoning, and new development within the Town. In addition, the Board would also like to thank those community members who “stepped up” to be appointed to fill the vacancies that occurred on those boards over the past year.

Respectfully submitted,
John L. DeBenedetti, Chairman
Thomas Bock
Derek Suursoo
William L. Lindsay
Arne Jonynas

TOWN MANAGER'S REPORT

The year 2012 was of changes in many Town Departments.

In the Recreation Department, Steve Nelligan resigned as the Director. Matt McCarthy was hired to replace him. Matt has brought many new ideas with him; starting new programs as one example of the changes he instituted. They have proven to be very popular. A men's basketball league quickly signed up over 50 participants. Continuing to make improvements to the pool and surrounding Pinnacle area are other aspects he has been working on to make the Recreation Department better than ever.

This past spring saw one of the worst mud seasons in recent memory. The Public Works staff worked long hours to ensure safe road conditions. They built two new bridges and took care of Chester's roads throughout the year.

Town Hall was remodeled to allow for an expanded Police Department. They now have more office space for the officers, a secure storage area, a booking room, and an interrogation room. To accommodate these changes, the Manager's office was moved into the Lister's space while the Lister's office moved to the conference room. Harry Goodell resigned as the Town's Fire Chief at the end of the year. He has been an excellent Chief and I wish him well. We will still be working with him, however, since he remains a member of the DRB and Planning Commission.

On the second floor additional work was completed, much of it paid for with grant funds. A new, quieter heating system was installed. New overhead lights have made the area much brighter and more usable for meetings. Additional insulation should reduce heating bills.

During the summer, Green Mountain Power reduced the number of electrical poles they needed on the Green. While this was happening, the Town took advantage of the situation to install new underground wiring there. This will be a major plus for events that take place on the Green and should continue to work well for years to come.

Green Mountain also announced late last year a plan to replace all the current street lights with new LED fixtures. These lamps will have a more focused even light display and cost the Town less to operate. This changeover was completed at no cost to Chester.

Once again, I want to thank the staff for the tremendous job they do for the citizens of Chester. The Town has been fully reimbursed for all our current FEMA expenses. Those totaled nearly \$1 million. Not only was the amount of work done to recover from Hurricane Irene a testament to their dedication, but their attention to details allowed the Town to recover its expenses in full. These hard-working employees deserve our appreciation for a job well done.

Respectfully submitted,
David Pisha, Town Manager

REPORT OF THE BUDGET COMMITTEE

The Budget Committee serves in an advisory capacity to the Select Board, while mindful of the taxpayer's best interest.

Since mid-fall, the Committee has been involved in the development of the proposed 2013 Budget by attending and participating in both meetings with the Select Board and the Town Manager.

The Budget was reviewed line-by-line; our questions were answered and clarified to the satisfaction of the Committee by either the Town Manager or Select Board members.

We feel the budget was well presented, and every effort made to keep expenses down where possible.

One much-discussed item in the preliminary budget was the request for an additional full-time police officer. We commend the Select Board's cautious approach to this request and decision to have an outside review of the Police Department. At this time, the Budget does not include funding for additional police staff.

Another concern of the Budget Committee is the rising health insurance costs. We brought this concern to the Board's attention and suggested looking into the possibility of employee contributions to their medical costs, noting that many organizations, both public and private, require their employees to contribute to their insurance policy. The Budget Committee appreciates the Select Board's willingness to consider employee contributions in the future.

The Budget Committee is pleased that costs are being contained, allowing for less than a 3% increase over the 2012 Budget. We endorse the 2013 Town Budget as proposed by the Town of Chester's Select Board.

Respectfully submitted,
Marianne Bock
Amy Howlett
Laurie Jackson
Sue Kibbe
Heidi Ladd
Julie Ladieu-Walton

REPORT OF THE TOWN AUDITORS

The Auditors have examined the accounts of the Town for the year ending December 31, 2012, in accordance with the provisions of Sections 1681-1689, Title 24, Vermont Statutes Annotated. We have met each quarter during the past year to examine all bills, sample payroll records, review fund balances, and reconcile the cash. We have attended auditing seminars sponsored by the Vermont League of Cities and Towns thus keeping abreast of our responsibilities.

DELINQUENT TAXES:

The Delinquent Tax Collector received on September 18, 2012, from the Town Treasurer one (1) Warrant for 2012 totaling five hundred forty-two thousand, one hundred twenty-three dollars and ninety-three cents (\$542,123.93) in real and personal property taxes, including penalties and interest, for collection. The total uncollected taxes as of December 31, 2012, was three hundred seventy-nine thousand, four hundred fifty-five dollars and fifty-two cents (\$379,455.52) including penalties and interest of twenty-five thousand seven hundred sixty-three dollars and eighty-three cents (\$25,763.83). There were two abatements this year due to property losses associated with Tropical Storm Irene.

CHESTER TOWN SCHOOL DISTRICT:

We examined the financial books and found them well documented and in good order.

TRUSTEES OF PUBLIC FUNDS:

The Trust Department of Peoples United Bank provides the Trustees of Public Funds investment advice, custodial service, and periodic reports relative to the assets held in the name of the various funds. The Trust Department's year-end investment advisory account report and other reports as prepared by the Trustees have been reviewed.

WHITING LIBRARY:

The portion of Library funds managed by the Town was verified as well as revenues and expenditures processed by the Town Office.

AUDITORS' STATEMENT:

R. H. R. Smith & Company performed an audit of Town records for the fiscal year ending December 31, 2011, and will be performing the 2012 audit.

The Annual Report is compiled by your Auditors, relying on financial data and related reports prepared by Town administration and by various Town activities. The natural process of examining and adjusting Town records creates interruptions for the Town Manager and office staff. We, therefore, sincerely wish to thank David Pisha, Deborah Aldrich, Julie Hance, and Christine Balch for their patient assistance during the year. A special thanks, also, to Georgia Ethier for her assistance in preparing the Annual Report for the printers.

Respectfully submitted,
John H. (Jack) Cable
Phyllis D. Jewett
E. W. Spaulding

TOWN CLERK/TREASURER'S OFFICE REPORT

In 2012, there were three elections. Turnout was low for the March 6 - Presidential Primary and Town Meeting, and also for the August 29 – Primary Election. The November 6 – General Election was a little better; we had 67% turnout. The only election in 2013 will be Town Meeting on March 4 at 6:00 p.m., at the Town Hall, Second Floor and voting on March 5. The polls are open from 9:00 a.m. to 7:00 p.m. at the Town Hall, Second Floor. If you would like an absentee ballot, please call the Town Clerk's Office.

The project of putting our land records into our computerized land records system is ongoing. This project will take many years, but is under way and going well. Our recorded surveys are also now computerized and will be updated yearly. We are also in the process of doing some reconfiguration of the vault, to make more room for land records.

Some of the things that are available at the Town Clerk's Office are: Dog Licenses, which are due by April 1, Motor Vehicle Renewals, accompanied by the renewal form that you receive from the State and we can do the current month and two previous months, Fish & Game Licenses, which are now computerized, Springfield Recycling Center tickets, Civil Marriage Licenses and Voter Registration. Our office hours are Monday through Friday from 8:00 a.m. to 4:00 p.m. However, staff is available outside of these hours if prior arrangements are made.

Property taxes will be due September 16, 2013, and Water/Sewer billing is now done quarterly.

If you have any questions, please give us a call at the Town Office. (875-2173)

I would like to thank our Office Staff, Highway and Water/Sewer Departments, Police Department and Fire and Ambulance Services, and the citizens of Chester for your dedication and hard work to the Town of Chester.

Respectfully submitted,
Deborah J. Aldrich, Town Clerk/Treasurer



**Early Mercedes at Chester Hardware from the New England
Brass and Gas Tour 2012.**

**COMBINED STATEMENT OF REVENUES AND EXPENDITURES
DECEMBER 31, 2012**

General Fund

REVENUES

Property Taxes	\$6,754,194.53
Taxes	197,744.96
Licenses, Permits & Fees	7,537.50
Planning & Zoning	5,223.07
General Government	52,948.57
Police Department	76,007.49
Fire Department	9,395.00
Ambulance Service	58,987.69
Communications	10,800.00
Highway	230,359.50
Recreation Department	24,285.47
Parks & Cemeteries	17,766.69
Other Income	168,514.01
Prior Year Highway Surplus	<u>51,258.00</u>
TOTAL	<u>\$7,665,022.48</u>

EXPENDITURES

Taxes	\$ 15,751.45
Planning & Zoning	30,190.57
General Government	232,850.97
Police Department	405,588.70
Fire Department	73,184.76
Ambulance Service	92,633.67
Communications	26,827.82
Highway	1,009,480.55
Listing	23,974.26
Insurance	478,968.16
Recreation Department	63,197.06
Recreation Facilities	25,287.89
Parks & Cemeteries	71,400.84
Selectmen/Manager	75,919.98
Solid Waste	25,713.10
Health	800.00
Library	90,909.34
Town Hall	38,536.44
Capital	331,000.00
County	11,660.44
Voted Articles	34,801.00
School Assessment	4,392,843.09
Grant Expenses	<u>28,605.00</u>
TOTAL	<u>\$7,580,125.09</u>

Total Excess Revenue over Expense	\$ 84,897.39
Total Highway Excess	\$ 7,654.08
Total General Fund Excess	\$ 77,243.31

BUDGET SUMMARY

GENERAL GOVERNMENT

Revenues	2012	2013
	\$237,350.00	\$242,300.00
Expenses		
	\$891,555.00	\$928,868.35
Net		
	<u>(\$654,205.00)</u>	<u>(\$686,568.35)</u>

PUBLIC SAFETY

Revenues	2012	2013
	\$192,445.00	\$182,145.00
Expenses		
	\$635,300.00	\$646,240.00
Net		
	<u>(\$442,855.00)</u>	<u>(\$464,095.00)</u>

PUBLIC WORKS

Revenues	2012	2013
	\$285,519.77	\$545,628.09
Expenses		
	\$1,046,750.00	\$1,304,610.00
Net		
	<u>(\$761,230.23)</u>	<u>(\$758,981.91)</u>

CAPITAL & TRANSFERS

Revenues	2012	2013
	\$11,000.00	\$0.00
Expenses		
	\$342,000.00	\$335,000.00
Net		
	<u>(\$331,000.00)</u>	<u>(\$335,000.00)</u>

CULTURE & RECREATION

Revenues	2012	2013
	\$33,420.00	\$38,830.00
Expenses		
	\$282,405.00	\$278,285.00
Net		
	<u>(\$248,985.00)</u>	<u>(\$239,455.00)</u>

HEALTH

Revenues	2012	2013
	\$0.00	\$0.00
Expenses		
	\$1,300.00	\$1,500.00
Net		
	<u>(\$1,300.00)</u>	<u>(\$1,500.00)</u>

GRANTS

Revenues	2012	2013
	\$528,345.00	\$1,556,680.87
Expenses		
	\$556,950.00	\$1,589,130.87
Net		
	<u>(\$28,605.00)</u>	<u>(\$32,450.00)</u>

OTHER & VOTED ARTICLES

Revenues	2012	2013
	\$141,871.92	\$107,862.54
Expenses		
	\$95,398.53	\$100,862.56
Net		
	<u>\$46,473.39</u>	<u>\$6,999.98</u>

TOTALS	2012	2013
Revenues	\$1,429,951.69	\$2,673,446.50
Expenditures	\$3,851,658.53	\$5,184,496.77
GF Surplus/Deficit	\$57,097.00	\$77,243.31
Pre Surplus Total	(\$2,421,706.84)	(\$2,511,050.27)
To Be Collected	(\$2,364,609.84)	(\$2,433,806.96)
Difference		\$69,197.12

**2013
BUDGET**

GENERAL GOVERNMENT REVENUES & EXPENSES

REVENUES		2011	2012	2012	2013
Taxes		Budget	Budget	Cash	Budget
1-318-01	Railroad Taxes	\$ 1,200.00	\$ 1,500.00	\$ 1,913.62	\$ 1,500.00
1-318-03	Land Use	115,000.00	130,000.00	121,749.00	125,000.00
1-318-06	Pilot Program	2,500.00	2,500.00	2,451.84	2,500.00
1-319-02	Penalties/Interest	70,000.00	60,000.00	71,630.50	65,000.00
	TOTAL	\$ 188,700.00	\$ 194,000.00	\$ 197,744.96	\$ 194,000.00

Licenses, Permits, & Fees

1-321-01	Liquor Licenses	\$ 1,300.00	\$ 1,300.00	\$ 1,400.00	\$ 1,300.00
1-321-03	Fish & Game	250.00	250.00	233.50	250.00
1-321-04	Dog Licenses	1,500.00	1,500.00	1,550.00	1,500.00
1-321-05	Other Licenses	500.00	1,000.00	2,731.00	1,750.00
1-321-06	Rabies	1,200.00	1,200.00	1,240.00	1,200.00
1-321-07	Motor Vehicle	500.00	500.00	383.00	500.00
	TOTAL	\$ 5,250.00	\$ 5,750.00	\$ 7,537.50	\$ 6,500.00

Planning & Zoning

1-321-02	Permits	\$ 4,000.00	\$ 5,000.00	\$ 5,223.07	\$ 5,500.00
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General Government

1-341-11	Recording Fees	\$ 30,000.00	\$ 27,500.00	\$ 40,291.96	\$ 30,000.00
1-341-12	Administration	1,000.00	1,000.00	0.00	1,000.00
1-341-17	911 House Nmbrs.	200.00	200.00	0.00	100.00
1-341-19	Miscellaneous	0.00	0.00	443.92	0.00
1-341-41	Tax Sale	1,000.00	1,000.00	9,600.00	2,000.00
1-341-51	Interest	200.00	500.00	1,112.69	800.00
1-341-53	Interest	1,000.00	0.00	0.00	0.00
1-341-61	Audit	1,600.00	2,400.00	1,500.00	2,400.00
	TOTAL	\$ 35,000.00	\$ 32,600.00	\$ 52,948.57	\$ 36,300.00

TOT. GEN.	GOVT. REVENUES	\$ 232,950.00	\$ 237,350.00	\$ 263,454.10	\$ 242,300.00
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EXPENSES

Selectmen FT=1		2011	2012	2012	2013
		Budget	Budget	Cash	Budget
1-411-10	Selectmen	\$ 3,000.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00
1-411-70	Selectmen Exps.	1,500.00	1,500.00	1,808.01	1,500.00
1-412-10	Town Manager	66,000.00	68,000.00	68,474.99	70,500.00
1-412-16	Mgmt. Cnsltnt. (1)	1,000.00	0.00	0.00	4,500.00
1-412-40	Manager Expenses	2,000.00	1,500.00	136.98	1,500.00
	TOTAL	\$ 73,500.00	\$ 76,500.00	\$ 75,919.98	\$ 83,500.00

Item # Explanation

1. A consultant will be hired to review the operations of the Police Department.

**2013
BUDGET**

GENERAL GOVERNMENT REVENUES & EXPENSES

EXPENSES		2011	2012	2012	2013
Administration		Budget	Budget	Cash	Budget
1-413-09	Elections	\$ 1,500.00	\$ 5,000.00	\$ 3,774.03	\$ 1,500.00
1-413-10	Election Payroll	1,500.00	4,000.00	1,682.60	1,000.00
1-415-10	Payroll	132,500.00	122,500.00	123,246.68	128,750.00
1-415-11	Treasurer	2,700.00	2,800.00	2,848.98	2,900.00
1-415-17	911 House Nbrs.	500.00	250.00	0.00	100.00
1-415-20	Office Supplies	15,000.00	15,000.00	14,327.31	15,000.00
1-415-22	Equipment	23,800.00	24,000.00	18,671.02	18,800.00
1-415-33	Notices	3,500.00	4,000.00	792.00	3,000.00
1-415-34	Telephone	8,000.00	6,000.00	4,400.90	6,000.00
1-415-35	Postage	10,000.00	7,000.00	6,085.42	6,000.00
1-415-36	State Treasurer	2,000.00	2,500.00	2,735.00	2,500.00
1-415-40	VLCT	3,637.00	3,838.00	3,838.00	3,992.00
1-415-41	Training	3,000.00	3,000.00	886.27	3,000.00
1-415-55	Chamber of Comm.	0.00	125.00	125.00	125.00
1-415-56	Legal	5,000.00	10,000.00	2,726.77	8,000.00
1-415-57	Town Audits	4,000.00	4,000.00	3,915.68	4,000.00
1-415-58	Outside Audit (1)	16,500.00	11,000.00	11,000.00	16,500.00
1-415-59	Computer	6,000.00	4,500.00	1,828.95	3,000.00
1-415-60	Service Charge	2,500.00	2,500.00	1,372.44	2,000.00
1-415-62	Town Report	2,500.00	3,000.00	1,532.53	2,000.00
1-415-63	Record Rstrtn.	7,000.00	7,000.00	3,791.25	7,000.00
1-415-77	Legal Envrnmntl.	0.00	0.00	6,403.25	5,000.00
1-415-79	Unclassified	500.00	0.00	0.00	0.00
1-415-80	Current Exp. Int.	2,000.00	0.00	0.00	0.00
1-415-90	TAN Interest	10,000.00	7,500.00	6,828.06	7,500.00
1-415-91	FEMA Loan Int. (2)	0.00	16,000.00	10,038.83	5,000.00
	TOTAL	\$ 263,637.00	\$ 265,513.00	\$ 232,850.97	\$ 252,667.00
Listers					
01-416-10	Salary PT=3	\$ 25,000.00	\$ 25,750.00	\$ 17,519.86	\$ 26,000.00
01-416-21	General Expenses	5,500.00	5,500.00	4,474.43	6,000.00
01-416-22	Training	800.00	1,000.00	721.00	800.00
01-416-74	Travel	2,000.00	2,000.00	1,258.97	2,000.00
01-416-75	State Training	0.00	0.00	0.00	0.00
	TOTAL	\$ 33,300.00	\$ 34,250.00	\$ 23,974.26	\$ 34,800.00
Taxes					
01-417-20	Tax Billing	\$ 500.00	\$ 500.00	\$ 0.00	\$ 500.00
01-417-22	Abatement	5,000.00	5,000.00	995.45	5,500.00
01-417-24	State Appeals	0.00	0.00	5,036.68	0.00
01-417-30	Tax Sale Service	0.00	0.00	655.32	500.00
01-417-33	Advertising	2,000.00	2,000.00	9,064.00	1,500.00
01-417-56	Legal	0.00	0.00	0.00	0.00
	TOTAL	\$ 7,500.00	\$ 7,500.00	\$ 15,751.45	\$ 8,000.00
Planning & Zoning					
01-418-10	Salary PT=1	\$ 11,000.00	\$ 13,500.00	\$ 10,090.20	\$ 12,000.00
01-418-21	Notices	2,500.00	2,500.00	979.00	2,500.00
01-418-22	Grant Funding	0.00	0.00	0.00	0.00
01-418-23	Enforcement (3)	2,000.00	0.00	108.25	4,000.00
01-418-38	Town Plan/Zoning	1,500.00	2,000.00	2,000.00	500.00
01-418-56	Legal	1,000.00	3,000.00	12,077.73	2,000.00
01-418-62	Printing	0.00	0.00	82.50	100.00
01-418-64	Training	700.00	500.00	174.33	500.00
01-418-65	Computer	750.00	750.00	1,051.46	500.00
01-418-66	Reg Plan. Dues	3,044.00	3,650.00	3,627.10	3,627.10
01-418-95	SRDC	8,649.00	0.00	0.00	0.00
	TOTAL	\$ 31,143.00	\$ 25,900.00	\$ 30,190.57	\$ 25,727.10

**2013
BUDGET**

GENERAL GOVERNMENT REVENUES & EXPENSES

EXPENSES		2011	2012	2012	2013
Insurance		Budget	Budget	Cash	Budget
1-419-15	Social Security	\$ 96,000.00	\$ 98,000.00	\$ 90,718.56	\$ 100,000.00
1-419-16	Unemployment	4,500.00	1,672.00	1,455.69	2,343.00
1-419-17	Workers Comp.	39,388.00	35,000.00	30,101.46	41,763.24
1-419-18	Medical (4)	144,660.00	138,156.00	139,757.00	167,100.00
1-419-19	Life	3,193.00	3,193.00	2,668.13	3,200.00
1-419-20	Retirement	61,000.00	53,000.00	49,848.69	53,000.00
1-419-50	Prop/Casualty	72,882.00	62,871.00	63,748.00	61,768.01
1-419-52	Coinsurance	68,000.00	90,000.00	100,670.63	95,000.00
	TOTAL	\$ 489,623.00	\$ 481,892.00	\$ 478,968.16	\$ 524,174.25
TOTAL GEN. GOVT.EXPENSES		\$ 898,703.00	\$ 891,555.00	\$ 857,655.39	\$ 928,868.35

Item # Explanation

- 1** Besides the regular outside audit, a single audit must also be completed because of FEMA reimbursements.
- 2** FEMA loan interest should fall with the smaller number of projects.
- 3** The Town is moving toward better enforcement of zoning regulations.
- 4** The State has changed the way Coinsurance pays for prescription drugs starting in 2013 which has caused an increase in the basic premiums insurers now charge for coverage.

**2013
BUDGET**

PUBLIC SAFETY REVENUES & EXPENSES

POLICE DEPARTMENT		2011	2012	2012	2013
Revenues		Budget	Budget	Cash	Budget
1-342-11	Court Fees (1)	\$ 60,000.00	\$ 75,000.00	\$ 45,941.91	\$ 60,000.00
1-342-12	Ski Payroll Reimb.	20,000.00	20,000.00	16,900.00	20,000.00
1-342-13	Sub-Cntrct. Reimb.	0.00	0.00	6,175.00	0.00
1-342-15	Other Income	1,500.00	3,500.00	4,449.50	4,500.00
1-342-19	START	0.00	4,145.00	2,541.08	4,145.00
	TOTAL	\$ 81,500.00	\$ 102,645.00	\$ 76,007.49	\$ 88,645.00

Expenses		2011	2012	2012	2013
		Budget	Budget	Cash	Budget
1-421-10	Payroll FT=4, PT=5	\$ 282,000.00	\$ 290,460.00	\$ 290,482.54	\$ 300,000.00
1-421-11	Overtime	22,000.00	22,500.00	21,113.51	21,000.00
1-421-12	Ski Traffic	18,500.00	18,500.00	14,019.20	19,000.00
1-421-13	Traffic Control	0.00	0.00	4,642.40	0.00
1-421-15	CORE Payroll	25,000.00	24,000.00	7,559.78	15,000.00
1-421-16	SIU PR	421.82	1,000.00	0.00	2,000.00
1-421-19	GHSP Payroll	0.00	0.00	0.00	0.00
1-421-20	Supplies	7,500.00	7,500.00	6,085.77	7,500.00
1-421-22	START Payroll	0.00	0.00	1,659.96	2,000.00
1-421-23	Equipment	6,000.00	10,000.00	12,704.74	8,000.00
1-421-24	DARE	750.00	750.00	554.04	750.00
1-421-34	Telephone	5,000.00	5,000.00	3,544.48	5,000.00
1-421-36	Training	3,500.00	3,000.00	3,153.32	3,000.00
1-421-40	Police Assoc.	350.00	350.00	400.00	400.00
1-421-68	Vehicles	4,000.00	5,000.00	6,490.27	10,000.00
1-421-69	Gasoline	20,000.00	25,000.00	20,751.36	25,000.00
1-421-74	Travel	2,000.00	2,000.00	1,942.22	2,500.00
1-421-75	Uniforms	2,000.00	3,000.00	3,748.58	3,500.00
1-421-76	Attorney	1,500.00	1,500.00	1,893.95	1,500.00
1-421-77	MDC	3,632.00	3,000.00	4,842.58	3,000.00
1-421-78	Watch Guard	400.00	400.00	0.00	400.00
	TOTAL	\$ 404,553.82	\$ 422,960.00	\$ 405,588.70	\$ 429,550.00

FIRE DEPARTMENT		2011	2012	2012	2013
Revenues		Budget	Budget	Cash	Budget
1-342-21	Other Income	\$ 0.00	\$ 0.00	\$ 95.00	\$ 0.00
1-342-22	Andover	9,300.00	9,300.00	9,300.00	9,300.00
	TOTAL	\$ 9,300.00	\$ 9,300.00	\$ 9,395.00	\$ 9,300.00

Expenses		2011	2012	2012	2013
		Budget	Budget	Cash	Budget
1-422-10	Salary	\$ 32,000.00	\$ 32,640.00	\$ 26,517.00	\$ 32,640.00
1-422-22	Physicals	1,400.00	1,400.00	0.00	750.00
1-422-23	Equipment	15,000.00	15,000.00	14,818.52	15,000.00
1-422-36	Training (2)	1,000.00	1,000.00	350.02	3,500.00
1-422-40	Assoc. Dues	1,500.00	1,500.00	1,477.00	1,500.00
1-422-67	Garage Doors (3)	0.00	6,000.00	6,573.50	6,000.00
1-422-68	Vehicle Maint.	5,000.00	5,000.00	1,522.26	4,000.00
1-422-69	Fuel	2,500.00	2,000.00	1,926.46	2,500.00
1-422-76	Utilities	300.00	300.00	0.00	300.00
1-422-79	Capital Plan Transfers	20,000.00	20,000.00	20,000.00	20,000.00
	TOTAL	\$ 78,700.00	\$ 84,840.00	\$ 73,184.76	\$ 86,190.00

**2013
BUDGET**

PUBLIC SAFETY REVENUES & EXPENSES

AMBULANCE Revenues		2011 Budget	2012 Budget	2012 Cash	2013 Budget
1-342-31	Ser. Fees/Reimb.	\$ 60,000.00	\$ 62,500.00	\$ 52,987.69	\$ 65,000.00
1-342-34	Andover	<u>6,000.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	<u>6,000.00</u>
	TOTAL	\$ 66,000.00	\$ 68,500.00	\$ 58,987.69	\$ 71,000.00

Expenses		2011 Budget	2012 Budget	2012 Cash	2013 Budget
1-423-10	Salary	\$ 70,000.00	\$ 72,000.00	\$ 70,627.82	\$ 74,000.00
1-423-21	Supplies	6,000.00	6,000.00	5,532.28	6,000.00
1-423-22	Medical Expenses	500.00	500.00	0.00	500.00
1-423-23	Equipment	6,000.00	6,000.00	5,713.19	8,000.00
1-423-24	Intercept	3,000.00	3,000.00	700.00	3,000.00
1-423-36	Training (4)	3,000.00	3,000.00	1,816.19	5,000.00
1-423-68	Vehicle Maint.	6,000.00	4,000.00	6,717.81	1,000.00
1-423-69	Fuel	<u>1,500.00</u>	<u>2,000.00</u>	<u>1,526.38</u>	<u>2,000.00</u>
	TOTAL	\$ 96,000.00	\$ 96,500.00	\$ 92,633.67	\$ 99,500.00

COMMUNICATIONS Revenues		2011 Budget	2012 Budget	2012 Cash	2013 Budget
1-343-20	Tower Rent	\$ 6,000.00	\$ 9,000.00	\$ 7,800.00	\$ 7,800.00
1-343-21	Andover Disp. Fee	3,000.00	3,000.00	3,000.00	3,000.00
1-343-23	Vtel Rent	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,400.00</u>
	TOTAL	\$ 9,000.00	\$ 12,000.00	\$ 10,800.00	\$ 13,200.00

Expenses		2011 Budget	2012 Budget	2012 Cash	2013 Budget
1-426-10	Dispatching	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
1-426-34	Telephone	3,000.00	3,000.00	1,403.29	3,000.00
1-426-35	Radio Maint.	2,500.00	2,500.00	1,578.90	2,500.00
1-426-36	Cell Phones	<u>5,500.00</u>	<u>5,500.00</u>	<u>3,845.63</u>	<u>5,500.00</u>
	TOTAL	\$ 31,000.00	\$ 31,000.00	\$ 26,827.82	\$ 31,000.00

TOT. PUB. SAFETY Revenues	\$ 165,800.00	\$ 192,445.00	\$ 155,190.18	\$ 182,145.00
Expenses	\$ 610,253.82	\$ 635,300.00	\$ 598,234.95	\$ 646,240.00

Item # Explanation

- 1** **Court Fees have been adjusted based on CORE expense.**
- 2** **Training budget has been increased to accommodate additional needs in the Department.**
- 3** **The first two garage doors on the Town Garage will be replaced.**
- 4** **New regulations are requiring more training of staff.**

**2013
BUDGET**

PUBLIC WORKS REVENUES & EXPENSES

Revenues	2011 Budget	2012 Budget	2012 Cash	2013 Budget
1-344-11 Diesel Sales:				
1-344-11 Police	\$ 20,000.00	\$ 25,000.00	\$ 20,751.36	\$ 25,000.00
1-344-11 Water	1,800.00	2,200.00	2,321.55	2,200.00
1-344-11 Sewer	1,500.00	2,600.00	2,763.24	2,750.00
1-344-11 Fire	0.00	2,000.00	1,926.46	2,500.00
1-344-11 Ambulance	1,200.00	2,000.00	1,526.38	2,000.00
1-344-11 School	55,000.00	60,000.00	56,910.11	60,500.00
1-344-12 Material Sale	0.00	0.00	72.43	0.00
1-344-13 State Aid (1)	173,298.00	140,461.77	144,087.97	188,000.00
1-344-26 Popple Dungeon Fd.	0.00	0.00	0.00	90,400.01
1-344-27 2 for 1 Road Grant	0.00	0.00	0.00	164,624.00
1-344-14 Prior Year Surplus	<u>174,529.00</u>	<u>51,258.00</u>	<u>51,258.00</u>	<u>7,654.08</u>
TOTAL	\$ 427,327.00	\$ 285,519.77	\$ 281,617.50	\$ 545,628.09

Expenses	2011 Budget	2012 Budget	2012 Cash	2013 Budget
1-431-10 Payroll (2)	\$ 390,000.00	\$ 401,700.00	\$ 411,522.36	\$ 422,500.00
1-431-20 Equipment	5,000.00	6,500.00	3,916.17	6,500.00
1-431-21 Supplies	6,500.00	7,500.00	9,032.35	8,500.00
1-431-23 Tools	5,000.00	6,500.00	4,887.89	6,500.00
1-431-24 Salt	55,000.00	26,000.00	36,039.23	55,000.00
1-431-25 Sand	65,000.00	50,800.00	28,012.00	65,000.00
1-431-26 Gravel (3)	65,000.00	154,200.00	158,213.96	65,000.00
1-431-27 Hot Mix	5,000.00	5,000.00	3,242.49	5,000.00
1-431-28 Paving (4)	225,000.00	13,000.00	8,125.00	289,360.00
1-431-29 Cal. Chloride	20,000.00	15,000.00	7,235.50	15,000.00
1-431-30 Culverts	7,500.00	8,000.00	3,630.49	5,000.00
1-431-31 Rip Rap	1,000.00	1,500.00	1,104.87	2,000.00
1-431-32 Bridge Material	20,000.00	6,000.00	382.44	3,000.00
1-431-34 Communications	1,000.00	1,000.00	1,324.72	1,200.00
1-431-36 Training	500.00	500.00	155.00	500.00
1-431-37 Cont. Serv.	10,000.00	10,000.00	11,081.39	12,000.00
1-431-38 Mowing	12,000.00	13,000.00	11,078.34	12,000.00
1-431-55 Sidewalk Repair	12,000.00	0.00	0.00	3,000.00
1-431-66 Blades/Chns/Plws (5)	11,000.00	15,000.00	14,311.80	20,000.00
1-431-67 Diesel/Gas	150,000.00	160,000.00	179,049.50	170,000.00
1-431-68 Veh. Maint.	50,000.00	55,000.00	58,679.64	55,000.00
1-431-69a Street Light Survey	0.00	0.00	4,252.50	0.00
1-431-69 Street Lights	29,000.00	30,000.00	31,702.11	23,000.00
1-431-75 Uniforms	6,000.00	9,000.00	6,933.13	7,500.00
1-431-76 Garage Utilities	7,500.00	7,500.00	7,884.58	8,000.00
1-431-77 Garage Water	2,000.00	2,000.00	1,332.52	2,000.00
1-431-78 Fuel	1,000.00	1,000.00	1,554.99	1,000.00
1-431-79 Garage Maint.	<u>15,000.00</u>	<u>15,000.00</u>	<u>4,795.58</u>	<u>15,000.00</u>
TOTAL	\$ 1,177,000.00	\$ 1,020,700.00	\$ 1,009,480.55	\$ 1,278,560.00

Net Expenditures \$ 749,673.00 \$ 735,180.23 \$ 727,863.05 \$ 732,931.91

SOLID WASTE

Expenses				
1-432-37 Eager Beaver	\$ 1,000.00	\$ 1,050.00	\$ 713.10	\$ 1,050.00
1-432-38 Transfer Station	<u>25,000.00</u>	<u>25,000.00</u>	<u>25,000.00</u>	<u>25,000.00</u>
TOTAL	\$ 26,000.00	\$ 26,050.00	\$ 25,713.10	\$ 26,050.00

Grand Total \$ 1,203,000.00 \$ 1,046,750.00 \$ 1,035,193.65 \$ 1,304,610.00

**2012
BUDGET**

PUBLIC WORKS REVENUES & EXPENSES

Item # Explanation

- 1** State aid payments return to their usual four times per year.
- 2** An additional full-time employee has been approved. Filling this position brings the Department back to the number of employees it had four years ago.
- 3** Gravel expenses will return to normal. Various 2012 Budget accounts were adjusted and transferred to augment the 2012 gravel expenditure (01-431-26) that was high due to an abnormally difficult mud season. The transfers had no effect on the total amount budgeted to Public Works.
- 4** A portion of Flamstead will be paved; the Popple Dungeon project is anticipated to be completed. See a fuller explanation in the box below.
- 5** A snow pusher for the backhoe was approved by the Select Board.

Explanation of 2013 Road Projects

The Town has received the 2-for-1 grant for paving in the amount of \$164,624. When FEMA signs off on the Popple Dungeon project, \$90,400 will be moved to paving as well. The cost of paving Flamstead is estimated to be \$289,360 leaving a net payment by the Town of only \$34,336.

The section of Popple Dungeon that has been identified as being in need of straightening will also happen in 2013, pending final FEMA approval. No monies are being budgeted since FEMA funds will provide what is needed. The Town's match will be in-kind labor.

**2013
BUDGET**

CULTURE & RECREATION REVENUES & EXPENSES

REVENUES		2011 Budget	2012 Budget	2012 Cash	2013 Budget
01-346-09	Town of Andover	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00
01-346-12	Baseball	4,000.00	2,000.00	1,720.00	1,700.00
01-346-13	Baseball Camps	2,000.00	0.00	1,620.00	1,500.00
01-346-14	Fund Raising	0.00	0.00	0.00	0.00
01-346-19	Basketball	1,000.00	1,500.00	1,832.50	1,750.00
01-346-23	Pool Income	4,000.00	4,000.00	3,631.65	4,000.00
01-346-27	Donations	0.00	0.00	322.82	100.00
01-346-28	Food Com./Sales (1)	1,000.00	4,000.00	1,833.50	2,000.00
01-346-29	Pavilion Rental	0.00	0.00	75.00	200.00
01-346-30	Material Sales	550.00	0.00	0.00	0.00
01-346-33	Babe Ruth Baseball	800.00	800.00	375.00	500.00
01-346-35	Men's Basketball	0.00	0.00	1,225.00	1,250.00
	Fall Sports				
01-346-10	Fall Street Smart	\$ 0.00	\$ 0.00	\$ 40.00	\$ 200.00
01-346-16	Fall Soccer	2,000.00	2,000.00	2,500.00	2,250.00
01-346-17	Flag Football	2,500.00	0.00	245.00	250.00
	Summer Programs				
01-346-10	Start Smart Camp	\$ 0.00	\$ 0.00	\$ 75.00	\$ 100.00
01-346-11	Sports for Squirts	0.00	0.00	240.00	300.00
01-346-12	Sports Camp	0.00	0.00	85.00	100.00
01-346-15	Softball Camp	0.00	0.00	120.00	200.00
01-346-17	Soccer Camp	0.00	3,000.00	1,595.00	2,200.00
01-346-18	GM Sports Camp	0.00	2,000.00	1,210.00	1,250.00
01-346-20	Dance Camp	0.00	400.00	235.00	275.00
01-346-21	Golf Camp	300.00	300.00	375.00	400.00
01-346-22	Basketball Camp	170.00	0.00	0.00	0.00
01-346-22a	Girls Basketball Camp	0.00	0.00	325.00	350.00
01-346-22b	Boys Basketball Camp	0.00	0.00	350.00	350.00
01-346-24	Baseball Camp	0.00	0.00	160.00	200.00
01-346-26	Skateboard Camp	800.00	500.00	175.00	175.00
01-346-29	Tennis	0.00	0.00	120.00	200.00
01-346-32	Theater Camp	0.00	120.00	0.00	100.00
01-346-34	Tae Kwon Do Camp	0.00	0.00	0.00	280.00
01-346-27	Basketball	600.00	0.00	0.00	600.00
	TOTAL (2)	\$ 23,550.00	\$ 24,420.00	\$ 24,285.47	\$ 26,830.00

- | <u>Item #</u> | <u>Explanation</u> |
|----------------------|---|
| 1 | This is a more realistic estimate based on previous year's sales. |
| 2 | 2012 budgeted recreation camp revenues were changed to more accurately reflect enrollment. |

**2012
BUDGET**

CULTURE & RECREATION REVENUES & EXPENSES

Programs Expenses	2011 Budget	2012 Budget	2012 Budget	2013 Budget
01-451-10 Payroll (1)	\$ 45,000.00	\$ 43,797.00	\$ 41,591.86	\$ 44,000.00
01-451-11 Snack Shack Payroll	0.00	1,000.00	994.50	1,000.00
01-451-12 Babe Ruth Baseball	800.00	800.00	626.96	500.00
01-451-13 Vehicle Expense	3,500.00	3,500.00	3,382.04	3,500.00
01-451-14 Start Smart Camp	0.00	0.00	35.00	160.00
01-451-15 Sport for Squirts	0.00	0.00	189.77	240.00
01-451-17 Fall Flag Football	0.00	0.00	120.00	200.00
01-451-18 GM Sports Camp	0.00	0.00	961.00	950.00
01-451-21 Golf	270.00	270.00	301.89	320.00
01-451-23 Dance Camp	360.00	360.00	190.00	220.00
01-451-35 Men's Basketball	0.00	0.00	1,026.00	1,000.00
01-451-36 Black Fly	1,600.00	1,800.00	1,685.00	1,250.00
01-451-37 Baseball	4,000.00	2,500.00	2,058.55	1,500.00
01-451-38 Softball	0.00	0.00	80.00	160.00
01-451-40 Fall Soccer	1,500.00	2,000.00	2,173.10	1,600.00
01-451-42 Soccer Camps	2,300.00	2,500.00	1,993.94	1,900.00
01-451.43a Girls Basketball Camp	0.00	0.00	300.00	300.00
01-451-43b Boys Basketball Camp	0.00	0.00	315.00	300.00
01-451-44 Basketball	600.00	600.00	2,156.63	1,000.00
01-451-45 Skateboard Camp	800.00	500.00	140.00	160.00
01-451-46 Tennis Court (1)	0.00	2,553.00	2,553.00	0.00
01-451-77 Pool Water & Sewer	0.00	400.00	0.00	0.00
01-451-78 Pavilion	0.00	0.00	322.82	0.00
TOTAL	<u>\$ 60,730.00</u>	<u>\$ 62,580.00</u>	<u>\$ 63,197.06</u>	<u>\$ 60,260.00</u>

Item # **Explanation**
1 **Due to a change in personnel, payroll expenditure 01-451-10 was less than expected and \$2,553.00 of the 2012 payroll budget was moved to 01-451-46 Tennis Court to accommodate additional expense in the latter item.**

Rec. Facs. Expenses.	2011 Budget	2012 2012 Budget	2013 Cash	Budget
01-458-11 Lifeguards	\$ 16,000.00	\$ 17,000.00	\$ 14,703.50	\$ 17,000.00
01-458-20 Pool Improvement	5,000.00	0.00	0.00	0.00
01-458-21 Supplies	1,000.00	1,500.00	2,212.83	2,000.00
01-458-22 Concession Expense	800.00	2,500.00	1,519.18	1,500.00
01-458-41 Skating Rink Maint.	500.00	500.00	488.57	500.00
01-458-68 Pool Maintenance	3,000.00	3,000.00	1,775.40	3,000.00
01-458-75 Water & Sewer	0.00	750.00	1,001.77	1,000.00
01-458-76 Utilities	5,000.00	4,000.00	3,527.64	4,000.00
01-458-77 Equipment Repair	0.00	0.00	59.00	200.00
TOTAL	<u>\$ 31,300.00</u>	<u>\$ 29,250.00</u>	<u>\$ 25,287.89</u>	<u>\$ 29,200.00</u>

TOTAL	REC. REVENUES	\$ 23,550.00	\$ 24,420.00	\$ 24,285.47	\$ 26,830.00
TOTAL	REC. EXPENSES	\$ 92,030.00	\$ 91,830.00	\$ 88,484.95	\$ 89,460.00

Other	2011 Budget	2012 Budget	2012 Cash	2013 Budget
01-349-11 Poor Funds	\$ 500.00	\$ 500.00	\$ 554.38	\$ 500.00
01-350-12 Cyprus Minerals	1,400.00	1,400.00	1,235.77	1,200.00
01-389-15 VLCT Refund	0.00	0.00	4,359.00	0.00
01-432-15 Other Income	0.00	500.00	661.07	500.00
01-350-13 School Refund	89,496.90	89,471.92	94,761.11	105,662.54
01-350-15 State Payment	166,668.29	0.00	0.00	0.00
01-350-16 Net FEMA Payment	0.00	50,000.00	66,942.68	0.00
TOTAL	<u>\$258,065.19</u>	<u>\$141,871.92</u>	<u>\$168,514.01</u>	<u>\$ 107,862.54</u>

Other Expenses		2011 Budget	2012 Budget	2012 Cash	2013 Budget
01-450-15	School Refund	\$ 89,496.00	\$ 85,398.53	\$ 85,398.47	\$ 82,439.06
01-475-61	County Tax	8,000.00	10,000.00	11,660.44	18,423.50
01-431-98	FEMA Expenses	0.00	0.00	0.00	0.00
	TOTAL	\$ 97,496.00	\$ 95,398.53	\$ 97,058.91	\$ 100,862.56

HEALTH & WELFARE Expenses					
01-441-10	Health Officer	\$ 800.00	\$ 800.00	\$ 800.00	\$ 1,000.00
01-441-20	Animal Care	500.00	500.00	0.00	500.00
	TOTAL	\$ 1,300.00	\$ 1,300.00	\$ 800.00	\$ 1,500.00

PARKS & CEMETERIES Revenues					
1-347-21	Sale of Lots	\$ 1,000.00	\$ 1,000.00	\$ 3,740.00	\$ 2,500.00
1-347-22	Grave Preparation	4,500.00	4,500.00	8,020.00	5,500.00
1-347-23	Cemetery Funds	1,500.00	1,500.00	2,442.09	1,750.00
1-347-25	Perpetual Care	1,500.00	1,500.00	2,500.00	1,750.00
1-347-26	Other Income	0.00	0.00	477.60	0.00
1-347-40	Town Hall	500.00	500.00	587.00	500.00
	TOTAL	\$ 9,000.00	\$ 9,000.00	\$ 17,766.69	\$ 12,000.00

Expenses					
1-452-10	Payroll	\$ 50,000.00	\$ 52,000.00	\$ 45,879.03	\$ 48,000.00
1-452-21	Supplies	3,000.00	4,000.00	3,541.22	4,000.00
1-452-23	Equipment (1)	3,500.00	2,000.00	1,797.18	3,000.00
1-452-38	Contract Labor	0.00	500.00	861.00	500.00
1-452-39	Trees	2,000.00	2,500.00	0.00	3,000.00
1-452-40	Perpetual Care	1,000.00	1,375.00	1,750.00	1,375.00
1-452-62	Shed	0.00	0.00	8,456.41	0.00
1-452-45	Survey (2)	3,000.00	0.00	0.00	0.00
1-452-76	Water	250.00	250.00	160.00	250.00
1-452-77	Memorial Day	500.00	700.00	706.00	700.00
1-452-82	Pwr.on the Grn. (3)	0.00	0.00	8,250.00	0.00
	TOTAL	\$ 63,250.00	\$ 63,325.00	\$ 71,400.84	\$ 60,825.00

- | Item # | Explanation |
|---------------|---|
| 1 | New trash cans will be purchased for the Green. |
| 2 | A professional survey must be undertaken on the cemetery before lots can be sold; this item has been moved to the Capital Plan. |
| 3 | Power on the Green was a one-time expense. |

**2012
BUDGET**

LIBRARY Expenses		2011 Budget	2012 Budget	2012 Cash	2013 Budget
1-455-21	Library Expense	\$ 0.00	\$ 70,000.00	\$ 70,000.00	\$ 72,000.00
1-455-22	Library Fund	70,000.00	0.00	0.00	0.00
1-455-68	Maintenance (1)	7,500.00	7,500.00	8,578.34	2,500.00
1-455-76	Utilities	4,500.00	5,500.00	4,343.13	5,000.00
1-455-77	Water/Sewer	2,000.00	1,250.00	476.14	1,000.00
1-455-78	Fuel	6,000.00	6,500.00	7,511.73	7,000.00
	TOTAL	\$ 90,000.00	\$ 90,750.00	\$ 90,909.34	\$ 87,500.00

Item # Explanation
1 This line item has been transferred to the Capital Plan since the Library Trustees have offered to participate in renovation expenditures.

TOWN HALL Expenses		2011 Budget	2012 Budget	2012 Cash	2013 Budget
1-456-10	Payroll	\$ 5,500.00	\$ 0.00	\$ 0.00	\$ 0.00
1-456-11	Cleaning Service	0.00	4,000.00	5,494.00	5,500.00
1-456-21	Supplies	1,200.00	1,500.00	418.98	1,500.00
1-456-68	Repair/Maint.	12,000.00	6,000.00	15,052.79	6,000.00
1-456-76	Utilities	9,000.00	8,500.00	6,976.52	8,500.00
1-456-77	Water/Sewer	1,000.00	1,000.00	708.81	1,000.00
1-456-78	Fuel	7,500.00	7,500.00	6,489.18	7,500.00
1-456-79	Trash	3,000.00	3,000.00	2,670.00	3,000.00
	TOTAL	\$ 39,200.00	\$ 31,500.00	\$ 37,810.28	\$ 33,000.00

ACADEMY					
1-457-68	Academy	\$ 5,000.00	\$ 5,000.00	\$ 726.16	\$ 7,500.00

TOT. CUL. & REC. Revenues		\$ 32,550.00	\$ 33,420.00	\$ 42,052.16	\$ 38,830.00
	Expenses	\$ 289,480.00	\$ 282,405.00	\$ 289,331.57	\$ 278,285.00

CAPITAL EXPENSES Fnd Trnsfrs		2011 BUDGET	2012 BUDGET	2012 CASH	2013 BUDGET
1-470-90	Cap. Plan Fund	\$ 330,000.00	\$ 331,000.00	\$ 331,000.00	\$ 335,000.00
1-470-91	Grant Fund	33,932.06	28,605.00	28,605.00	32,450.00
	TOTAL	\$ 363,932.06	\$ 359,605.00	\$ 359,605.00	\$ 367,450.00

Voted Articles					
1-480-21	Visiting Nurses	\$ 13,807.00	\$ 0.00	\$ 13,807.00	\$ 0.00
1-480-22	Health Care Rehab.	3,044.00	0.00	3,044.00	0.00
1-480-23	Council on Aging	1,200.00	0.00	0.00	0.00
1-480-25	CT River Transit	2,250.00	0.00	2,250.00	0.00
1-480-26	Meals on Wheels	2,700.00	0.00	2,700.00	0.00
1-480-27	Family Center	3,000.00	0.00	3,000.00	0.00
1-480-28	RSVP	400.00	0.00	400.00	0.00
1-480-32	Windsor. Co. Partners	800.00	0.00	800.00	0.00
1-480-34	SEVCA	2,000.00	0.00	2,000.00	0.00
1-481-35	New Beginnings	900.00	0.00	0.00	0.00
1-481-87	Com. Cares	1,800.00	0.00	1,800.00	0.00
1-481-88	Library-Spec. Article	0.00	0.00	5,000.00	0.00
	TOTAL	\$ 31,901.00	\$ 0.00	\$ 34,801.00	\$ 0.00

GRAND TOTAL REVENUES \$1,378,052.19 \$1,429,951.69 \$ 948,327.95 \$2,673,446.50

GRAND TOTAL EXPENSES \$3,728,694.60 \$3,851,658.53 \$3,300,309.40 \$5,184,496.77

GRANTS 2013

PROCEEDS		EXPENDITURES	
Awarded Grants			
FEMA Buy Out	\$ 288,175.89	FEMA Buy Out (1)	\$ 288,175.89
FEMA Buy Out	326,154.98	FEMA Buy Out (1)	326,154.98
Popple Dungeon	223,090.00	Popple Dungeon (2)	223,090.00
Sidewalk Replacement	343,450.00	Sdwlk. Replacement (3)	343,450.00
Flamstead Paving	289,360.00	Flamstead Paving (4)	289,360.00
Academy Bldg. Roof	15,950.00	Academy Bldg. Roof	31,900.00
Recreation Playground	17,000.00	Recreation Playground	34,000.00
Grants Under Review			
None at this time			
Potential Grants			
Police	\$ 5,000.00	Police	\$ 10,000.00
Municipal Planning	8,000.00	Municipal Planning	15,000.00
Elections Grant	5,000.00	Elections Grant (5)	10,000.00
Economic Development	18,000.00	Economic Dev. (6)	18,000.00
Carryover	\$ 17,500.00		
TOTAL PROCEEDS	<u>\$1,556,680.87</u>	TOTAL EXPENDITURES	<u>\$1,589,130.87</u>
		NET	(\$ 32,450.00)

The FEMA buy-out program is not funded by the Town, which is only a sponsor; the monies come from FEMA and the affected homeowners.

- | Item # | Explanation |
|--------|-------------------------------|
| 1. | Landowner Matches |
| 2. | In-Kind Match |
| 3. | Capital Plan Funding |
| 4. | Public Works Paving Line Item |
| 5. | Ramp at back of Town Hall |
| 6. | CEDC Funding |

CAPITAL PLAN

	2012	2012 Cash	2013	2014	2015	2016	2017
Beginning Bal.	\$ 334,422.27	\$ 334,422.27	\$ 267,337.60	\$ 80,408.23	\$ 416.40	\$ 83,452.72	\$ 90,907.22
Transfer In	342,000.00	331,000.00	335,000.00	365,000.00	340,000.00	340,000.00	340,000.00
Trsts. Of Pub.Fnds	11,000.00	11,000.00	6,500.00	0.00	0.00	0.00	0.00
Library Trustees	0.00	0.00	10,000.00	0.00		0.00	0.00
Parks & Recreation	0.00	0.00	0.00	7,000.00	8,000.00	9,000.00	10,000.00
Total Funds	\$ 687,422.27	\$ 676,422.27	\$ 618,837.60	\$ 452,408.23	\$ 348,416.40	\$ 432,452.72	\$ 440,907.22
Expenditures							
Highway	\$ 105,467.00	\$ 102,061.00	\$ 128,406.00	\$ 110,000.00	\$ 115,000.00	\$ 145,000.00	\$ 125,000.00
Other Highway	50,000.00	26,686.00	250,000.00	32,000.00	130,000.00	100,000.00	35,000.00
Sidewalks	0.00	0.00	60,000.00	0.00	0.00	0.00	0.00
Emerg. Equip.	247,000.00	240,230.00	19,100.00	250,000.00	0.00	0.00	0.00
Bridges	34,770.00	0.00	0.00	0.00	0.00	0.00	0.00
Police	0.00	0.00	44,000.00	40,000.00	0.00	45,000.00	50,000.00
Rec./Cemetery	11,000.00	11,000.00	11,000.00	0.00	0.00	30,000.00	0.00
Signage Program	6,000.00	5,685.00	0.00	0.00	0.00	0.00	0.00
Facilities	33,345.52	24,216.00	27,500.00	20,000.00	21,600.00	23,328.00	25,194.24
Total Expenses	\$ 487,582.52	\$ 409,878.00	\$ 540,006.00	\$ 452,000.00	\$ 266,600.00	\$ 343,328.00	\$ 235,194.24
Carry-Forward	\$ 199,839.75	\$ 266,544.27	\$ 78,831.60	\$ 408.23	\$ 81,816.40	\$ 89,124.72	\$ 205,712.98

The Beginning Balance in any year has been adjusted to reflected interest earned in this account.

Purchases by Year of Acquisition							
	Highway	Other Highway	Emerg. Equip.	Police	Recreation	Signage	Facilities

	Highway	Other Highway	Emerg. Equip.	Police	Recreation	Signage	Facilities
2013	Dump Trck	Grader	Fire Truck	Pump	Police Cruiser	Pool Lift	Rd. signs
		Build Sidewalks				Cem. Survey	Library
2014	Dump Trck.	Pick-Up	Fire Truck		Police Cruiser		Rd. signs
2015	Dump Trck.	Loader					Rd. signs
2016	Dump Trck.	Excavator			Police Cruiser	Pick-Up	Rd. signs
2017	Dump Trck.	Pick-Up			Police Cruiser		Rd. signs

GRANTS FUND - PROFIT AND LOSS - 2012

	2012 Cash	2012 Budget
Income		
Fund Transfer	\$ 28,605.00	\$ 28,605.00
Awarded Grants		
Municipal Planning	3,045.00	3,045.00
PACIF Grant-Fire/Ambulance	5,000.00	5,000.00
Pavilion	<u>850.00</u>	<u>850.00</u>
Total Awarded Grants	<u>\$ 37,500.00</u>	<u>\$ 37,500.00</u>
Total Income	<u>\$ 37,500.00</u>	<u>\$ 37,500.00</u>
 Expenses		
Awarded Grants Expenses		
Municipal Planning	\$ 2,483.58	\$ 2,500.00
PACIF Grant-Fire/Ambulance	10,000.00	10,000.00
Energy Efficiency	<u>15,134.00</u>	<u>18,000.00</u>
Total Awarded Grants Expenses	\$ 27,617.58	\$ 30,500.00
Postage for Grant Application	<u>11.35</u>	<u>0.00</u>
Total Expenses	<u>\$ 27,628.93</u>	<u>\$ 30,500.00</u>
 Net Income	 <u>\$ 9,871.07</u>	 <u>\$ 7,000.00</u>

**GRANT FUND
STATEMENT OF REVENUES AND EXPENDITURES
Year Ending December 31, 2012**

SUMMARY

Earned Income 2012	\$ 37,500.00
Incurred Expenses 2012	<u>27,628.93</u>
	\$ 9,871.07

BALANCE SHEET

ASSETS

Current Assets	
Checking/Savings	\$ 21,208.49
Cash-in-Transit for Accounts Payable	<u>7,567.00</u>
Total Current Assets	<u>\$ 28,775.49</u>

TOTAL ASSETS **\$ 28,775.49**

LIABILITIES & EQUITIES

Liabilities-Accounts Payable	<u>\$ 7,567.00</u>
Total Liabilities	\$ 7,567.00

Retained Earnings	\$ 11,337.42
Net Income	<u>9,871.07</u>
Total Equity	<u>\$ 21,208.49</u>

TOTAL LIABILITIES & EQUITY **\$ 28,775.49**

RECONCILIATION OF CASH

Balance January 1, 2012	\$ 11,337.42
Fund Transfer	28,605.00
Cash Receipts from Grants	8,895.00
Grant Expenditures	<u>27,628.93</u>
Balance December 31, 2012	\$ 21,208.49

TOWN NOTES

General Fund

Borrowed:

TAN Current Expense Note/ Line of Credit
Dated 01/06/2012 - People's United Bank \$ 884,000.00 Due 10/18/2012

Paid:

TAN Current Expense Note/Line of Credit
Dated 01/06/2012 - People's United Bank \$ 884,000.00 Paid 09/21/2012

Tropical Storm Irene Flood Damage Fund

Borrowed:

Line of Credit
Dated 09/28/2011 - People's United Bank \$ 924,500.00 Due 09/27/2012

Paid:

Line of Credit
Dated 09/28/2011 - People's United Bank \$ 924,500.00 Paid 07/30/2012

MUNICIPAL GRANTS

<u>Type of Grant</u>	<u>Purpose</u>	<u>Amount</u>	<u>Year Received</u>
1. DHCA - Mun. Planning	Zoning and Subdivision Regs.	\$ 10,150.00	2010
2. Reg. Plan. Com.	Energy Audit	8,000.00	2011
3. VLCT	Fire Gear	5,000.00	2012
4. Vtrans	Paving Flamstead Road	162,624.00	2012
5. Vtrans	Sidewalk Upgrades	274,760.00	2012
6. VT. Emergency Mgmt.	Popple Dungeon Road Relocation	167,317.50	2012
7. VT. Emergency Mgmt.	Property Buyout with FEMA	458,748.16	2012
8. Recreation Fac. Dept.	Playground at Pinnacle	<u>17,000.00</u>	2012
TOTAL		\$1,104,099.66	



Elegant Rolls Royce at Chester Hardware from the New England Brass and Gas Car Tour 2012.

**TROPICAL STORM IRENE FLOOD DAMAGE FUND
STATEMENT OF REVENUES AND EXPENDITURES
Year Ending December 31, 2012**

SUMMARY

Earned Income 2012	\$1,207,317.22
Incurred Expenses 2012	<u>127,588.75</u>
	\$1,079,728.47

BALANCE SHEET

ASSETS

Current Assets	
Checking/Savings	\$ 140,157.78
Due from General Fund	<u>19,028.37</u>
Total Current Assets	<u>\$ 159,186.15</u>

TOTAL ASSETS **\$ 159,186.15**

LIABILITIES & EQUITY

Liabilities	
Line of Credit	<u>\$ 0.00</u>
Total Liabilities	<u>\$ 0.00</u>

Retained Earnings	(\$ 920,542.32)
Net Income	1,079,728.47
Total Equity	<u>\$ 159,186.15</u>

TOTAL LIABILITIES & EQUITY **\$ 159,186.15**

RECONCILIATION OF CASH

Balance January 1, 2012	\$ 10,121.88
Cash Receipts-FEMA Reimbursement	1,121,514.47
FEMA Prepayment of Bridges to be repaired	66,774.38
Proceeds from Line of Credit	8,000.00
Due to General Fund from 2012	14,164.20
Paydown of Line of Credit	924,500.00
Expenses-Reimbursement of Gen. Fund Labor	66,942.68
Expenses-Highway Bridge Repairs	47,234.07
Expenses-Highway Road Repair	<u>13,412.00</u>
Balance December 31, 2012	\$ 140,157.78

**WATER DEPARTMENT
STATEMENT OF REVENUES AND EXPENDITURES
Year Ending December 31, 2012**

SUMMARY

Earned Income 2012	\$201,660.49
Incurring Expenses 2012	187,254.64
Net Income before CEDC Loan Payment	14,405.85
CEDC Loan Payments - Principal	<u>17,477.67</u>
Net Income	(\$ 3,071.82)

BALANCE SHEET

ASSETS

Current Assets	
Checking/Savings	
Water Fund	\$ 30,077.96
Water Reserve	<u>11,256.78</u>
Total Checking/Savings	<u>\$ 41,334.74</u>
 Total Current Assets	 <u>\$ 41,334.74</u>

TOTAL ASSETS **\$ 41,334.74**

LIABILITIES & EQUITIES

Liabilities

Chester Development Fund	
Balance January 1, 2012	\$ 63,079.00
Less 2012 Principal Payments	<u>(17,477.67)</u>
	\$ 45,601.33
Retained Earnings	(18,672.44)
Net Income	14,405.85
Total Equity	<u>(\$ 4,266.59)</u>

TOTAL LIABILITIES & EQUITY **\$ 41,334.74**

RECONCILIATION OF CASH

Balance January 1, 2012	\$ 25,167.94
Cash Receipts	201,642.33
Expenses	(187,254.64)
Fund Transfer from Water Fund to Reserve	(10,000.00)
Fund Transfer from Reserve to Water Fund	18,000.00
CEDC Loan Payment - Principal	<u>(17,477.67)</u>

Water Fund Balance December 31, 2012 **\$ 30,077.96**

Water Reserve Fund	
Balance January 1, 2012	\$ 19,238.62
Interest	18.16
Fund Transfer from Water Fund to Reserve	10,000.00
Fund Transfer from Reserve to Water Fund	<u>(18,000.00)</u>
Balance December 31, 2012	\$ 11,256.78

**2013 BUDGET
WATER DEPARTMENT**

		2011 Budget	2012 Budget	2012 Cash	2013 Budget
REVENUES					
03-311-01	Water Usage	\$154,640.00	\$134,100.00	\$131,238.46	\$ 142,500.00
03-311-02	Delinquent	9,000.00	25,000.00	21,612.03	25,000.00
03-311-03	Penalty & Interest	2,000.00	4,000.00	2,961.37	4,000.00
03-311-05	Water Connect.	0.00	0.00	2,500.00	0.00
03-311-07	Interest	<u>500.00</u>	<u>500.00</u>	<u>47.88</u>	<u>500.00</u>
	TOTAL	\$166,140.00	\$163,600.00	\$158,359.74	\$ 172,000.00
03-311-06	Hydrant Fees	\$ 0.00	\$ 0.00	\$ 1,800.00	\$ 1,000.00
03-311-08	Cap.Plan Trnsfr In	20,000.00	20,000.00	20,000.00	20,000.00
03-311-09	Other Income	500.00	500.00	0.00	500.00
03-311-13	Transfers	0.00	0.00	10,000.00	0.00
03-311-98	FEMA Reimburse.	<u>0.00</u>	<u>0.00</u>	<u>11,500.75</u>	<u>0.00</u>
	TOTAL	\$ 20,500.00	\$ 20,500.00	\$ 43,300.75	\$ 21,500.00
	TOTAL INCOME	\$186,640.00	\$184,100.00	\$201,660.49	\$ 193,500.00
		2011 Budget	2012 Budget	2012 Cash	2013 Budget
EXPENDITURES					
03-411-10	Labor FT=1.5	\$ 75,000.00	\$ 75,000.00	\$ 77,260.63	\$ 59,600.00
03-411-15	Benefits	19,000.00	19,000.00	17,638.76	10,541.50
03-411-23	Tools	800.00	1,000.00	1,024.23	1,200.00
03-411-24	Meters	5,000.00	2,500.00	2,467.97	2,500.00
03-411-25	Collection System	2,000.00	2,500.00	3,341.81	2,500.00
03-411-28	Paving-2011	0.00	0.00	4,015.00	4,500.00
03-411-29	Chemicals	11,500.00	11,500.00	12,207.60	12,500.00
03-411-32	Hydrants	1,400.00	1,500.00	1,578.86	0.00
03-411-36	Training	300.00	300.00	1,032.82	500.00
03-411-37	Contracted Services	3,500.00	3,500.00	0.00	3,500.00
03-411-38	Well Repair	2,000.00	3,000.00	1,806.98	0.00
03-411-39	Testing	2,000.00	2,000.00	619.96	2,000.00
03-411-50	PACIF Insurance	0.00	2,560.00	3,060.00	3,060.00
03-411-58	Computer	1,000.00	1,000.00	0.00	1,000.00
03-411-59	Audit	0.00	800.00	500.00	800.00
03-411-60	Service Charges	1,000.00	1,000.00	1,030.00	1,000.00
03-411-61	State Fees	2,500.00	2,000.00	2,130.30	2,000.00
03-411-68	Vehicle Maintenance	2,000.00	2,000.00	4,984.44	1,000.00
03-411-69	Gasoline	1,800.00	2,000.00	2,341.56	2,200.00
03-411-70	Water Truck	0.00	0.00	20,350.25	0.00
03-411-76	Utilities	14,000.00	16,000.00	17,496.47	16,500.00
03-411-77	Telephone	400.00	400.00	432.00	400.00
03-411-78	Gas	1,500.00	1,500.00	231.23	1,500.00
03-411-80	CEDC Loan	19,181.44	21,000.00	19,181.44	0.00
03-411-92	Hydrant Reserve	10,000.00	10,000.00	10,000.00	0.00
03-411-93	Tank Inspect/Maint.	2,000.00	3,000.00	0.00	0.00
03-411-97	Capital Plan Transfer	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>62,500.00</u>
	TOTAL	\$177,881.44	\$185,060.00	\$204,732.31	\$191,301.50
	Net	\$ 8,758.56	\$ (960.00)	\$ (3,071.82)	\$ 2,198.50

**SEWER DEPARTMENT
STATEMENT OF REVENUES AND EXPENDITURES
Year Ending December 31, 2012**

SUMMARY

Earned Income 2012	\$490,546.14
Incurring Expenses 2012	474,486.31
Net Income before CDEC Loan Payment	16,059.83
CDEC Loan Payment - Principal	<u>(20,000.00)</u>
Net Income after CEDC Loan Payment	(\$ 3,940.17)

BALANCE SHEET

ASSETS

Current Assets	
Checking/Savings	
Sewer Fund	\$ 10,504.22
Sewer Reserve	<u>10,010.44</u>
Total Checking/Savings	<u>\$ 20,514.66</u>
Total Current Assets	<u>\$ 20,514.66</u>

LIABILITIES & EQUITIES

Liability	
CEDC Loan	
Balance January 1, 2012	\$ 40,000.00
Less 2012 Principal Payment	(20,000.00)
Retained Earnings	(15,545.17)
Net Income	<u>16,059.83</u>
Total Equity	<u>\$ 20,514.66</u>

TOTAL LIABILITIES & EQUITY **\$ 20,514.66**

RECONCILIATION OF CASH

Balance January 1, 2012	\$ 14,451.54
Cash Receipts	490,538.99
Expenses	474,486.31
Due to CEDC	<u>20,000.00</u>
Sewer Fund Balance December 31, 2012	\$ 10,504.22

Sewer Reserve Fund	
Balance January 1, 2012	\$ 10,003.29
Interest	7.15
Fund Transfer from Sewer Fund to Reserve	<u>0.00</u>
Balance December 31, 2012	\$ 10,010.44

**2013 BUDGET
SEWER DEPARTMENT**

		2011 Budget	2012 Budget	2012 Cash	2013 Budget
REVENUES					
04-311-01	Sewer Fees	\$210,000.00	\$326,500.00	\$321,421.41	\$338,500.00
04-311-02	Delinquent Fees	25,000.00	55,000.00	54,461.77	55,000.00
04-311-03	Penalty & Interest	6,000.00	7,500.00	7,492.63	7,500.00
04-311-04	Base Rate	164,338.00	0.00	0.00	0.00
04-311-05	Sewer Connection	0.00	0.00	0.00	0.00
04-311-07	Interest	<u>750.00</u>	<u>500.00</u>	<u>97.83</u>	<u>500.00</u>
	TOTAL	\$406,088.00	\$389,500.00	\$383,473.64	\$401,500.00
04-311-08	Fine Income	\$ 0.00	\$ 0.00	\$ 4,798.00	\$ 2,500.00
04-311-09	Other income	2,500.00	3,000.00	1,712.73	3,000.00
04-311-10	Excess BOD Chrg	0.00	1,000.00	3,929.72	1,500.00
04-344-10	FEMA Rembrsmt.	0.00	65,000.00	92,684.53	0.00
04-311-25	VLCT Ins. Pymnt.	<u>0.00</u>	<u>0.00</u>	<u>3,947.52</u>	<u>0.00</u>
	TOTAL	\$ 2,500.00	\$ 69,000.00	\$107,072.50	\$ 7,000.00
	TOT. REVENUES	\$408,588.00	\$458,500.00	\$490,546.14	\$408,500.00

		2011 Budget	2012 Budget	2012 Cash	2013 Budget
EXPENDITURES					
04-411-10	Payroll FT=1.5	\$ 80,000.00	\$ 80,000.00	\$ 79,989.81	\$ 97,394.30
04-411-15	Fringe Benefits	40,000.00	40,000.00	37,530.55	34,455.00
04-411-20	Sewer Line Repair	0.00	0.00	58,522.72	0.00
04-411-22	2011 Fld. Ins. Remb	0.00	0.00	0.00	0.00
04-411-22A	Generator	0.00	0.00	22,579.00	0.00
04-411-22B	Pumps	0.00	0.00	19,033.52	0.00
04-411-23	Tools	1,500.00	1,500.00	569.58	1,500.00
04-411-24	Lab. Equipment	1,000.00	1,500.00	725.67	1,500.00
04-411-25	Plant Maintenance	4,500.00	4,500.00	5,440.01	4,500.00
04-411-26	UV Disinfection	1,000.00	1,000.00	0.00	1,000.00
04-411-28	Sludge Disposal	18,000.00	18,000.00	15,054.00	18,000.00
04-411-29	Chemicals	9,000.00	9,000.00	8,343.05	9,000.00
04-411-32	Pump Stations	5,500.00	40,000.00	10,263.87	0.00
04-411-35	Training	500.00	500.00	495.00	1,000.00
04-411-36	Collection System	15,000.00	15,000.00	9,118.91	15,000.00
04-411-37	Contracted Services	8,000.00	8,000.00	3,521.11	5,000.00
04-411-39	Testing	3,500.00	3,500.00	2,474.00	3,500.00
04-411-40	Uniforms	1,000.00	1,000.00	1,054.53	1,000.00
04-411-50	PACIF Insurance	0.00	5,500.00	4,638.00	5,500.00
04-411-56	Legal	0.00	0.00	900.00	0.00
04-411-60	Service Charge	750.00	1,000.00	1,005.00	1,000.00
04-411-61	State Fees	750.00	1,000.00	457.75	1,000.00
04-411-68	Vehicle Maintenance	1,500.00	1,000.00	876.87	1,000.00
04-411-69	Gasoline	1,800.00	2,500.00	2,763.24	2,800.00
04-411-76	Utilities	40,000.00	41,000.00	42,443.19	45,000.00
04-411-77	Audit	1,600.00	1,600.00	1,000.00	1,600.00
04-411-78	Loan	20,000.00	20,000.00	20,000.00	0.00
04-411-79	Interest	3,000.00	1,950.00	1,300.00	0.00
04-411-90	Bonds	136,838.00	133,727.19	133,727.19	0.00
04-411-95	Reserves	5,000.00	20,212.00	7,608.13	0.00
04-411-97	Capital Pln.Transfer	0.00	0.00	0.00	157,500.00
04-411-98	FEMA Expenses	<u>0.00</u>	<u>0.00</u>	<u>3,051.61</u>	<u>0.00</u>
	TOTAL	\$ 399,738.00	\$452,989.19	\$494,486.31	\$408,249.30
	Net	\$ 8,850.00	\$ 5,510.81	(\$ 3,940.17)	\$ 250.70

SEWER DEPARTMENT NOTES

Borrowed:

Five-Year Expense Note - Community Development Loan
 Dated 12/28/2007 \$100,000.00 Payment Schedule
 \$20,000.00 2010 Paid 10/26/2010
 20,000.00 2011 Paid 11/16/2011
 20,000.00 2012 Paid 12/19/2012
 20,000.00 2013

SEWER BONDS (WASTEWATER TREATMENT PLANT)

In December 2011, the two 20-year bonds held by the USDA for the Wastewater Treatment Plant were combined and transferred to the Vermont Municipal Bond Bank at the lower rate of interest of 3.93%, to be retired in 2026. The new payment schedule for this refinanced bond is listed below:

\$1,481,290.67 (3.93%) Payment Schedule

<u>No.</u>	<u>Date</u>	<u>Amount</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal Remaining</u>
1	5-15-13	\$ 27,579.06	\$ 0.00	\$27,579.06	\$1,322,681.32
2	11-15-13	\$108,412.04	\$ 80,832.98	\$27,579.06	\$1,241,848.34
3	5-15-14	\$ 25,990.69	\$ 0.00	\$25,990.69	\$1,241,848.34
4	11-15-14	\$110,000.41	\$ 84,009.72	\$25,990.69	\$1,157,838.62

WATER DEPARTMENT NOTES

Five-Year Expense Note- Community Development Loan
 Dated 10/20/2010 18-Quarterly Payments, Loan Amount: \$80,000.00

<u>No.</u>	<u>Date</u>	<u>Amount</u>	<u>Principal</u>	<u>Interest</u>	<u>Remaining Balance</u>
9	3-31-13	\$ 4,795.36	\$ 4,458.53	\$336.83	\$41,142.80
10	6-30-13	\$ 4,795.36	\$ 4,494.76	\$300.60	\$36,648.04
11	9-30-13	\$ 4,795.36	\$ 4,531.28	\$264.08	\$32,116.76
12	12-31-13	\$ 4,795.36	\$ 4,568.09	\$227.27	\$27,548.67

WATER & SEWER CAPITAL PLAN

WATER

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Beginning Balance	*\$ 11,255.83	\$ 2,095.13	\$ 4,131.86	\$ 10,749.84	\$ 21,992.97
Annual Contribution	62,500.00	55,000.00	50,000.00	45,000.00	40,000.00
Truck	0.00	0.00	0.00	0.00	0.00
Pumps & Hydrants	5,000.00	3,000.00	3,075.00	3,151.88	3,230.67
Water Lines	10,000.00	30,822.74	30,822.74	30,822.74	0.00
Meters	19,181.44	19,181.44	9,590.72	0.00	0.00
Water Tank & Well	37,500.00	0.00	0.00	0.00	0.00
WATER TOTAL	\$ 71,681.44	\$ 53,004.18	\$ 43,488.46	\$ 33,974.62	\$ 3,230.67
Ending Balance	\$ 2,074.39	\$ 4,090.95	\$ 10,643.40	\$ 21,775.22	\$ 58,762.30

SEWER

Beginning Balance	\$ 10,010.01	\$ 524.11	\$ 19,728.35	\$ 18,924.63	\$ 38,312.88
Annual Contribution	157,500.00	155,000.00	155,000.00	155,000.00	155,000.00
Sewer Bond #1	37,520.28	37,520.28	37,520.28	37,520.28	37,520.28
Sewer Bond #2	98,470.81	98,470.81	98,470.81	98,470.81	98,470.81
CEDC Sewer Loan	21,000.00	0.00	0.00	0.00	0.00
Pump Stations	10,000.00	0.00	0.00	0.00	0.00
Truck	0.00	0.00	20,000.00	0.00	0.00
SEWER TOTAL	\$166,991.09	\$135,991.09	\$ 155,991.09	\$135,991.09	\$135,991.09
Ending Balance	\$ 518.92	\$ 19,533.02	\$ 18,737.26	\$ 37,933.54	\$ 57,321.79

*The beginning balances for both Water and Sewer assume the current balance in each amount is added to the transfers due the accounts.

WATER

2013	Hydrants & Pumps	Engineer 'Loop' Project	Water Meters	Clean/Paint Tank
2014	Hydrants & Pumps	Payments for Loop Project	Water Meters	
2015	Hydrants & Pumps	Payments for Loop Project	Water Meters	
2016	Hydrants & Pumps	Payments for Loop Project		
2017	Hydrants & Pumps			

SEWER

2013	Sewer Bonds #1	Sewer Bonds #2	CEDC Sewer	Storm Water Plan	
2014	Sewer Bonds #1	Sewer Bonds #2			Sewer Truck
2015	Sewer Bonds #1	Sewer Bonds #2			
2016	Sewer Bonds #1	Sewer Bonds #2			
2017	Sewer Bonds #1	Sewer Bonds #2			

**DELINQUENT WATER/SEWER REPORT
AS OF DECEMBER 31, 2012**

	<u>Current</u>	<u>Over 30</u>	<u>Over 60</u>	<u>Over 90</u>	<u>Over 120</u>	<u>Total</u>
Sewer	\$15,508.05	\$ 227.11	\$ 0.00	\$ 5,925.10	\$10,974.89	\$32,635.15
Water	<u>6,175.88</u>	<u>95.57</u>	<u>0.00</u>	<u>2,528.22</u>	<u>4,732.91</u>	<u>13,532.58</u>
Total	\$21,683.93	\$ 322.68	\$ 0.00	\$ 8,453.32	\$15,707.80	\$46,167.73

Now that the General Fund is running smoothly and delinquent property taxes are being properly managed, the goal is to do the same with water and sewer. In order to accomplish this, the Town will be following a stricter delinquent water/sewer collection procedure. Once a billing has been sent, it is due in 30 days and becomes delinquent in 31 days. The account will be allowed to be delinquent for 30 days before the shut off process begins. At that time, the user will be given the opportunity to either make a payment arrangement or disconnection will occur within 30 days. If not, water/sewer is disconnected on May 28. Stricter delinquent collection procedures will aid tremendously in the improvement of the over all cash flow of the Water/Sewer Departments. We anticipate that this will reduce the need of rate increases, which typically are needed to make up for delinquent accounts.



Chain Saw Carving Weekend 2012.

ACADEMY FUND

Balance Jan. 1, 2012	\$ 5,323.31
Interest	4.73
Income	0.00
Expenditure	(1,480.00)
Balance Dec. 31, 2012	\$ 3,848.04

CAPITAL BUDGET RESERVE

Balance Jan. 1, 2012	\$334,799.08
Interest	416.52
General Fund Transfer	331,000.00
Trsts. of Pb. Fnds. Dntr.	11,000.00
Expenditure	(409,877.41)
Balance Dec. 31, 2012	\$267,338.19

CHESTER ECONOMIC DEVELOPMENT FUND

Balance Jan.1, 2012	\$152,071.69
Interest	6,194.17
Loan Payments	19,204.32
Expenditures	(1,360.84)
Due from Sewer	20,000.00
Due from Water	17,488.45
Balance Dec. 31, 2012	\$213,597.79

EMS BUILDING FUND

Balance Jan. 1, 2012	\$ 31,116.49
Interest	44.50
Balance Dec. 31, 2012	\$ 31,160.99

FORFEITURE FUND

Balance Jan. 1, 2012	\$ 16,066.66
Interest	0.00
Income	1,296.17
Fund Transfer	0.00
Expenditure	(6,481.45)
Balance Dec. 31, 2012	\$ 10,881.38

LISTER TRAINING FUND

Balance Jan. 1, 2012	\$ 1,481.17
State Payment	401.74
Expenditure	0.00
Balance Dec. 31, 2012	\$ 1,882.91

POLICE COMMUNITY RESOURCE

Balance Jan. 1, 2012	\$ 1,178.12
Interest	0.81
Donations	542.95
Fund Transfer	0.00
Expenditure	(706.03)
Balance Dec. 31, 2012	\$ 1,015.85

POPPLE DUNGEON ROAD FUND

Balance Jan. 1, 2012	\$ 90,323.18
Interest	91.94
Town Funds Transfer	0.00
Balance Dec. 31, 2011	\$ 90,415.12

PUBLIC SAFETY BUILDING FUND

Balance Jan. 1, 2012	\$ 11,367.78
Donations	15.00
Interest	22.78
Balance Dec. 31, 2012	\$ 11,405.56
Money Mkt. Bal 12/31/12	\$ 5,508.21

REAPPRAISAL FUND

Balance Jan. 1, 2012	\$133,419.07
Interest	249.13
2012 State Payment	17,803.00
Balance Dec. 31, 2012	\$151,471.20

RECREATION DONATION FUND

Balance Jan. 1, 2012	\$ 3,141.02
Interest	0.00
Donations	1,175.00
Fund Transfer	0.00
Expenditure	(575.00)
Balance Dec. 31, 2012	\$ 3,741.02

SAM ADAMS POOR FUND

Balance Jan. 1, 2012	\$ 2,005.55
Interest	1.68
Income	0.00
Fund Transfer	0.00
Expenditure	(399.70)
Balance Dec. 31, 2012	\$ 1,607.53

TOWN OF CHESTER LAND AND BUILDING ASSETS

DESCRIPTION	ACREAGE	VALUATION
Adams Family Aquifer	30.53	\$ 90,800
Bouchard Land (Smokeshire Road)	.12	19,200
Cemeteries:		
Adams Road	1.00	6,500
Brookside	3.80	39,300
North Street	5.74	46,500
Pleasant View	8.90	93,400
Poplar Grove (Popple Dungeon Road)	.42	2,700
Smokeshire	.49	1,200
Spoonerville (Trebo Road)	.28	1,800
Colbeth Land (Grafton Road)	.12	16,200
Dodge Land (Reservoir Road)	9.08	57,200
Emergency Services Land	4.04	95,400
Flamstead Acres (Lot 45)	.11	13,600
Green, The	1.50	57,500
Hadley Land (Main Street)	14.10	66,300
Hammond Park (Depot Street)	.55	41,000
Historical Society Building	3.86	481,800
Jeffrey Well Site (Rt. 103 North)	17.00	834,900
Land (Dean Brook Road)	3.20	39,600
Library Building	.43	623,300
North Street Bridge Field	.50	32,000
Peck Land (Reservoir Road)	4.00	42,000
Perry/Pierce Land (Reservoir Road)	501.35	855,900
Quimby Land (School Street)	1.10	25,800
Recreation Area (The Pinnacle)	37.28	709,200
Salt Shed, Henry Land	.63	28,300
Town Garage	6.12	717,000
Town Hall	.41	580,900
Wastewater Treatment Plant	11.35	2,748,900
Water Tank Site (GMUHS)	1.00	20,000
Weatherby Farm Land (Reservoir Road)	40.00	105,000
Well Site on Canal Street	3.00	125,800
Wiley Land (Cobleigh Street)	3.00	73,600
TOTAL	<u>715.01</u>	<u>\$8,692,600</u>

REPORT OF THE CHIEF OF POLICE

Officers of the Chester Police Department responded to 1,274 calls for service in 2012. The Department issued 288 verbal/written warnings and 702 traffic citations. Of these ticket totals, the C.O.R.E. Program issued 83 verbal/written warnings and 279 traffic citations.

Chester Police had 32 arrests, processing a total of 66 offenses.

Chester Police Officers worked diligently to apprehend individuals involved in drug trafficking within Chester, VT. Ten suspects were booked at this time with the news spreading nationally. As Chief, I wish to congratulate all the Chester Officers involved, along with supporting agencies such as ATF, and Vermont State Police.

Changes within the Police Department include the hiring of Officer Ian Kibbe to fill the open part-time position. The officers acquired new weapons and a "Smart Cart" which registers vehicle speeds as they pass. A replacement engine was installed in one cruiser. The Police Department has restructured its office space and added an interview room, processing room, and caged the record storage area.

I would like to remind the residents of Chester to annually update their residential alarm information with the Chester Police. You may obtain the current registration form by contacting the office. Additionally, I highly encourage all residents to clearly mark your residence with your 911 address. This will aid any Emergency Service Personnel in identifying your location should you require their quick response.

Respectfully submitted,
Chief Richard H. Cloud



**Model T Fords on the Green from the National Model T Ford
New England Tour 2012.**

REPORT OF THE CHESTER AMBULANCE SERVICE

The Ambulance Service responded to a total of 262 calls during 2012. This reflects 223 requests within Chester, 20 to Andover and 19 mutual aid calls to other towns including Ludlow (11), Springfield (2), Cavendish(3), Rockingham (2), and Grafton (1). As a result, 161 patients were transported by Chester from the following types of situations:

173 Medical Emergencies	43 Trauma Emergencies
18 MVC's (Motor Vehicle Crashes includes motorcycle, ATV & snowmobile)	18 Public Assists
	10 Stand-Bys (Fire Scenes, etc)

We currently have on staff a total of 21 members including 7 Advanced EMT's, 9 Basic EMT's, 4 Drivers, and 1 Trainee.

The year 2012 was again a routine year with the majority of situations being handled without undue incident except for the fact we do continue the problem of staffing for weekday calls due to work and other scheduling obstacles. We are not alone in this as it has become a nationwide problem affecting many volunteer-type organizations. As a result, we continue our pursuit of new recruits, especially those individuals that may be available days. If interested, please contact Dan Cook at 875-3134(H), 802 558-9972(C) or dcookemti@comcast.net.

Within the ambulance budget included in this Report you will notice that our vehicle maintenance expenditure for 2012 was above the budgeted amount. This was due to unexpected problems that occurred earlier in the year with our old ambulance. With its age heading towards 15 years, we lost the transfer case and three weeks after that repair, the transmission died. All in all, though, it did prove to be a great truck throughout its service life, with those items being the most major problems ever being experienced, and I am sure that, as both are drive train related, the problems of one helped contribute to the loss of the other.

After an extensive process which took approximately 16 months to complete, we did finally accept delivery of a new ambulance on December 12. Including trade, purchase of a new radio system, and other minor equipment upgrades, we were able to keep the total package cost within the approved Capital Equipment release of \$202,000.00.

As 2012 now comes to a close, we are on the doorstep of going live with the online reporting that I have been mentioning for a couple years. January 1, 2013, is the deadline for all transporting agencies to be compliant, and we have been working towards that day to be ready to make the transition as smooth as possible. As the State has worked on grants for the purchase of the computer equipment necessary for this, we have still not expended much from the approved capital release of two years ago, but it may become necessary as we move forward.

We would like to thank all town departments of Chester and Andover including all officials and Select Boards; the members of the Chester Volunteer Rescue Squad, Yosemite Engine Company, Springfield Fire Department, Springfield Dispatch, the emergency room staff at Springfield Hospital, and all surrounding mutual aid organizations. It is with continued support from all, including the taxpayers of Chester and Andover, that enables us to continue operation at our current level of care.

I would personally like to extend my sincere appreciation to each member of our service for their continued devotion as well as thank their respective loved ones for their gracious acceptance of any subsequent loss of family time throughout the year:

Deb Aldrich
Meghan Austin
Maryann Bonneville
Linda Carroll
Laurie Cloud
Georgia Ethier, Billing Secretary
Greg Gomo

Tara Gomo
Jeff Holden
Jerry Lindsley
Steve Mancuso
Ken Markwell
Rebekah Martens
Mark Phelps

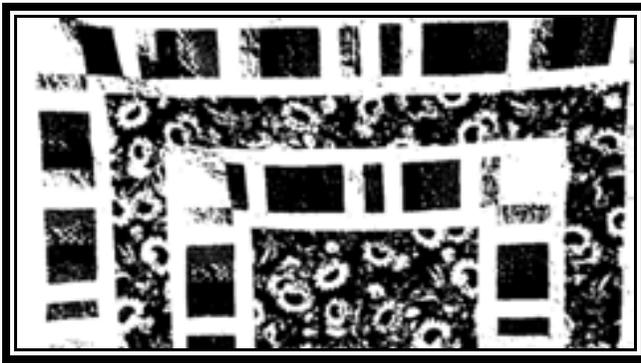
Emily Reeves
Eric Richardson
Bruce Savery
Marie Tyrrell
Amber Wilson
Mary Wilson
Matt Wilson

Respectfully submitted,
Daniel J. Cook, Coordinator

CHESTER VOLUNTEER RESCUE SQUAD

Just to keep our townspeople informed; the Chester Volunteer Rescue Squad is a group that volunteers its members time to promote public awareness of emergency medical services in our community. We meet approximately every other month to discuss issues that affect the local ambulance service, as well as ways to improve public health awareness. We are proud of the local ambulance and like to show it off at parades, public safety days by giving tours of it, especially to children, to help ease anxieties in case anyone needs the ambulance in an official capacity.

Without a doubt, a highlight for the Chester Volunteer Rescue Squad this past year was the raffle of a handmade quilt that brought in generous donations and was won by Alison DesLauriers at the completion of the local Fall Foliage Festival in September. The significance of this quilt was especially dear to us because it was designed and made by one of our members, Marie Tyrell, with assistance from Country Treasures and Julie Patrick. Marie donated her time and enthusiasm to create this quilt over the previous year. We gratefully thank Marie and the large number of supporters that donated to this fund-raising effort.



Chester Volunteer Rescue Squad is pleased to continue offering CPR and First Aid training to healthcare providers, coaches, school personnel, and other members of our communities. In the last 12 months, 71 people have been certified in CPR and seven people have been certified in First Aid. There is also a community CPR training available to anyone interested. For more information, please contact Mary Putnam at 875-2722.

Chester Volunteer Rescue Squad has joined numerous communities nationwide in making the File of Life available to residents and their families. File of Life provides an important preventive step to ensure that emergency personnel can access medical information when responding to a call. Every second counts, especially in the midst of life-threatening situations! For more information or to obtain a File of Life magnetic pocket, please contact Mary Putnam at 875-2722 or the Chester Town Office at 875-2173.

As most citizens are aware, volunteerism is dwindling slowly with time and our group is not immune to this trend. We welcome new members who have interests in health awareness and public education of Emergency Medical Services. As always, donations are humbly accepted with great sincerity and may be mailed to the Chester Volunteer Rescue Squad, PO Box 913, Chester, VT 05143.

Respectfully submitted.
Eric Richardson, President

REPORT OF THE ZONING DEPARTMENT

The Zoning Administrator's (ZA) position remains a part-time role here in Chester, with office hours on Tuesday from 8:00 a.m. to 5:00 p.m. I am often available other times of the week by appointment. In my third year in this role, I continue to learn something new every week and with every permit request. In addition to thanking the ladies in the Town Hall and David Pisha, I would also like to recognize the men and women on the Development Review Board (DRB) for all of their efforts and assistance. The new faces on the DRB have certainly brought renewed energies and varying backgrounds, all of which is good news in my opinion.

The public hearings are now at 6:00 p.m., with the change designed in hopes that it will be easier for citizens to attend these hearings. Come on down.....it is a good way to get involved in your community.

As a reminder, generally speaking all new construction needs a permit. The lone exception(s) would be when an existing structure is torn down, and a new one replaced in the same footprint.

Here are a few reminders:

- *The Planning Commission has been working hard on the proposed new Combined Development Regulations and the Select Board will soon be holding additional public hearings for your input.*
- State statute allows for a 15-day waiting and notification period(s) for building permits and public hearings, so please do plan ahead.....rushing causes mistakes on both ends!
- Feel free to come to the Town Hall and I will be pleased to explain the process and work WITH YOU, as I believe education and assistance on the front end will avoid costly and frustrating enforcement on the back end.

In all situations, having a properly recorded permit and deed will help clear up any confusion when it comes time for selling or transferring your home or land.

A few quick notes on the activity in 2012. There were 70 building permits (a 30% increase). This included 9 new homes, 5 minor subdivision, and 4 conditional use applications.

This past year certainly had a few challenges, with several still unresolved. Nonetheless, I remain positive, that they will be worked out.

The agendas for upcoming meetings, along with the Development Review Board decisions, are being posted on the Chester website for your information. You may also review the current zoning and subdivision regulations via www.chester.govoffice.com. In my absence from the office, the various forms may be picked up Monday through Friday from 8:00 a.m. to 5:00 p.m.

Respectfully submitted,
Michael Normyle, Zoning Administrator
mnormyle@vermontel.net

REPORT OF THE FIRE CHIEF

The Chester Fire Department responded to the following calls in 2012:

Building fire	16	Cover assignment/ mutual aid to other towns	7
Chimney fire	5	Authorized controlled burning	4
Oil burner malfunction	1	Good intent call	2
Vehicle fire	2	Sprinkler activated, system malfunction	1
Brush/grass mixture	4	Smoke detector activation due to malfunction	2
Rubbish fire	1	Smoke detector activation due to burnt food	1
Medical assist	4	Alarm system sounded due to malfunction	2
Motor vehicle accident	18	Carbon monoxide detector activation	2
Lock-in	1	Flood assessment/natural disaster (multiple calls at same time)	5
Search for lost person	1	Total	91
Gasoline spill	1		
LP Gas leak	1		
Power line down	5		
Smoke or odor removal	2		
Unauthorized burning	3		

I wish to thank the seventeen men of the Chester Fire Department for another outstanding year. Efforts by these men greatly reduced the loss of property by fire. This is due directly to their dedication to fire fighter training. I also would like to thank the Chester Police Department, the Town Highway Crew , and the Chester Ambulance Service for their support.

Respectfully submitted,
Harry Goodell, Fire Chief

TOWN OF CHESTER FIREFIGHTERS NEEDED

The Town of Chester is seeking area men and women to serve on the Chester Fire Department. Positions needed are Firefighters and Apparatus Operators. Applications are being accepted from both experienced and inexperienced individuals. The Fire Department is willing to train the right people. All applicants should be available to respond during emergency situations at any time of the day or night. Attendance at monthly drills is mandatory. Pay is commensurate with ability and level of experience and education.

Interested parties should contact the Town Manager's Office for a copy of the Fire Department Personnel Rules in addition to an application. The Town Manager's Office is located at 556 Elm Street, Post Office Box 370, (802) 875-2173.

REPORT OF THE FIRE WARDEN

I am happy to report that we had another good year with only one small brush fire caused by burning without a permit in the Town of Chester for the year of 2012. There was one ticket issued for burning of hazardous materials, and three warnings issued for same reason.

I would like to thank all of the citizens of Chester for calling for permits to burn. This is the main reason that we have had a good year, with only two unnecessary Fire Department responses.

I would also request that people continue to call in the winter to burn legal materials so that I can keep track of where the fires are and avoid unnecessary Fire Department responses. This will continue to be a cost savings to the taxpayers by avoiding unnecessary responses.

I would like to remind everyone that you may call for a permit any day of the week on my cell at 802-384-3001.

Respectfully submitted,
Jeff Holden, Fire Warden

SNOWFALL

Snowfall is presently measured at Dian Circle, elevation 760 feet above sea level. Some areas of Town exceed 1,800 feet in elevation; therefore, snow totals there may be higher. Steadman Mountain at 2,300 is the highest elevation in Town while the Missing Link Road, between Peck Road and Green Mountain Turnpike, at 530 feet above seal level is the lowest elevation in Town.

Shown in Inches

SEASON	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	TOTAL
1984-85	0	10	16.25	7	11	13	5	62.25
1985-86	0	11.5	14.5	27	18	8.5	8.5	79.5
1886-87	0	18	23	54.5	1	9	4	109
1987-88	4	11	15	19	36	7.5	1	89.5
1988-89	0	0	9.5	7.5	15.5	9	6	47.5
1989-90	0	5	15.5	38	27	6	0	91
1990-91	0	1	13.5	21	10.5	8.5	0	54.5
1991-92	0	2	20.5	5.5	8.5	5	7.5	47
1992-93	0	3	5.5	26.5	40	26	7	108
1993-94	.5	0	13.5	46	13	22	0	94
1994-95	0	5	6	7	15	4	0	37
1995-96	0	8	29.5	32	9.5	22.5	11	112.5
1996-97	.5	4	19.75	30	22.75	22	8	106.5
1997-98	0	19	13	25.5	7	15	0	79.5
1998-99	0	1.5	6	34	9.5	19	0	70
1999-00	0	.5	2.5	20.25	26.5	15	1	65.25
2000-01	.5	1	16	6	27.5	53	0	103
2001-02	0	0	8	30.5	5.5	20.5	2	68.5
2002-03	7	18.75	31.5	27.5	17.5	5	15.5	122.75
2003-04	.5	5	30.75	10	14.5	12.25	0	68.5
2004-05	0	0	11	29.75	16.25	22	0	79
2005-06	1	4.5	17.5	21.5	13.5	0	0	56.5
2006-07	0	0	4	4.25	24.25	25.25	18.75	76.5
2007-08	0	2.5	40	17.5	38	12	1	111
2008-09	0	2	35	35	15.5	6.5	0	94
2009-10	0	0	22	13	31.25	0	0	66.25
2010-11	0	Trace	16	34.5	37.5	10	2.5	100.5
2011-12	8.75	10	2	15.25	3.5	15	0	54.25
2012-13	0	0	22					
Average	0.79	4.94	16.53	23.06	17.88	14.06	3.53	80.5

RABIES ALERT

Rabies is a disease that can kill animals and people.



- * Vermont law requires rabies shots for all CATS and DOGS.
- * Rabies shots help protect pets and pet owners from rabies.
- * Enjoy wildlife from a safe distance. Remember, rabid animals have been found in all Vermont counties.



Questions? Call the Vermont Rabies Hotline
1-800-4-RABIES (472-2437)

Vermont Department of Health • Health Surveillance Division
P.O. Box 70, Burlington, VT 05402 • 863-7340 or 1-800-640-4374

2013 DOG AND CAT RABIES CLINICS

Athens - Sat., March 16, 1:30 p.m. to 3:00 p.m. - Town Office - \$10

Chester - Sat., March 16, 10:00 a.m. to 12:00 noon - Town Garage - \$10
Dog Licenses available for Chester residents only

Bellows Falls - Sat., March 2, 10:00 a.m. to 12:00 noon - Town Garage
next to Playground - \$10

Westminster - Sat., March 30, 10:00 a.m. to 12:00 noon - Town Garage -
\$10

Reminder to renew dog licenses by April 1

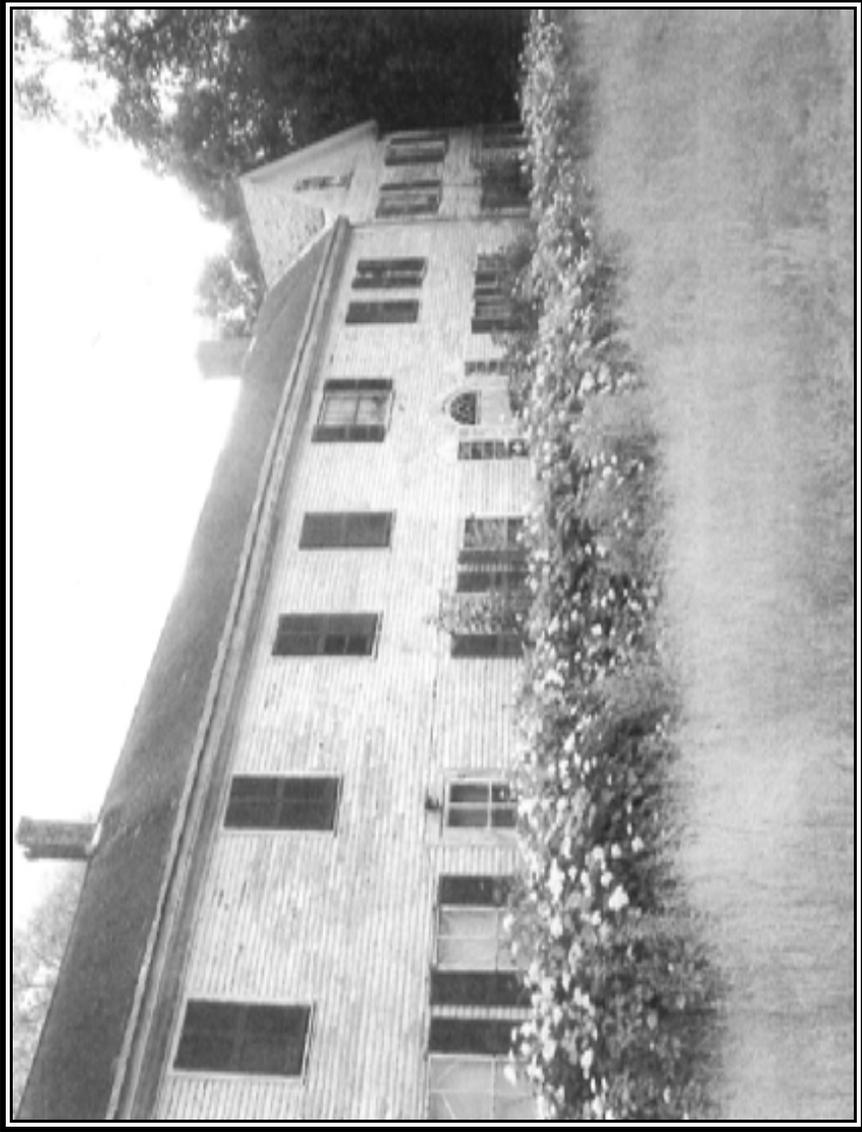
Neutered: \$8; Non-Neutered: \$12

After April 1

Neutered: \$10; Non-Neutered: \$16



Kelley's Tavern - Destroyed by fire on September 25, 2012. Built by Ebenezer Fisk between 1801 and 1806. The oldest building in Stone Village area.



Kelley's Tavern - Destroyed by fire on September 25, 2012. Built by Ebenezer Fisk between 1801 and 1806. The oldest building in Stone Village area.

REPORT OF THE HEALTH OFFICER

Greetings to the Town of Chester! I hope that everyone had a healthy and happy year. With the start of the new year, everyone makes new year's resolutions to improve something in their life. Good luck with that. Remember, it takes about three weeks to change a habit, so don't give up if after two weeks you find you cannot stick to your new goals. Hang in there and don't give up; it is not easy to change life-long habits in just two weeks!

The Health Officer did not receive as many landlord/tenant complaints this year! Way to go! That tells me that the landlords of rental properties are following the Vermont Rental Housing Health Codes. This is online for anyone who is interested in knowing what the rental housing codes are, and how to be in compliance. Thank you, landlords!

This year, I would like to talk about medications. It seems that in this day and age, there are a lot of medications being prescribed for varying health reasons. I would like to talk about the do's and do not's of medication use. First of all, take as prescribed. If the directions state to take with or without food it is for a reason. Some medications cannot be absorbed if there is food in the stomach; medication prescribed to be taken with food can hurt the stomach lining if taken on an empty stomach. Medications should be taken at the same time every day so the blood level is constant. Be aware of the side effects and contraindications. Know what you are taking and why. A prescription for antibiotics needs to be taken until you finish it, even if your symptoms have subsided. Partially taken antibiotics can cause the bacteria to come back and be resistant to the antibiotic. Some individuals can do away with blood pressure medication and some diabetic medications simply by losing weight. Medications for high cholesterol may be reduced or eliminated by changing your diet as well. Never go off of these medications without consulting your doctor.

Sometimes people think they no longer need their blood pressure medication because on the medication their blood pressure is normal! If you have not changed any of your habits to improve your blood pressure on your own, you are not a candidate for coming off of the medicine. High blood pressure is known as the silent killer because you can be completely asymptomatic. Having high blood pressure makes your heart beat extra hard to push the blood through a higher pressure system. Think about it; if your BP is 110/70 your heart has to beat against 110 mm of mercury. If your blood pressure is 160/90, your heart has to beat against 160 mm of mercury every beat, or 50 mm of mercury higher than the normal pressure of 110, or lower. The 90 indicates the pressure in your vessels when the heart is at rest. If the bottom number is lower, the top, or systolic number, will also be lower. If you are overweight not only does your heart have to beat harder against the pressure in the vessels, it also has to push the blood through more body weight. Please be kind to your heart and reduce, reduce, reduce. If you have high blood pressure and you are not overweight, you can try a less salty and processed food diet to see if it helps. Some conditions are hereditary, and you will have to be on blood pressure medicine for life. The long-term benefits of reducing stroke and heart attack are well worth preventing with a daily medication.

I would now like to talk about narcotic pain medication. If you can get by with Advil, aspirin, or Tylenol, please do so. Our country uses 80% of the opiate/pain prescriptions in the entire world! One of the main contraindications of narcotic pain prescriptions is that they are ADDICTIVE! We are not evolved or sophisticated enough to be able to mentally say "I am not going to become addicted." A friend of mine had a total knee replacement and after two weeks post op, she went back for a check up and wanted her prescription refilled. Her surgeon told her, no, it is time to be a little uncomfortable, take Advil. Pain prescription medications are also falling into the wrong hands, and we are creating a lot of narcotic addicts. Please, if you are done with your pain prescription, bring it back to the pharmacy for proper disposal. If you find you are having a problem with addiction, seek help. It is not a cause for embarrassment.

Remember, the known problem with narcotics is they are ADDICTING. We need to work together as a community and get people off of these types of drugs. There are a lot of counselors available in our community that will be happy to assist you in getting treatment to get off of these drugs. If you or your loved one has a problem with narcotics, please start the new year off right by seeking treatment for your addiction; you are not alone, and I think all of our lives would benefit by living in a community with less drug addiction.

Well, that is it, I hope you have learned something. I can always be reached at home if you have any questions or comments; it doesn't necessarily have to be a health hazard. I would be happy to provide you or your loved ones with health information that will improve the quality and longevity of your life! In health! Leslie

Respectfully submitted,
Leslie M. Thorsen, RN BBA
Chester Town Health Officer

REPORT OF THE CEMETERY SEXTON

The Cemetery Department maintains seven cemeteries (three in the village area, four outside), the Village Green, the Town Garage lawn, Memorial Field, the Library lawn, the Pinnacle Recreation Area, and several small areas for a total of approximately 32 acres to be mowed. Village cemeteries are mowed on a two-week rotation and other areas in the Village are mowed weekly. The four outside cemeteries are mowed monthly. During times of sports activities, Memorial Field on Cobleigh Street is mowed twice a week.

The following activities took place in the Town cemeteries in 2012:

	<u>Brookside</u>	<u>North St.</u>	<u>Pleasant View</u>	<u>Outside Cemeteries</u>
Lots/Grave Spaces Sold	3	1	20	0
Monument Bases/ Foundations Installed	0	1	13	0
Cornerstone Sets Purchased/ Installed	2	1	7	0
Military Markers Placed	0	0	1	0
Burials	3	4	21	1

This year, we were able to fix up some of the roads in our cemeteries, mainly concentrating on Brookside and Pleasant View. We hope this will help people to travel through more smoothly and safely while visiting. We were also able to purchase some new culverts and improve the transition from the front to the back of Pleasant View.

We were also able to have a new shed constructed for us that worked very well this summer, so I give a big thank you to everyone involved.

I want to thank the Highway Department for helping to expand in Pleasant View with fill and tree removal so we can eventually make more plots up there as well. They also are a big help preparing for Memorial Day, so thank you all.

We've had a good summer for working in our cemeteries, and I look forward to the possibility of expanding behind the Historical Society within the next year or so.

As a reminder to the owners of lots in Chester cemeteries, please remove summer seasonal arrangements from lots by October 31 and fall /winter arrangements by April 15. Please note that flower pots and plastic arrangements will be disposed of by the Cemetery Department on or about November 1. Also, the planting of trees and shrubs is not allowed in the cemetery lots.

Respectfully submitted,
Jeffrey Sheldon, Cemetery Sexton

LISTERS' REPORT

The State of Vermont has again changed its mind on how the Homestead Declaration form should be filed. Starting in 2013 everyone has to file annually again. So look for the form in your Vermont Tax Booklet.

This year, the Listers had two State Appeals left from 2011 which were heard in August by a representative of the State. Both had their assessment lowered. We had nine appeals go to the Board of Civil Authority with two of those going on to the State for next year and these two probably will not be heard until next summer. These adjustments caused a considerable drop in the amount of the Grand List and so the percent increase for this year was minimal.

Overall, it was a quiet year for the Listers. We have moved into our new office, which used to be the conference room, and share the space with the Zoning Administrator. We are very happy here and have had many comments on how light and airy it is.

Recently, presentations have been given to the Selectboard about installing two solar farms on Route 103 North. Since there are several of these proposed throughout the State, and to maintain fairness and equity in assessing these, the State will be working with the Listers to produce the assessments when the time comes.

The Board of Listers would like to thank Carol Balch for her service to the Town for the last two years. She had to resign from her position due to health issues and will be greatly missed.

Respectfully submitted,
Wanda C. Purdy, Chairman
Debbie Trent



1915 Model T Ford on the Green from the National Model T Ford New England Tour 2012.

REPORT OF THE RECREATION DIRECTOR

I would like to take this opportunity to introduce myself and share my excitement in accepting the position as Chester Recreation Director this past May. I grew up in Chester and participated in many of the youth programs. Currently, I live in Chester and my children participate in various programs that Chester has to offer. I received a degree in Physical Education from Lyndon State College and for the past 12 years I have worked in the recreation field. I enjoy working with the children and families to develop programs that teach respect, determination, teamwork, and responsibility. I look forward to working with the community to build the recreation program for children and adults alike.

The programs which the Recreation Department offer vary from season to season. In the spring we focus on baseball and softball for grades pre-k through 6th grade. We also started Zumba, which is a Latin-inspired and calorie-burning dance, for adults once a week.

Once the summer time comes around our town pool opens, Babe Ruth baseball starts, and our summer camps begin. The Recreation Department also started an adult summer basketball league with roughly 50 participants. The summer camps were very successful with about 175 children participating. We also had great weather this summer and the pool was busy with children for the swim lessons in the morning to children and adults open swim at night.

In the fall, as the colder weather comes, soccer is our main focus for grades Pre-K through 6th. We had over 100 children participating in our soccer program and flag football which was new this year. This year was also the first time the Elks Soccer Shoot was brought to Chester, and we had 83 participants ages 4-14. We even had two go onto the Vermont State Shoot in St. Albans. The Recreation Department has also started "open gyms" at the schools and has had a great turnout.

In the winter, the programs start to move inside with grades K-6 basketball, Zumba, and yoga continuing, and after school open gym hours at the schools.

One of my goals was to also have more adult programs for the area and also incorporate recreation programs for smaller children. With this, Zumba has started, and we are currently doing classes on Saturdays at the Chester Town Hall. Yoga has also been started at the Town Hall on Tuesday evenings. For the younger ones, our KIDS (Kids In Different Sports) and Start Smart for 3-5 year olds has come into place. These programs are very important for teamwork, social skills, and communication.

I would also like to take this time to thank all of the volunteers who spend countless hours coaching and assisting with the programs so they can succeed. I would also like to thank the Chester Town Garage crew who help keep our parks and town one of the most beautiful in the state. Lastly, I would like to thank Steve Nelligan. The programs today would not be where they are without him, and I will continue to help them grow and thrive for years to come.

Respectfully submitted,
Matthew A. McCarthy, Recreation Director

REPORT OF THE WATER/SEWER SUPERINTENDENT

The Water Department was busy with general maintenance items such as hydrant repairs and replacements, over 12 curb stop repairs, meter repairs, water leak detection, and repairs with only one major break this year.

We had to repair some of the old electronic equipment, Leak detector, and our Line locator. We also had to replace the old Water truck. Its service length was stretched to 13 years and had provided good service but was over due for replacement and was starting to be unreliable. It was replaced with a basic $\frac{3}{4}$ ton pickup with regular tool boxes due to costs and the fact that the utility box did not hold up well after seven years.

Our new radio read system for reading the water meters is working out well. It has cut down on man hours needed for the meter readings from about one to one and one-half weeks of manual reading to about four to five hours per reading. It has allowed us to shorten the billing cycle, which lessens the impact of the size of the bills, allows us to catch problems much sooner, and evens out the cash flow for much easier management of the Department, thus saving the users money. Due to limited access to some properties, there is still a hand full on the old system and in need of the upgrade.

The Sewer Department was busy with general maintenance issues as well as some left over from Tropical Storm Irene. Some equipment was replaced due to damage from the storm including a mobile generator and waste pumps that were damaged. The major project this year was another river crossing replacement from Mill Street, i.e., Waldo Road to Main Street side of the river. We believe that this problem started with Irene but was not bad enough to notice until this spring. This crossing was not in concrete; however, it has been replaced, is now incased in concrete and should last for a very long time.

The Department is still dealing with issues caused by illegal discharges into the system, such as grease and oils. These substances congeal and clog the sewer mains and pump stations, which causes the need to clean them more often. They also cost more to treat through extra cost of chemicals and extended aeration that is needed to process them once they get to the plant. One of our biggest issues is with things like diapers, underwear, socks, so-called disposable mop heads, and cleaning rags. These items belong in the trash and are not made to go through waste pumps. They do not belong in the waste water system, down the toilets, or drains. They cause plugs and undue wear to the waste pumps, **ultimately increasing the cost for all users**, through extra treatment, unnecessary man hours in labor and significantly reducing the life of the pumps. These pumps cost many thousands of dollars, depending on their size and location. **This cost is passed on to you, the users.** Some of these costs can be reduced with the cooperation of the users.

Respectfully submitted,
Jeff Holden, Water/Sewer Superintendent

SOLID WASTE DISTRICT REPORT

The District's operations have been very unexciting for 2012. Virtually nothing has changed from previous years. However, there is excitement on the horizon. What follows in italics are excerpts of the Vermont Agency of Natural Resources DRAFT Vermont Materials Management Plan.

...Act 148, an "act relating to establishing universal recycling of solid waste," passed into Vermont law in 2012. The law requires mandatory recycling and organics collection services to be phased in over time. During the next several years, the law will require waste haulers to provide parallel collection of mandatory recyclables, the collection of leaf and yard residuals as well as food scraps. ...

...The vision which is the basis of Vermont's Materials Management Plan is:

To prevent waste from being generated.

To promote sustainable materials management, with a preference for higher and best use.

To minimize reliance on waste disposal, and

To minimize energy consumption, greenhouse gas emissions and other adverse environmental impacts. ...

...Education and outreach are essential aspects of a solid waste management program to ensure understanding and support of new or existing programs. ... The campaign will consist of two parts: education in schools and outreach to the general public. ...

...A critical tool in waste reduction, reuse, and recycling programs is product stewardship. Product stewardship is "...a policy that ensures that all those involved in the lifecycle of a product share responsibility for reducing its health and environmental impacts, with producers bearing primary financial responsibility."...

... Government's role in materials management is indispensable in driving proper stewardship of the environment. It is important that state and local government lead by example and implement the sustainable materials management strategies that are promoted within the Materials Management Plan. ...

... Successful materials management in Vermont is contingent upon an infrastructure that can support consistent services throughout the state. ANR is committed to ensuring all Vermonters have safe, consistent, convenient, and cost- effective options for materials management. ...

... Mandates and disposal bans can drive an economy to reuse and recycle discarded materials, and to ensure that resources are not wasted. Act 148 advances Vermont to the forefront of the sustainable materials management field by banning the disposal of several material types over the next few years, and mandating the collection services for said materials. ...

... Vermont will be able to move beyond good intentions and toward genuine progress by developing a clear set of expectations of the parties involved in waste management. ...

... Vermont will reduce the disposal rate of municipal solid waste by 35% from 381,971 tons to approximately 248,000 tons by the end of the Materials Management Plan term. The per capita disposal rate of municipal solid waste will be reduced from the current 3.34 lbs. per person per day to 2.17 lbs. per person per day. ...

So we are on the forefront of some interesting new changes in how we handle our waste. It is interesting to note that within the DRAFT Material Management Plan I did

not see the mechanisms that will fund these lofty goals. Fortunately, our solid waste district is on solid financial footing and is well positioned to handle reasonable financial burdens that may accrue to us. I can only hope that you, our businesses, and those who collect, haul, and process our waste are as equally well positioned.

Just remember, if you don't acquire it, you don't have to get rid of it.

The full text of the DRAFT Vermont Materials Management Plan dated November 8, 2012, is available from me or the Solid Waste District's Recycling Coordinator, Mary O'Brien, at (802)674-9235 or mobrien@swcrpc.org.

Respectfully submitted,
Derek Suursoo, Chester Representative
Southern Windsor/Windham Counties Solid Waste Management District

**STATEMENT OF TRUST FUNDS
HELD BY TRUSTEES OF PUBLIC FUNDS
YEAR ENDED DECEMBER 31, 2012**

<u>Investments</u>	<u>Market Value</u>
Net Income 2012	\$ 4,884.17*
Principal Money Market Fund	17,992.71
Mutual Funds: Fixed Income	235,432.25
Equity	<u>304,696.87</u>
 Total Investments	 \$ 563,006.00

*\$4,884.17 to be disbursed January 2013.

**TRUSTEES OF PUBLIC FUNDS
PAYABLES AS OF DECEMBER 31, 2012**

Due Town of Chester	\$ 4,102.42
Due Chester Town School District:	
Abbie Ingalls School Fund	10.03
Due Chester Schools:	
Williams School Fund	<u>771.72</u>
 Total	 \$ 4,884.17

REPORT OF THE TRUSTEES OF PUBLIC FUNDS

A meeting was held in January 2012 with Peoples United Bank trust officers who advise the Trustees of Public Funds with investment advice, custodial services, and periodic reports relative to the assets held in the various funds. Our policies and guidelines are outlined in the State of Vermont Statutes and are available for public view in the Chester Town Office.

The Trustees of Public Funds had a request from the Chester-Andover Family Center in the amount of \$25,000 in anticipation of a new sprinkler system needed for the new building they wanted to purchase. After much discussion, it was decided the request was premature as they did not have ownership of the new building and the old building was not officially sold. It was left that if there was a specific need in the future, the Trustees of Public Funds would be happy to consider the request.

Respectfully submitted,
Shirley Barrett
Erron J. Carey
Sandra K. Walker

**TRUSTEES OF PUBLIC FUNDS
SUMMARY OF RECEIPTS AND DISBURSEMENTS
2012**

Funds	Receipts		Income Disbursements			Invested Principal
	Income	Principal	To Town	To Schools	To Cemetery	
Cemetery Fund	\$ 1,557.00		\$ 1,557.00	\$	\$ 11,000.00	\$
Campbell for Poor	131.24		131.24			
Samuel Adams Cemetery	0.40		0.40			
Howe-Peabody	759.25		759.25			
Fullerton Cemetery	6.53		6.53			
Samuel Adams Poor	409.73		409.73			
Salter Poor Fund	10.03		10.03			
Cyprus Minerals	1,228.24		1,228.24			
Abbie Ingalls School	10.03			10.03		
Williams School Fund	771.72			771.72		
Capital Gains Distributions		6,399.61				6,399.61
TOTAL	<u>\$ 4,884.17</u>	<u>\$ 6,399.61</u>	<u>\$ 4,102.42</u>	<u>\$ 781.75</u>	<u>\$ 11,000.00</u>	<u>\$ 6,399.61</u>

BOARD OF CIVIL AUTHORITY AND BOARD OF TAX ABATEMENT

The Board of Civil Authority and Board of Tax Abatement had a busy year in 2012 with tax abatement requests and assessment appeals.

Five requests for tax abatement came before the Board of Tax Abatement which consists of the Selectboard, the twelve Justices of the Peace, the Town Clerk, and the three Listers. Two of the requests were the result of loss of property from Tropical Storm Irene and were granted. An abatement request as the result of a removal of a mobile home was granted. Another request for abatement did not fit the narrow criteria for abatement and was thus denied. An abatement request recessed from December 2011 based on "inability to pay" was denied after the appellant failed to prove inability to pay to the full satisfaction of the board.

Nine cases came before the Board of Civil Authority from property owners appealing decisions by the Board of Listers after scheduled Grievance. All nine cases were carried through the full process of review. Seven of the appellants accepted the decisions of the BCA and two appellants decided to appeal their BCA decisions to the State Board of Assessors. Also, two cases that had been appealed to the State Board of Assessors in 2011 were heard by that Board during the summer of 2012, so the appeal process can be lengthy. Our thanks go to the Listers for providing information and expertise to help the appeal process go smoothly.

Three elections were conducted in 2012. The Board of Civil Authority has authority to conduct elections, but the Town Clerk and office staff do the work of preparation and conduct of elections so well that there is little for the BCA to do except count paper ballots not designed for the electronic tabulator. The BCA also reviews changes to the checklist as provided by the Town Clerk.

The General Election of 2012 brought changes in personnel to the BCA. Justices Rick Bates, Jack Coleman, and Leo Graham have moved from town and Pat Budnick, Tom Elgan, and Bob Crawford have been elected to replace them. Thanks to the former Justices for their years of service, and we welcome the newly elected to the BCA.

Respectfully submitted,
Ken Barrett, Chairman
Board of Civil Authority
and Board of Tax Abatement

**DELINQUENT TAX COLLECTOR'S REPORT
AS OF DECEMBER 31, 2012**

<u>Tax Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Penalty</u>	<u>Total Due</u>
2002	\$ 240.64	\$ 415.14	\$ 19.25	\$ 675.03
2003	259.44	400.70	20.76	680.90
2004	544.14	742.57	43.53	1,330.24
2005	321.29	385.79	25.70	732.78
2006	814.08	830.28	65.13	1,709.49
2007	812.44	682.08	64.99	1,559.51
2008	1,465.67	989.59	117.16	2,572.43
2009	6,942.72	3,534.03	555.44	11,032.19
2010	11,907.59	3,942.12	948.73	16,780.44
2011	60,347.17	9,953.60	4,827.85	75,128.62
2012	<u>239,812.56</u>	<u>8,366.04</u>	<u>19,075.29</u>	<u>267,253.89</u>
	\$323,467.75	\$ 30,223.94	\$ 25,763.83	\$379,455.52

PROCEDURES FOR TAX SALE

The Tax Sale process will begin on a property at the moment that a property becomes two-years delinquent. Tax Sales for the Town of Chester are conducted twice per year - December and May. The December tax sale is for those properties who have accumulated two years of delinquent taxes. The May Tax Sale is for those properties who have not maintained their accepted payment agreement established with the Town of Chester.

A Tax Sale is a remedy available to a municipality to ensure collection of its local property tax. The right to sell real estate to satisfy taxes is a wholly statutory right. The first step is to have the Tax Collector "extend" his Warrant on the property in question.

The next step is to advertise such property for sale at public auction, both publicly on the Notice Board and in a local newspaper, as well as Notices of Tax Sale sent directly to the property owner by registered mail. All mortgage and lien holders are sent the same notice.

After three successive weeks of advertising, and at least ten days from the last advertisement, the property is sold at public auction if the taxes remain unpaid. The owner of a property may redeem the property within one year by paying to the Tax Collector the tax due, together with 1% interest per month plus all associated charges. The Tax Collector then returns the funds to the purchaser and releases the property from the Tax Sale Lien.

When the time for redemption (i.e.: one year) has passed, and the property has not been redeemed, the Tax Collector will execute and deliver to the purchaser a Quit Claim Deed.

The Town of Chester may become the purchaser at a Tax Sale, if a bid equal to the tax and costs is not made at such Sale. Property so acquired may be held, leased, sold and conveyed like other real estate belonging to the Town of Chester. The redemption period of one year also applies to the Town.

**2013 PROPERTY TAXES DUE
SEPTEMBER 16, 2013**

After this date, all Delinquent Taxes have an 8% penalty plus interest of 1% per month for the first 3 months and 1 1/2% per month thereafter.

Your property will be subject to Tax Sale after this date, in accordance with Article 5, Title 32, Vermont Statutes Annotated.

CHESTER HISTORICAL SOCIETY REPORT

The year 2012 was excellent for the Chester Historical Society. We continue to archive our photos and documents.

In 2012, we raised \$2,200 from two yard sales. The items were donated by friends and members.

This was a year of repair to the Academy Building. Over the years, the old slate roof has had many quick fixes. Heath & Nadeau, who specialize in slate repair, patched our leaky roof this past summer. During this work they discovered much of the slate has deteriorated and is crumbling beyond repair. The Town has applied for a grant to re-roof the building with new slate. If the grant is awarded, one half of the roof would be done in 2013 and the other half another year.

This was a great year for donations. Priscilla Heald made a generous donation of early Chester documents, all from the Heald family. Daniel Heald settled in Chester in 1776. He fought at Concord Bridge, Bunker Hill, and at Fort Ticonderoga in the Revolutionary War.

The photo below is of a very rare 1849 Rutland & Burlington Railroad stock certificate belonging to Amos Heald. The first train arrived in Chester in 1849.

Respectfully submitted,
Ron Patch, President



1849 Rutland & Burlington Railroad stock certificate belonging to Amos Heald

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the Voters of Chester:

SIZE OF THE WINDSOR SOUTHWEST SUPERVISORY UNION

As of July 1, 2012, the Windsor Southwest Supervisory Union consisted of the following 11 school boards:

SCHOOL BOARDS	DIRECTORS	VOTES
Andover	3	1
Baltimore	3	1
Cavendish	5	3
Chester	3	1
Landgrove	3	1
Londonderry	3	1
Peru	3	1
Weston	3	1
Chester-Andover Elementary School	5	3
Flood Brook Union School	8	3
Green Mountain Union High School	<u>7</u>	<u>3</u>
TOTALS	46	19

The Chester Board of School Directors has representation on the Supervisory Union Board in accordance with Vermont Statutes.

FEDERAL AND STATE FUNDS AND PROGRAMS

Please see the Chester-Andover and Green Mountain Annual Reports.

ENROLLMENT

The following is the grade enrollment for your Town School District of students attending Chester-Andover Elementary School and Green Mountain Union High School as of October 12, 2012:

GRADE:	EE	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
	39	35	25	26	31	30	34	42	59	60	49	56	64	43	593

Chester has 6 students privately tuitioned to other schools; 3 school-choice students that attend other schools.

Chester pupils transported: 508

CONTINUED COMMUNICATION WITH THE PUBLIC

Agendas of the School Board meetings are sent to the newspapers prior to the meetings and placed on the Windsor Southwest Supervisory Union website. The Chester-Andover Elementary School Board meets the first Monday of each month. Green Mountain Union High School Board meets the second Thursday of each month. The public is invited to all meetings. Each month, a list of activities, which will take in the schools, is publicized in the school newsletters.

SPECIAL EDUCATION

Special Education Programs, supported in part by Federal and State funds, provide essential instructional and related services to eligible students with special needs such as those with a specific learning disability, an orthopedic handicap, a speech or hearing impairment, or other handicapping condition. After a formal evaluation is completed and determines that a student is eligible for special education services under Federal and State law, an Individual Education Program (IEP) is developed for the student to address those special needs that cannot be met through the regular education program alone.

For further specific information related to curriculum programs, school finance, and other school items, please see the Chester-Andover Elementary School and Green Mountain Union High School Annual Reports.

We would like to take this opportunity to thank the citizens of Chester for their continued support and understanding of education.

Respectfully submitted,
Linda S. Waite, Superintendent

**CHESTER TOWN SCHOOL DISTRICT
PROPOSED BUDGET
Fiscal Year 2013-2014**

EXPENDITURES

	Budget 2011-2012	Actual 2011-2012	Budget 2012-2013	Budget 2013-2014
Pre-school Collaborative	\$108,356.00	\$139,938.00	\$142,793.00	\$119,569.00
Special Education				
EEE	34,296.00	34,715.00	62,620.00	64,061.00
Related Services	31,250.00	27,488.00	10,500.00	4,000.00
Supervisory Union Assessment	8,268.00	8,264.00	11,034.00	16,933.00
Bank Charges	35.00	0.00	35.00	35.00
Bank Interest	100.00	0.00	100.00	100.00
School Directors	75.00	75.00	75.00	75.00
Clerk Treasurer	500.00	500.00	500.00	500.00
Supplies	0.00	0.00	0.00	0.00
Audit Fee	<u>3,450.00</u>	<u>3,750.00</u>	<u>0.00</u>	<u>3,000.00</u>
TOTAL	\$186,330.00	\$214,730.00	\$227,657.00	\$208,273.00

REVENUES

Prior Year Surplus (Deficit)	\$ 11,481.00	\$ 0.00	\$ 48,401.00	\$ 10,500.00
Abbie Ingalls Fund	0.00	10.00	0.00	0.00
Williams Fund	0.00	776.00	0.00	0.00
Interest	250.00	120.00	250.00	250.00
EEE	32,687.00	32,687.00	29,020.00	28,277.00
Merger Tax Incentive (one time)	0.00	0.00	0.00	1,480.00
Education Spending Revenue	<u>141,912.00</u>	<u>142,184.00</u>	<u>149,986.00</u>	<u>167,766.00</u>
TOTAL	\$186,330.00	\$175,777.00	\$227,657.00	\$208,273.00

Issue/Charter		TSE/			
Type/Number		Windsor Southwest			
		8.0%		8.5%	
Expenditures		FY2011	FY2012	FY2013	FY2014
1.	Budget (excluding, including non-expenditures, technical order expenditures, and any Act 148 expenditures)	\$28,275	\$38,350	\$27,957	\$28,275
2.	Sum of separately warranted articles passed at their meeting	-	-	-	-
3.	Act 148 Expenditures, to be excluded from Education Spending	-	-	-	-
4.	Artificially adopted or waived budget	\$28,275	\$38,350	\$27,957	\$28,275
5.	Delegation to a Regional Technical Center School District if any	-	-	-	-
6.	Prior year deficit reduction (multiplied by expenditure budget)	-	-	-	-
7.	Gross Act 148 Budget	\$28,275	\$38,350	\$27,957	\$28,275
8.	1:1 assessment (provided in technology, information etc.)	-	-	-	\$75,000
9.	Prior year deficit reduction (provided in expenditure budget, information etc.)	-	-	-	-
Revenues					
10.	Local revenues (property taxes, donations, sales, fees, etc., including recurring fee-for-revenue)	\$97,238	\$84,478	\$77,871	\$82,357
11.	Capital grant for eligible projects on existing Act 53	-	-	-	-
12.	Prior year deficit reduction if included in revenue (negative revenue reduces expenditures)	-	-	NA	NA
13.	Act 148 revenues, including local Act 148 fee revenues	-	-	-	-
14.	Total local revenues	\$97,238	\$84,478	\$77,871	\$82,357
Education Spending		\$163,421	\$181,812	\$198,888	\$197,796
15.	Equalized/Pupilized (60 cents by school district)	\$7,227	\$7,227	\$7,227	\$7,227
The following table shows whether local education spending is affected from equalized pupil or income sharing					
Education Spending per Equalized Pupil		\$18,796.52	\$19,371.88	\$20,624.77	\$21,587
17.	Less: All net eligible construction (costs or PPS) per equalized pupil	-	-	-	-
18.	Less: Share of 3003 costs in excess of \$25,000 for an individual	-	-	-	-
19.	Less: amount of deficit if deficit is 3003.7 attributable to future projects public schools for grades the district does not operate for new students who move to the district after the budget was passed	-	-	-	-
20.	Less: 3003 costs if amount is solely attributable to new 3003 spending (3003 for 25 or fewer equalized pupils)	-	-	-	-
21.	Estimated costs of new students after census period	NA	NA	NA	NA
22.	Total tuition (including All A-C unless electronically approved tuition greater than average announced tuition)	NA	NA	NA	NA
23.	Less: parking costs for larger of small schools	-	-	-	-
24.	Excess Spending per Equalized Pupil over threshold (if any)	\$15,459	\$15,744	\$15,537	\$16,387
25.	Per pupil figure used for calculating District Adjustment	\$15,247%	\$15,417%	\$15,325%	\$15,745%
26.	District spending adjustment (minimum amount)	\$8,987	\$9,876	\$9,228	\$10,143
Proposed net local tax rate					
28.	Anticipated district equalized homebased tax rate to be provided (107.54% + \$1.00)	\$1,210%	\$1,250%	\$1,291%	\$1,330%
29.	Percent of Charter equalized pupil behind local 100-cents	0.72%	1.03%	1.03%	0.93%
30.	Portion of district equalized rate to be assessed by town (at 100% + \$1.00)	\$1,038%	\$1,037%	\$1,037%	\$1,038%
31.	Common Level of Approval (CLA)	98.33%	100.34%	107.52%	108.42%
32.	Portion of actual district homebased rate to be assessed by town (at 100% + 104.42%)	\$1,038%	\$1,034%	\$1,038%	\$1,033%
If the district belongs to a union school district, this is only a PARTIAL homebased tax rate. The rate shown represents the estimated portion of the final homebased tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.					
33.	Anticipated income cap percent to be provided (107.54% + 1.00%)	1.02%	1.10%	1.10%	1.04%
34.	Portion of district income cap percent applied by State (at 100% + 1.00%)	0.08%	0.08%	0.07%	0.08%
35.	Percent of equalized pupils at Charter Windsor USD	41.70%	41.86%	41.42%	41.00%
36.	Percent of equalized pupils at Green Mountain USD	58.30%	58.14%	58.58%	59.00%

Following current statute, the base education amount would be \$1,151. That would require base education tax rates of \$1.94 and \$1.43. The tax commissioner has suggested allowing one year of inflation, resulting in a base amount of \$1,375 and base tax rates of \$2.12 and \$1.41. The above table also has indicated that the rates could remain flat at \$1.94 and \$1.38 if statewide education spending is flat and the base education rate is set at \$1,375. Final figures will be set by the Legislature during the legislative session and approved by the Governor. The base income percentage cap is 1.05%.

SPECIAL EDUCATION CHILD FIND NOTICE WINDSOR SOUTHWEST SUPERVISORY UNION

Windsor Southwest Supervisory Union is required by the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973 to locate, evaluate, and identify all persons with disabilities between the ages of birth through 21 who may be in need of special education related services or accommodations in order to access a free appropriate public education and to provide such needed services for those ages 3 through 21. Services for children birth to 3 years are provided in conjunction with Part H Services of the Family, Infant and Toddler Project of Vermont. If you know of a person residing in the Towns of Andover, Baltimore, Cavendish, Chester, Landgrove, Londonderry, Peru, or Weston whom you believe has such needs but is not currently receiving services, please contact the Director of Special Services at (802) 875-6679.

NON-DISCRIMINATION DISCLAIMER

The School Board recognizes its obligation to respect the legal rights of all students, parents, employees, applicants for admission or employment, and those conducting business with the District. The Board will comply with all applicable Federal and State non-discrimination laws including *Title VI*, *Title IX*, *Section 504 of the Rehabilitation Act of 1973*, and the *Americans with Disabilities Act*, and will not discriminate against any person or group on the basis of race, creed, color, national origin, gender, age, handicapping condition and/or disability, or sexual orientation. A process of referral, evaluation, and placement of handicapped students exists in accordance with Section 504. The Superintendent shall notify appropriate persons of this policy and of the grievance procedure whereby claims of discrimination may be processed including the right to contact the Human Rights Commission in Montpelier and the Regional Office of Civil Rights in Boston. Information on these and other sources of assistance is contained in the grievance procedure.

REPORT OF THE WHITING LIBRARY

Mission : To provide for the enjoyment and enrichment of our community, stimulate the communication of ideas, serve the learning and leisure needs of people of all ages in a welcoming environment.

Children from birth through teen enjoyed crafts and refreshments at events throughout the year. Children's Librarian Theone Wallace continued to lend her flair, adding comic books and other improvements. Families loved the annual tie-dye extravaganza and other Summer Reading Program events. Oreo, the delightful therapy dog, listened attentively each month beside children practicing their reading. Summer tutoring, offered through the Cynthia Parsons Foundation, provided individual attention and confidence building. Movies and popcorn were enjoyed after school. The children's library was benefitted by Lillian Willis and St Luke's Lego contest. Book selection continued to improve through the generosity of Jack Carlock.

From our youngest middle school volunteers to long-standing trustees, community members donated much time and many talents to the Library. Volunteers again contributed hundreds of hours. We celebrated the State of Vermont Resolution honoring Cindy Collins for her many years as Library trustee. We acknowledged Jay Emery's trusteeship as she moved to a warmer climate. An energetic group representing Chester and Andover met to share their visions for the community and the goals for the Library into the future. This strategic planning task force established our primary focus on Early Literacy, Information Fluency and Lifelong Learning. Joining their voices were many others who graciously answered questions and surveys.

Community partnerships continue to grow. We are pleased to provide historical and genealogical research resources through the generosity of Michael Walker and NewsBank. We are grateful to Ron Patch of the Chester Historical Society for sharing his knowledge of the Civil War as we read Bull Run and The Red Badge of Courage. Whiting became the first Library in Vermont to offer a telescope for our patrons' use thanks to the vision and generosity of SoVerA (Southern Vermont Astronomy Group). The Library continues to offer over 30 databases through the Vermont Department of Libraries, Listen Up for your audio and e-reader downloads, and Universal Class for free online instruction.

Quilts donated by Chester Library Quilters were raffled as was a beautiful cherry wood children's table and chair set crafted by Albert Williams helping to meet year-end fundraising goals. The Library also sold used books year-long, plants in the spring, and enjoyed perfect fall weather while selling books, pumpkins, and corn stalks during the Fall Foliage Festival. Lovely piano music by Kate McNally filled the Library as we sipped hot cider during December's open house.

Library World automation was completed and celebrated through a week-long open house in March. All cataloging and circulation functions are fully computerized. Earnings were aided by newly instituted fines which began in April. Though this was not the first time the Library charged fines as we found from an old 1800's bookplate, most patrons responded that it was "long overdue".

The Library building was fully assessed by Keefe & Wesner Architects. Their findings point to a need for preventive measures which will be addressed in the coming years. This wonderful, unique structure is a golden touch to the town.

Seniors learned computer skills from VTel tutors. We all learned about Lyme disease and traveling across the country by bike. We began offering home delivery to our house-bound patrons. We remembered the many joyful gifts of Janet Elliott and Priscilla Leubbers. We happily added our fifth Vermont Associate hire, Richard Hoffman.

This year was record-breaking; we achieved the highest number of check-outs in recent memory at 18,595. Over ninety people each day now visit the Whiting Library, and for this we are most grateful. See us at www.whitinglibrary.wordpress.com, our new web page, and on Facebook. There is also a QR code at the entrances to keep you informed of events.

Respectfully submitted,

Volunteers

Jonne Adler
Chris Blodget
Josh Bodin
Cindy Collins
Brenda Dansingburg
Daryl Gustafson
Doris Hastings
Carole Hoyt
Arlene Mutschler
Rose Jackson
Elizabeth Moulton
Kate Pare'
Mark Tanzer
Claudio Veliz

Staff

Sharon Tanzer, Director
Theone Wallace, Chldrn's. Librn.
Will Wilcox , Assistant
Richard Hoffman, Assistant
Artists
Bill Reed
Emily Burkland
Kate McNally
Albert Williams

Trustees

Bruce Parks, Chair
Shawn Cunningham, Trsr.
MaryLou Farr, Secretary
Lynda Tallarico
Alice "Suzy" Forlie
Mariette Bock
Kathleen Pellett

**WHITING LIBRARY FUND
2013 BUDGET**

		2011 Budget	2012 Budget	2012 Cash	2013 Budget
Revenues					
05-311-01	Dividends	\$ 750.00	\$ 1,400.00	\$ 2,239.42	\$ 1,800.00
05-311-02	Interest	100.00	900.00	458.39	700.00
05-311-03	Town of Chester	70,000.00	70,000.00	70,000.00	72,000.00
05-311-04	Grants/Programs	100.00	200.00	76.00	200.00
05-311-05	Fund Raising	15,000.00	15,000.00	16,214.15	15,000.00
05-311-10	Donations	300.00	2,100.00	2,321.26	2,200.00
05-311-11	Book Sales	1,750.00	2,000.00	2,104.57	2,200.00
05-311-12	Lost Items/Refunds	125.00	200.00	289.43	300.00
05-311-13	Mtg. Rm. Donations	200.00	200.00	100.00	200.00
05-311-14	Copier	600.00	600.00	767.94	600.00
05-311-15	Fines	0.00	300.00	745.41	800.00
05-311-16	Special Article-TOC	0.00	0.00	5,000.00	0.00
05-311-20	Fund Transfer	10,000.00	0.00	0.00	0.00
	TOTAL	<u>\$ 98,925.00</u>	<u>\$ 92,900.00</u>	<u>\$100,316.57</u>	<u>\$ 96,000.00</u>

		2011 Budget	2012 Budget	2012 Cash	2013 Budget
Expenditures					
05-415-10	Payroll	\$ 68,000.00	\$ 65,959.00	\$ 63,035.40	\$ 66,009.00
05-415-11	Payroll Benefits	0.00	5,541.00	5,294.97	5,545.00
05-415-20	Administration	300.00	400.00	451.77	600.00
05-415-21	Fund Raising	1,500.00	1,400.00	1,109.89	1,500.00
05-415-22	Prof. Development	500.00	300.00	120.00	300.00
05-415-23	Travel	300.00	300.00	178.85	346.00
05-415-25	Books & Materials	10,775.00	10,000.00	8,928.85	10,500.00
05-415-34	Programs	1,100.00	700.00	718.49	1,200.00
05-415-35	Postage	1,200.00	1,400.00	1,880.40	1,300.00
05-415-41	Supplies	1,750.00	1,900.00	2,970.30	2,500.00
05-415-56	Telephone	850.00	800.00	696.10	800.00
05-415-60	Copier	900.00	900.00	1,056.00	900.00
05-415-70	Equipment & Tech.	1,500.00	3,000.00	2,096.58	3,000.00
05-415-79	Repairs & Maint.	250.00	300.00	292.01	1,500.00
05-415-80	Automation Project	10,000.00	0.00	0.00	0.00
	TOTAL	<u>\$ 98,925.00</u>	<u>\$ 92,900.00</u>	<u>\$ 88,829.61</u>	<u>\$ 96,000.00</u>

Net Income	\$ 0.00	\$ 0.00	\$ 11,486.96	\$ 0.00
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The Whiting Library Trustees would like to note that their 2012 Cash Surplus offsets the 2011 deficit of \$7,854.70.

**STATEMENT OF FUNDS
HELD BY TRUSTEES OF WHITING LIBRARY
YEAR ENDED DECEMBER 31, 2012**

ASSETS

Current Assets	
Checking/Savings	
TD Bank Money Market	\$ 29,207.14
TD Bank Savings	847.19
People's United Bank	81,659.62
Petty Cash	<u>400.00</u>
Total Checking/Savings	\$112,113.95
 Total Current Assets	 \$112,113.95
 Other Assets	
Investment Fund Eaton Fund	\$ 4,412.23
Investment Fund JP Morgan	62,761.98
Investment Vermont Community Loan Fund	<u>20,313.97</u>
Total Other Assets	<u>\$ 87,488.18</u>

TOTAL ASSETS **\$199,602.13**

LIABILITIES & EQUITY

Equity	
Retained Earnings - Investments	\$108,718.46
Retained Earnings - Operating Budget	70,572.66
Net Income - Investments	8,824.05
Net Income - Operating Budget	<u>11,486.96</u>
Total Equity	<u>\$199,602.13</u>

TOTAL LIABILITIES & EQUITY **\$199,602.13**

RECONCILIATION OF CASH

Begin Balance January 1, 2012	\$ 70,172.66
Receipts	100,316.57
Expenses	<u>88,829.61</u>
Balance December 31, 2012	\$ 81,659.62

Petty Cash	
Begin Balance January 1, 2012	\$ 200.00
Receipts	0.00
Expenses	<u>0.00</u>
Balance December 31, 2012	\$ 200.00

Petty Cash Postage - Interlibrary Loan Postage	
Begin Balance January 1, 2012	\$ 200.00
Receipts	0.00
Expenses	<u>0.00</u>
Balance December 31, 2012	\$ 200.00

SPRINGFIELD/CHESTER TRANSFER STATION AND RECYLING CENTER

The much-anticipated announcement as to the winner of this year's Recycle/Reuse Award should come as no surprise. No, it wasn't the guy who built a passive solar chicken coop out of an old Country Squire Station Wagon, although he was in the running. I asked him why he didn't use a Cadillac so he could have a "Coop DeVille." He said he used what he had, and for that fine answer he received six bonus points. Reuse of material and making do with what you have is a big part of the competition. However, it wasn't enough. This year, the award goes to our State Representatives who worked to pass House Bill H.485 into law. With it, Vermont enters the race toward the ambitious goal of Universal Recycling of Solid Waste. WOW! Well done. It is not clear just what the impact on our little Transfer Station might be, but I doubt it will bring a reduction in our workload. That's ok; "No rest for the wicked," they tell me.

One of the aspects of H.485 will be an examination of the cost/benefits of maintaining, expanding, or repealing the current deposit/redemption system on beverage containers. Some say banning containers from the landfill, as H.485 does, will make the current deposit system redundant. Maybe so, but it may be well to remember that the original purpose of that bottle bill was anti-litter. It just happens to be a very effective way to encourage recycling. I would cast my vote to expand the bottle bill if I had one. The vast majority of those responding to the Doyle Poll favored expansion also.

So here's your chance to help Mother Earth and participate in our democracy at the same time; tell your Representatives how you feel. And with that my venture into politics must end...just as well; I don't have a dark suit and rarely speak in public.

Before leaving the subject of deposit bottles and cans altogether, please allow me to thank those who donated or recycled theirs. The Springfield Recycling Committee manages the funds generated from these donations. This year, they were able to contribute over \$5,000 toward Health and Safety improvements required at the facility.

In the time and space remaining, I would like to chastise those among you who still find the "TIN CANS ONLY" something of an enigma, but I won't. I will instead say thanks to all our volunteers. This was the first year of the Vermont Electronics Stewardship Program in which residents can recycle TVs and computer equipment for FREE. A number of volunteers have given significant time and labor to make this program work in Springfield. Also, as I've said before, we would not have our much-loved thrift store, "The Second Chance Shop," if it were not for the many hours of work done by a loyal group of volunteers. Many thanks to all who helped out, and also to those who made contributions of good usable items and/or donations for those items when taken. So please read the signs; recycle your stuff and reuse what you can.

Respectfully submitted,
Daniel Farrar, Recycling Coordinator

SOUTHERN WINDSOR COUNTY REGIONAL PLANNING COMMISSION

The Southern Windsor County Regional Planning Commission (SWCRPC) is an organization that serves ten towns in the southern Windsor County Region. Member towns are comprised of Andover, Baltimore, Cavendish, Chester, Ludlow, Reading, Springfield, Weathersfield, West Windsor, and Windsor. SWCRPC's mission includes two major activities: assisting member towns with their planning and other community related activities, as well as promoting cooperation and coordination among towns.

During FY 2012, member towns contributed 3% to the Regional Planning Commission's annual budget of \$784,713.00. Town dues assessment was based on \$1.00 per person based upon 2000 census data, which for the Town of Chester was \$3,044.00. The remaining revenues were derived from federal and state funding sources. Federal funding supported transportation planning activities, the administration of Community Development Block Grants (CDBG), and the Southern Windsor County Brownfields Reuse Project. State funds were derived from the Agency of Natural Resources (ANR) for environmental planning, and the Agency of Commerce and Community Development (ACCD) for land use planning and other related activities.

The Southern Windsor County Transportation Advisory Committee (SWCTAC) is an advisory committee of the Regional Planning Commission. SWCTAC's primary responsibilities are to make recommendations on regional transportation policies, review and provide comment on Vermont Agency of Transportation (VAOT) projects, identify and rank town/regional transportation improvements for submission to VAOT, and provide input on regional transportation studies.

SWCRPC updated Chester's All Hazards Mitigation Plan and assisted the Town in post Irene recovery efforts. The SWCRPC staff continued to assist the Planning Commission in developing unified bylaws, which included updates to the Town's zoning and subdivision regulations. Additionally, SWCRPC provided technical assistance in land use, energy, and transportation planning, zoning issues, Act 250 reviews, as well as Geographic Information Systems (GIS) mapping.

Annually, the Board of Selectmen for the Town of Chester appoints two individuals, a representative and an alternate, to serve on the SWCRPC. The SWCRPC board is responsible for developing regional policies, providing Act 200 review of town plans, and facilitating cooperation amongst member towns. In FY 2012, Tom Bock represented the Town to the Regional Planning Commission. Bruce McEnaney continued to serve as representative to the Transportation Advisory Committee for the beginning of FY2012 and the position is currently vacant.

Southern Windsor County Regional Planning Commission
Ascutney Professional Building
P.O. Box 320
Ascutney, VT 05030
website: www.swcrpc.org

REPORT OF THE SPRINGFIELD REGIONAL DEVELOPMENT CORPORATION

As always, thank you to the residents of Chester, on behalf of the Board of Directors and members of Springfield Regional Development Corporation, for the continued support of SRDC. We continue to work hard to make "Great Things Happen Here" in Chester, and Southern Windsor County.

We have been active with existing companies and those looking to start a business as well as on a variety of development projects.

Certainly, many have still been feeling the financial impact from Irene. After the State received HUD/Irene funding and earmarked a portion for business assistance, SRDC partnered with the Brattleboro Development Credit Corporation to develop an application for the southeastern part of Vermont. Our work resulted in the award of a \$1 million Community Development Block Grant in December. We are now working to subgrant those funds to eligible businesses, and non-profits. There were six responses from Chester to our request for information this past fall, when we were researching the "unmet need" resulting from Irene. The Chester surveys indicated a need of over \$370,000. We will be contacting those respondents, as well as looking for any and all qualified applicants.

We were pleased to assist with Drew's LLC (now owned by Gertrude Hawk) and the Chester-Andover Family Center in their acquisition of the property formerly owned by Drew's All-Natural (including the former restaurant parcel). In the case of the Family Center, this capped off almost a year of working with them, in connection with our Small Business Development Center. They now have a wonderful new home and can offer expanded services.

SRDC houses the Small Business Development Center, the Procurement Technical Assistance Center as well as an office of the Vermont Manufacturing Extension Center. We have directly served 18 clients in the past year. In addition, we offered a "Start Your Own Business" workshop in Chester as well as cosponsoring a Business Financing panel discussion (which resulted in a financing package for one attendee following the meeting). There were also several Chester participants in a Marketing workshop and a Google "get online" seminar that SRDC organized.

In the region, SRDC has been directly involved in the One Hundred River Street redevelopment project, which opened this past year. The new Springfield Health Center is open as well as the Great Hall, which hosted two large public events in addition to the annual meeting of the Vermont Environmental Consortium. We continue to move forward with the assessment and remediation of the former J & L Plant 1 and Bryant Grinder properties in Springfield. We were awarded \$200,000 in cleanup funds for J & L from the Environmental Protection Agency last spring.

SRDC has been actively working with Winstanley Enterprises and Weston Solutions on the proposed North Springfield Sustainable Energy Project, which will have a major economic impact on the region. The Project is currently in the Act 248 permit process.

We also completed construction and opened the Windsor Agriculture Cooperative building in Windsor this year, which is the home of Vermont Farmstead Cheese as well as the Sustainable Farmer store.

Of course, there are the activities we do every day, assisting our existing companies, as well as those looking to start businesses. This includes facilitating available

resources, from workforce training funds to specific financing programs to other incentives in order to help preserve employment and the health of these businesses during a difficult period.

Workforce Development continues as one of the most important issues for businesses in Southern Windsor County. SRDC remains closely involved in the River Valley Technical Center with the Executive Director currently serving as the Board Chair of RVTC. We also participate in the Workforce Investment Board and continue to work development of employer specific training to help residents of Springfield obtain the necessary skills to achieve higher wages at area businesses. SRDC has been very active with facilitating both Vermont Training Program and Workforce Employment Training Funds grants for the area.

SRDC is always grateful and appreciative of our relationship with the community. We work very closely with Chester Economic Development Corporation and Bill Dakin, the CEDC Chair, is a member of the SRDC Board.

As always, we are ready and anxious to talk to any existing company or anyone looking to start a business venture. If you would like to know more about SRDC, please feel free to contact me at our offices at 14 Clinton Street, Springfield, 885-3061 or bobf@springfielddevelopment.org. You can also learn more about SRDC through our web site at www.springfielddevelopment.org or on our Facebook page!

Again, many thanks for your continued support. Working together, we will ensure that "Great Things Happen Here" for many years to come.

Respectfully submitted,
Bob Flint, Executive Director

CHESTER-ANDOVER FAMILY CENTER

The Chester-Andover Family Center (CAFC) is a 100% volunteer organization with a 27-year history of providing relief from hunger and financial stress to the most vulnerable residents of Chester and Andover. Our amazing volunteers are the lifeblood of the organization, and we always welcome more volunteers.

Our mission continues to be "Providing a Helping Hand to Persons and Families in Need". With tax support from the Town of Chester, as well as donations from individuals, businesses, organizations and foundations, CAFC is able to provide assistance to many people in our community who struggle to make ends meet in this difficult economy. Assistance includes nutritious food from the Food Shelf; low priced, quality items from the Thrift Shop; financial assistance with utilities, rent, and gas cards; and Christmas gifts for many children.

This year has been an exciting year of change for the Family Center. We have relocated to 908 Route 103 South, enabling us to partner with the Vermont Food Bank- a source for more affordable and nutritious food. Our new, big, beautiful Thrift Shop offers a large selection of quality clothing and household goods at low prices. Thrift Shop income continues to help support our Food Shelf and Emergency Financial Assistance Programs. Our new building is handicapped accessible and has ample, safe parking.

The service directors for the current year are: Jonne Adler, Food Shelf; Sherry Willumitis, Thrift Shop; and Edie Brown, Social Services. You can reach each of them by calling the Thrift Shop. Please leave a message if the Shop is not open. The Thrift Shop hours are: Tuesday, 10 to 4, Wednesday, 1 to 7, Friday, 10 to 4, and Saturday, 9 to 2. Here's how to reach the Center: 908 VT Route 103 South (P. O. Box 302), Chester, VT 05143, (802) 875-3236, email: cafc302@gmail.com, and website <http://www.chester-andoverfamilycenter.weebly.com>

Respectfully submitted,
Edith B. Brown
President, Board of Directors



The Center's new building at 908 VT Route 103 South

SOUTHEASTERN VERMONT COMMUNITY ACTION

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Home Repair, Emergency Services (i.e., fuel / utility assistance, food, shelter), Parent Education, Micro-Business Development, Individual Development Accounts, Tax Preparation, Training, Disaster Recovery, and Thrift Stores.

In the community of Chester we have provided the following services during FY2012:

Weatherization: 13 homes (34 people) weatherized at a cost of \$79,502

Emergency Heating Replacements: 2 homes (3 people) received repairs or replacements at a cost of \$765

Head Start: 23 families (93 people) received comprehensive child development and family support services valued at \$174,768

Micro Business Development: 5 households (10 people) received counseling, technical assistance and support to start, sustain or expand a small business, valued at \$10,399

Tax Preparation: 7 household (12 people) received refunds and tax credits totaling \$17,312

Thrift Store Vouchers: 3 households (9 people) received goods and services valued at \$190
Family Services: 95 households (197 people) received 407 services (including crisis intervention, financial counseling, nutrition education, referral to and assistance with accessing needed services) valued at \$5,990

Fuel/Utility Assistance: 73 households (168 people) received services valued at \$42,414

Housing & Other Assistance: 1 household (6 people) received services valued at \$167

Emergency Home Repair: 1 home (1 person) received services to address health and safety risks, repair structural problems, and reduce energy waste, valued at \$3,005

Training: 3 people received green industry career assistance, training, support and job placement, valued at \$2,795

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private and town funds allow us to not only maintain, but increase and improve service.

We thank the residents of Chester for their support.

Respectfully submitted,
Stephen Geller, Executive Director

WINDSOR COUNTY PARTNERS

Consistent, sustained interaction with a caring, positive adult role model has been proven to make a significant difference in the outcomes of a child's life. Windsor County Partners (WCP) is the only county-wide, community-based mentoring program in our region. Our adult volunteers commit to meet with their Junior Partners (ages 8-17) about two hours a week for a year, with many continuing into years two and three. All our services are free to volunteers, children, and families.

Our main goal is to sustain our work with youth to empower them to make healthier life choices. Our program objectives are threefold: 1) to recruit more mentors; 2) to provide these mentors with high-quality training opportunities so that they are better equipped to sustain their partnerships; and 3) to provide our young partners with opportunities that help them to realize their potential. Our partners spent about 2100 hours together enjoying activities such as hiking, kayaking, museum visits, reading, baking, and sporting events. Fun All-Partner Events that expose our youth to learning and career opportunities are offered throughout the year. Partners often provide assistance to the organization by tabling at community events and helping with town petitions.

Let's Do Lunch, our school-based program, serves youth ages 5-14 in Springfield. Mentors meet with students for an hour a week during or after the school day while on school premises to play games, sports and do crafts. Thirty school-based matches spent about 800 hours together over the course of the year.

In this last year, WCP served five people from Chester and supported 32 total partnerships from among 16 towns in Windsor County. There are two children from your area on the waiting list. Our biggest challenge is finding mentors. Please consider becoming a mentor today.

The first year of a quality, community-based match costs us approximately \$2,000 to create and support. In addition, time is spent supporting existing matches, processing inquiries and applications (for every three applicants, only one or two follows through) and the approximate cost to make and support a school-based match is \$500 each year. As funding becomes even more challenging, now more than ever, we depend on town support for our day-to-day operations. We remain extremely grateful for the generosity of our community and thank you for your steadfast support.

Respectfully submitted,
Kathy Kinter, Director
(802-674-5101; Kathy@wcpartners.org)

**SENIOR SOLUTIONS - COUNCIL ON AGING FOR SOUTHEASTERN
VERMONT, INC.**

Senior Solutions-the Council on Aging for Southeastern Vermont, Inc. fosters and supports successful aging of seniors in the Chester community and throughout Windham and Windsor Counties.

To assist seniors in Chester, we offer a number of services, including:

Information & Assistance - *Our Senior Helpline at 1-800-642-5119 is a toll-free number which offers help applying for benefits, assistance with health insurance problems, fuel assistance, help related to the recent flooding, and many other services. We received **340** calls requesting assistance this past year from residents.*

*As part of the Medicare Part D prescription drug program, our trained staff offered assistance to **112** residents.*

Senior Nutrition - 8221 *home delivered meals were offered through a contract with Meals on Wheels of Greater Springfield. We pass through to them the Federal and State funds that we receive. A Registered Dietician is available to offer nutritional counseling when appropriate.*

Transportation - *We support various providers of transportation for both medical appointments and non-medical needs.*

Case Management & Advocacy - *Case managers offer support in elder's homes by assisting with applications for benefits, insurance problems, fuel assistance, housing problems, etc. Our agency served **51** Chester residents during this past year.*

Caregiver Respite - *Through grants we provide respite for family members who are caring for an aging parent. During this past year **one** Chester resident received a respite grant.*

Your town contribution generates Federal matching funds to support our activities. We do not charge for any of our services. The support of the Chester citizens is greatly appreciated.

Respectfully submitted,
Joyce A. Lemire, Executive Director

VISITING NURSE ASSOCIATION & HOSPICE OF VT AND NH
Home Healthcare, Hospice, and Maternal Child Health Services in Chester, VT

The Visiting Nurse & Hospice is a compassionate, nonprofit healthcare organization committed to providing the highest quality home healthcare and hospice support services to individuals and their families. By keeping Chester residents out of emergency rooms and hospitals, and reducing the need for relocation to institutional care, our services likely offer significant savings in the Town's emergency services and other medical expenses.

Visiting Nurse & Hospice serves clients of all ages and at all stages of life. Services are provided to all in need regardless of ability to pay. Between July 1, 2011 and June 30, 2012, the Visiting Nurse & Hospice made 3,222 homecare visits to 137 Chester residents and absorbed approximately \$113,299 in unreimbursed charges.

Home Healthcare: 2,744 home visits to 113 residents with short-term medical or physical needs.

Long-Term Healthcare: 16 home visits to one resident with long-term medical or physical needs.

Hospice Services: 437 home visits to 19 residents in the final stages of life.

Maternal and Child Health Services: 25 home visits to four residents for well baby, preventive, and high-tech medical care.

Additionally, Chester residents made visits to Visiting Nurse & Hospice community clinics for foot care, blood pressure screenings, cholesterol testing, and flu shots.

Chester's annual appropriation helps the Visiting Nurse & Hospice meet the demand for quality home healthcare, and to ensure that all who qualify for services will always be able to receive them. On behalf of the people we serve, we thank you for your continued support.

Respectfully submitted,
Jeanne McLaughlin, President (1-888-300-8853)

GREEN MOUNTAIN RSVP & VOLUNTEER CENTER

Green Mountain RSVP and Volunteer Center (Retired and Senior Volunteer Program) is part of the Corporation for National and Community Service which includes Senior Corps, a nationwide program for people 55 and older who wish to have a positive impact on the quality of life in their communities. Through meaningful and significant use of their skills and knowledge, they offer their volunteer service to nonprofit and community organizations.

Bone Builders (osteoporosis prevention exercise classes), Seniors for Schools (helping young students read), and TeleCare (calling homebound elders) are three of the important programs RSVP sponsors in Windsor County. Our volunteers continually address community concerns such as health and independent living for elders, literacy, emergency preparedness and the needs of lower-income citizens.

In Chester, 16 RSVP volunteers served 3,934 hours last year at Chester-Andover Family Center, the Vermont Center for the Book, Chester-Andover Elementary School, the Whiting Library, Meals on Wheels, and the American Red Cross Blood Drives. Throughout Windsor County, 216 volunteers offered 57,373 hours of service last year to 76 different organizations. If you are interested in becoming an RSVP volunteer, Linda Husband can be reached at the Springfield office at (802) 885-2083.

Respectfully submitted,
Patricia Palencsar, Executive Director
Green Mountain RSVP & Volunteer Center
Southern Vermont Headquarters
215 Pleasant Street
Bennington, VT 05201
(802) 447-1545

COMMUNITY CARES NETWORK OF CHESTER/ANDOVER, INC.

Community Care Network of Chester/Andover, Inc. (CCN,INC.) is a nonprofit organization that serves the senior citizens of Chester and Andover in various ways. We try to help them to safely remain in their homes longer. At times, this may mean that we must support them in finding a better and safer way of life for them. We work with the client and the family to give them the support and the resources they need in this process.

We have helped many of our senior citizens with various transitions in their lives to make those transitions easier. We also try to give them the support they need to be active in their communities. This support includes visitation, errands, check-ins, odd jobs, transportation to doctors' appointments, and shopping, and other activities such as going out for coffee, lunch, or dinner. We also assist with record keeping. This year, we joined together with Vtel to sponsor classes for the senior citizens to learn to use the computer. This was very popular, and our clients learned various ways to stay in touch with family and friends by electronic technology. In September, the senior citizens were very busy with making and baking apple pies for one of our annual fund raisers. Our clients were also very busy helping to plan caroling in December in conjunction with the Overture to Christmas.

Our Board met with Bayada and also with the Visiting Nurses and learned more about both of these organizations. We have been able to pass along this information to our clients. We have also worked with the youth to clean up yards of some of our clients in the spring. Many friendships have been formed between clients and the volunteers.

We served well over 200 people and have been able to help them with well over 500 services.

The CNN, INC Board: John Nunnikhoven, John Martens, Dave Armstrong, Kathy Jo Martens, Delores Robinson, Karen Neely, Erron Carey, and Deborah Armstrong, Program Coordinator.

Respectfully submitted,
Deborah Armstrong, Program Coordinator
Community Cares Network of Chester/Andover, Inc.
Telephone: (802) 875-6341

CONNECTICUT RIVER TRANSIT, INC.

Connecticut River Transit Inc. (CRT) is a private, nonprofit public transit provider serving 30 towns in the Windham and Southern Windsor County areas, including Chester. CRT currently provides over 250,000 trips annually on our public bus service and volunteer network. FY 12 saw an increase in Vermonters using public transit due to rising gas prices and environmental awareness. Last year, CRT provided the Town of Chester with the following:

Ridership in FY12 CRT services to Chester:

- ! Seasonal Bus Service to Okemo: 5,783
- ! In-Town and Shopper Bus services: 1,732
- ! Dial-A-Ride service to Chester Residents: 4,566

- Includes medical rides for Chester's elderly, disabled and/or children and families who receive Medicaid

Ridership in FY 12 services to the region:

- ! Commuter Bus service to the Upper Valley, Okemo and Brattleboro: 80,058
- ! Non-Commuter Bus Service to the General Public: 87,711. Increase of 3.75% FY 12
- ! Human Services Transportation including the Volunteer and Taxi Network: 100,883.

Increase of 23% in FY 12

FY 12 was a year in which CRT provided more service to both the general public and to those needing Human Services transportation. FY 12 also saw CRT continue to lay the foundation for a solid and sustainable infrastructure which will benefit riders:

- ! CRT is partnered with the Town of Rockingham for the construction of a Park and Ride facility on CRT's property at Exit 6 off I-91.

We thank you for your support and look forward to continuing to serve the Chester community.

Respectfully submitted,
Karen Sinclair
Marketing and Development Coordinator

REPORT OF THE CHESTER CONSERVATION COMMITTEE

The Chester Conservation Committee (CCC) is an informal group of volunteers whose purpose is to foster awareness and stewardship of Chester's rich heritage of natural resources, culture, and history. We create opportunities for local citizens and visitors to enjoy these resources and offer public programs for all ages on a variety of topics including natural history, outdoor recreation, and land management.

In the seven years since the group first came together, our efforts include helping to create and to maintain two nature trails on Town land in Chester: the Lost Mine Trail located within the Town Forest on Reservoir Road and the Green Mountain Nature Trail situated adjacent to the High School on Two Rivers Supervisory Union property. The CCC also recruits and coordinates volunteers for annual Green-Up Day activities in Chester. The goal of Green-Up Day is to spruce up the roadways by picking up trash and other forgotten materials. A dumpster is located at the Town Garage for proper disposal of the refuse. This past year, a special focus was placed on getting discarded tires picked up. Volunteers and the Town crew picked up well over 100 tires!

The Committee has sponsored a diverse group of educational programs on subjects such as invasive exotic plants, vernal pools, animals in winter, orienteering, and forestry for woodland owners. More recently, programs addressing the topics of Living with Vermont's Black Bears, The Impact of Invasive Earthworms on Our Forests, and Vermont's Bats and Their Recovery were well attended. In an effort to foster a love of the outdoors and natural resources in the younger residents of Town, this past year the CCC offered the first of what is hoped will be an annual scholarship to the Green Mountain Kehoe Conservation Camp.

Many Chester families have enjoyed the Enchanted Forest event produced by the Committee. It is a magical evening of storytelling, song, and dance for young and old alike. It takes place in October by campfire light along the Green Mountain Nature Trail and the High School ball fields. Townsfolk of all ages are captivated by talented storytellers, characters in costume, musicians, and puppets. The Enchanted Forest, which did not occur in 2012, is expected to return in 2013. The proceeds are the group's main fund raiser and are used for the camp scholarship and trail maintenance.

Future events and projects include a program in March on Logging History in New England, a guided forestry/nature walk through a Chester woodland in May, and exploring the idea of creating a gentle walking trail closer to Town. Green-Up Day is Saturday, May 4, 2013 and planning will begin at our February meeting. The group is also helping to promote efforts to create a Disc Golf Course at the Pinnacle Recreation Area.

The Chester Conservation Committee meets on the second Tuesday of each month at 7:00 p.m. at the Chester-Andover Elementary School. We are always looking for new members and new ideas so please join us! For more information about the group or any of the events, contact Mary Beth Adler at 802-875-2418 or Melissa Post at 802-875-4102. Watch for our display in The Message for the Week window this spring!

Respectfully submitted,
The Chester Conservation Committee

WINDHAM & WINDSOR HOUSING TRUST (WWHT)

The Windham & Windsor Housing Trust (WWHT) is a nonprofit organization serving the residents of Windham and southern Windsor County. The organization began in 1987.

WWHT's mission is *to strengthen the communities of Southeast Vermont through the development and stewardship of permanently affordable housing and through ongoing support and advocacy for its residents.*

Our purpose is to enhance the quality of life of low and moderate income citizens; to preserve and revitalize neighborhoods; to foster diversity; and to improve the social, economic, and cultural health of communities of Windham and southern Windsor County.

We operate three programs as described below and this year we worked with both our residents and those affected by Hurricane Irene:

Homeownership Center

The **Revolving Loan Fund** provides low cost loans to low and moderate income homeowners throughout Windham and Windsor counties to make critical home repairs. This would include repairs necessary to bring homes up to code and make them a safe place to live. A staff rehabilitation specialist inspects the home, determines which repairs are necessary and works with the homeowner to plan and finance the project.

Housing Counseling Services are provided to all residents in both counties. We provide homebuyer education, credit counseling, delinquency counseling and foreclosure prevention counseling.

The **Homeland Program** provides grants to income-eligible homebuyers to subsidize the purchase of single-family homes. The grant is used towards the purchase price of the land underneath the home, lowering the cost to the homebuyer. The Housing Trust retains ownership of the land and ensures long-term affordability through special ground lease provisions.

Rental Housing Development Program-to meet the diverse housing needs of a community, WWHT develops affordable rental housing opportunities. This might take the form of housing rehabilitation or the construction of new apartments. WWHT can work with towns to plan for meeting affordable housing or community development needs.

Rental Housing Management Program-WWHT manages many of their rental properties and hires Stewart Property Management Services to manage the remaining properties. WWHT takes pride in the appearance of its multi-family housing and is committed to providing the staff and financial resources necessary to ensure the long-term health and safety for its residents.

For more information, please visit us on the web at www.w-wht.org

Respectfully submitted,
Jill Spiro, Director of Development & Community Relations

MEALS & WHEELS OF GREATER SPRINGFIELD INC.

Meals & Wheels of Greater Springfield, Inc., has been serving meals to the elderly and qualifying handicapped recipients since 2000. The program serves the communities of Andover, Baltimore, Chester, Springfield and South Weathersfield. A hot meal is provided Monday through Friday with frozen meals available to those who qualify for weekends and holidays. We also have a cold breakfast option for those who qualify which we deliver along with the noon time meal.

During the past fiscal year, October 1, 2011 – September 30, 2012, Meals & Wheels served 5,764 meals at our congregate meal site in Springfield. Volunteers delivered 37,375 hot, frozen, and breakfast meals daily to over 130 private homes around the Springfield area, for a total of 43,139 meals provided to those in need in the community.

All this work was done with the help of three part-time and one full-time employee and many volunteers. Over the past year, Meals & Wheels engaged about 75 volunteers who came to us from community programs such as RSVP, the Springfield Schools, Lincoln Street, Mental Health Services and other community members who just want to volunteer out of the spirit of goodwill. Volunteers serve on our Board, deliver meals, wait on tables, assist in the kitchen, provide entertainment at the congregate meal site and help with fund raising. We strongly believe that our program gives back to our volunteers, as much as they give to the program. We provide an opportunity to be a part of a vital service and a chance for volunteers to connect with others and to become part of the community.

The most important role of our program goes far beyond meeting the nutritional needs of the seniors in the community. For many, the meal delivery volunteer may be the only contact they have for the day and seeing a friendly face can be the highlight of their day. At Meals & Wheels, we do our part in providing a safety net for many isolated seniors in our community.

Respectfully submitted,
Board of Directors

2012 VITAL STATISTICS

Traditionally, Vital Statistics (Births, Deaths, and Civil Marriages) were printed in the Town Report. New federal regulations (Intelligence Reform Law and the Real ID Act) are expected to be issued and one of the areas that will be particularly affected is accessibility to vital records. These regulations will result in a centralized vital records' system, more stringent protocols for obtaining certified copies, and a tracking system for those who request certified copies. States will also be required to implement new security standards regarding accessibility to birth and death certificates.

The Vermont Department of Health will be phasing in new regulations for acquisition of birth and death certificates. However, with fraud and identity theft on the increase and for the protection of the public, we have changed our traditional Report. We have printed statistical information only.

If you have any questions regarding these changes, please feel free to give us a call or stop by the office.

Sincerely,

Deborah J. Aldrich
Town Clerk

Statistical information for 2012:

Civil Marriages - 47
Births - 20
Deaths – 27
Burials - 33

**TOWN OF CHESTER AND CHESTER TOWN SCHOOL DISTRICT
ANNUAL MEETING MINUTES
MARCH 5, 2012**

Moderator William E. Dakin, Jr. called the Chester Town School District Meeting to order at 6:00 p.m. He welcomed everyone and the Pledge of Allegiance was recited.

Moderator Dakin asked the voters if there was any objection on non-voters speaking, if asked to. There was no objection.

Moderator Dakin introduced the Chester Town School Directors: Alison DesLauriers, Gertrude Bennett and he explained that Irene Wood was unable to attend tonight's meeting.

Moderator Dakin then read the Chester Town School District Warning.

The Legal Voters of the TOWN OF CHESTER SCHOOL DISTRICT are hereby notified and warned to meet at Chester Town Hall, Second Floor in said Town on Monday March 5, 2012, at 6:00 p.m., to act on the following Articles. Voting on Articles 1, 2 and 3 will be by Australian Ballot on March 6, 2012, from 9:00 a.m. to 7:00 p.m. at the Town Hall Second Floor.

Article 1: To elect Town School District Officers for the ensuing year (Australian Ballot).

Article 2: To elect Directors for Chester-Andover Elementary School for the ensuing year (Australian Ballot).

Article 3: To elect Directors for Green Mountain Union High School for the ensuing year (Australian Ballot).

Article 4: To see if the Town School District will vote to raise money to pay current expenses and any part of the Town School District's indebtedness, if so, the amount, to whom paid, and when paid. Julie Hance made a motion to raise \$227,657.00, to be paid to the Town Treasurer on September 15, 2012. Seconded by Nora-Ellen Spaulding. Alison DesLauriers explained that the Town School District information can be found on page 60 of the Annual Report. Article 4 voted in the affirmative.

Article 5: To see if the Town School District will authorize the Directors to borrow money in anticipation of taxes to pay current expenses and any part of the Town School District's indebtedness. Edward Knapp moved Article 5 as written. Seconded by Julie Hance. Article 5 voted in the affirmative.

Article 6: To authorize the Town School District to accept payment from the State Department of Taxes under Act 68. William Lindsay moved Article 6 as written. Seconded by Shawn Cunningham. Article 6 voted in the affirmative.

Article 7: To act on the reports of the Town School District Officers for the year ending December 31, 2011. Julie Hance moved Article 7 as written. Seconded by Wanda Purdy. Article 7 voted in the affirmative.

Article 8: To transact any other business deemed proper when met. Alison DesLauriers explained that Irene Wood would not be running again for CTSD Director and thanked Irene for her years of service.

Meeting adjourned at 6:10 p.m.

Moderator Dakin explained that there would be a break for the Select Board to take their seats.

Moderator Dakin called the Town Meeting to order at 6:11 p.m. He then asked the voters if there was any objection to non-voters speaking, if asked to. There was no objection.

Moderator Dakin then introduced the Select Board: John DeBenedetti, Derek Suursoo, William Lindsay Thomas Bock, Arunas "Arne" Jonynas, Town Manager David Pisha and Town Clerk, Deborah Aldrich. He then read the Warning.

The Legal Voters of the TOWN OF CHESTER are hereby notified and warned to meet at the Chester Town Hall, Second Floor in said Town of Chester on Monday, March 5, 2012, at 6:00 p.m., to act on the following Articles. Voting on Article 1 will be by Australian Ballot on March 6, 2012, from 9:00 a.m. to 7:00 p.m. at the Town Hall Second Floor.

Article 1: To elect Town Officials for the ensuing year as provided by the Public Laws of Vermont and citizens to serve on the Budget Committee (Australian Ballot).

Article 2: To see if the Town will vote to accept gifts and trust funds for perpetual care of cemetery lots in accordance with conditions of said gifts and trusts as follows: Ken and Shirley Barrett, \$375.00; Nancy Anderson, \$250.00; Michael and Barbara Dwinell, \$250.00; Tom Litchfield, \$250.00; Daniel and Penelope Cote, \$250.00; Alan Raymond and Kimberly Amidon Farrar, \$250.00; Daland Potter, \$125.00. Nora-Ellen Spaulding moved Article 2 as written. Seconded by Shawn Cunningham. Article 2 voted in the affirmative.

Article 3: To see if the Town will vote to expend from the Capital Budget Reserve Fund, \$517,582.52 to be allocated as follows: \$105,467.00 for the purchase of a new dump truck; \$50,000.00 for the purchase of a pickup truck for the Highway Department, and an equipment shed; \$202,000.00 for the purchase of an ambulance and related up fitting equipment; \$45,000.00 for the purchase of an equipment truck for the Fire Department; \$34,770.00 for various bridge and culvert projects throughout Chester; \$11,000.00 for the repair of the equipment shed located at Pleasantview Cemetery; \$6,000.00 for the road signs, to include a flashing speed warning sign and other traffic control devices; \$33,345.52 for various town facility upgrades; \$30,000.00 for the engineering of the sidewalk project; all as indicated on the Capital Budget Program schedule and less any grant funds that may be received. Julie Hance moved Article 3 as written. Seconded by Nancy Lindsay. Lee Gustafson asked for an explanation on the rationale of these purchases. Town Manager David Pisha explained the dump truck was on the rotation schedule, the Highway Department pickup truck was ready to be traded and the equipment shed was to protect some of the equipment that the Highway Department has. The ambulance is 15 years old and needs replacement. The fire equipment truck is in need of replacement. There are bridge and culvert repairs still needed from Tropical Storm Irene. The equipment shed at Brookside Cemetery on

Main Street needs replacing. The Trustees of Public Funds gave the Town \$11,000.00 to replace this shed. Numerous road signs need replacing and several citizens have requested the purchase of a flashing speed sign. There will be upgrades made to the heating system on the Second Floor of Town Hall. There is a sidewalk project to be done in the near future. The Town was awarded a grant in the amount of \$274,000.00 for sidewalk repair. There was some discussion about the flashing speed sign and upgrades to town facilities. Sean Whalen made a motion to amend Article 3 to exclude the flashing speed sign, \$4,000.00. Seconded by Chris Curran. After some more discussion on the amendment Moderator Dakin re-read the Article as amended. Amendment for Article 3 failed. Moderator Dakin then re-read Article 3 as written. Article 3 voted in the affirmative.

Article 4: To see if the Town will vote to transfer an amount not to exceed \$90,000.00, together with any interest accrued, from the Popple Dungeon Road Fund to the Public Works Department to be used for paving. Said transfer will only take place if a grant award is obtained for the Popple Dungeon Road. William Lindsay moved Article 4 as written. Seconded by Nora-Ellen Spaulding. Lee Gustafson asked for the rationale behind this Article. John DeBenedetti explained that years ago there was an Article to establish a Popple Dungeon Fund and to fund it with \$30,000.00 a year for three years to fix a portion of Popple Dungeon Road. That fund now has the \$90,000.00 needed to fix the road, but if the Town can receive grant money to do that, then the \$90,000.00 will be used for paving. Article 4 voted in the affirmative.

Article 5: To see if the Town will vote to increase the salary of the Selectboard members from \$600.00 per person per year, to \$1,100.00 per person per year. This Article is by request of the elected Town Auditors. Ruth Douglas moved Article 5 as written. Seconded by Nancy Lindsay. Article 5 voted in the affirmative.

Article 6: To see if the Town will vote to raise money to pay current expenses and any part of the Town's indebtedness; if so, the amount, to whom and when paid. Julie Hance made a motion to raise the sum of \$2,360,859.84, to be paid to the Town Treasurer on September 15, 2012. Seconded by Derek Suursoo. Moderator Dakin then advised that David Pisha would make a presentation on the budget. (Copy attached) Tony Weinberger asked if the Town was liable for any spills to the river during Tropical Storm Irene. David Pisha replied no. Article 6 voted in the affirmative.

Article 7: To see if the Town will allocate a one-time payment in the amount of \$5,000.00 to the Whiting Library to defray the operating deficit of 2011. This article is by Selectboard request. Bruce Parks made a motion to move Article 7 as written. Seconded by Shawn Cunningham. Bruce Parks explained that the library had unanticipated expense from payroll. Wanda Purdy asked Mr. Parks if the library could use part of a \$20,000.00 bequest that they received. Mr. Parks explained that bequest was for certain things. They had used \$5,000.00 and the rest has been put into an interest bearing account. Nora-Ellen Spaulding asked if the \$57,000.00 that is in invested funds could be used. Shawn Cunningham explained that those funds are invested in stocks. Article 7 voted in the affirmative.

Article 8: To see if the Town will appropriate the sum of \$8,649.00 to the Springfield Regional Development Corporation. This article is by Selectboard request. Mark Curran moved Article 8 as written. Seconded by Alison DesLauriers. Lee Gustafson asked for the rationale behind this Article. Bob Flint, Executive Director of Springfield Regional Development Corporation, gave an explanation about what SRDC does. John Cable requested that SRDC give an explanation to the Auditors next year to be put in the Town Report. Article 8 voted in the affirmative.

Article 9: Shall the Town of Chester appropriate the sum of \$2,250 (two thousand two hundred fifty dollars) for the support of The Current Operated by Connecticut River Transit, Inc., to provide transit services to the residents of the Town of Chester. This article is by petition. Sean Whalen moved Article 9 as written. Seconded by James Bartley. Nancy Pennell asked if The Current is federally funded and if the riders pay? Stacie Hill, from The Current, replied that The Current does receive Federal and State funding and 20% comes from Towns. Mrs. Hill also explained that there is a charge for the bus that goes from Bellows Falls to Brattleboro and the bus that goes to the Upper Valley, the other buses are donations. The Current also has a dial a ride service. Lee Gustafson asked how many people ride the bus. Mrs. Hill replied 1,388 rides on the shopper bus and 4,336 dial a ride. Article 9 voted in the affirmative.

Article 10: Shall the Town of Chester appropriate the sum of \$2,700 (two thousand seven hundred dollars) to assist with the cost of operating the Meals on Wheels Program that provides daily hot and cold congregate and home-delivered meals and other nutritional needs to the qualified residents of Chester. This article is by petition. Brian Morris moved Article 10 as written. Seconded by Maria Contro. Maria Contro, Treasurer for Meals on Wheels, explained that Meals on Wheels has been in existence for 30 years and explained what Meal on Wheels does. Article 10 voted in the affirmative.

Article 11: Shall the Town of Chester appropriate the sum of \$800 (eight hundred dollars) to Windsor County Partners, for youth mentoring services provided to children in Windsor County. This article is by petition. Maria Contro moved Article 11 as written. Seconded by Patricia Benelli. Maria Contro explained that there are seven mentees from Chester in this program. Article 11 voted in the affirmative.

Article 12: Shall the Town of Chester appropriate the sum of \$400 (four hundred dollars) to Green Mountain RSVP&Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community through volunteer service. This article is by petition. Maria Contro moved Article 12 as written. Seconded by Patricia Benelli. Maria Contro explained what RSVP does for the people of Chester. Article 12 voted in the affirmative.

Article 13: To see if the Town of Chester will appropriate the sum of THREE THOUSAND DOLLARS (\$3,000.00) to assist in the services of the Chester-Andover Family Center for individuals and families in need. This article is by petition. Edie Brown moved Article 13 as written. Seconded by Nancy Lindsay. Edie Brown, President of the Chester-Andover Family Center, explained that the family center serves 60 families with food assistance and that they have over 40 volunteers. Ms. Brown also explained that they are looking for a new home, and if they can find one, all food for the food shelf will come from the Vermont Food Bank. Article 13 voted in the affirmative.

Article 14: To see if the town will support SENIOR SOLUTIONS the Council on Aging for Southeastern VT for \$1200.00 to serve elders. This article is by petition. Nora-Ellen Spaulding moved Article 14 as written. Seconded by David Armstrong. Nora-Ellen Spaulding, President of Senior Solutions, explained that their report is on page 71 of the Annual Report. Article 14 voted in the affirmative.

Article 15: Shall the Town appropriate the sum of THIRTEEN THOUSAND EIGHT HUNDRED AND SEVEN DOLLARS (\$13,807.00) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse Association & Hospice of VT and NH.

This article is by petition. Edward Knapp moved Article 15 as written. Seconded by Leigh Dakin. Wanda Purdy asked if there was still an office in Chester. Sheila Garaffa explained that the main office is in Bellows Falls. Bradford Gorham asked what the budget was for the Visiting Nurse Association. Leigh Dakin explained that there report could be found on page 72 of the Annual Report. Article 15 voted in the affirmative.

Article 16: Shall the Town appropriate the sum of THREE THOUSAND AND FORTY FOUR DOLLARS (\$3,044) to help support outpatient, mental health, and substance abuse services by the staff of Health Care and Rehabilitation Services, Inc. This article is by petition.

James Bartley moved Article 16 as written. Seconded by Amy Howlett. James Bartley, a worker from HCRS, explained that HCRS served 140 residents and had 20,000 service hours last year in Chester. Article 16 voted in the affirmative.

Article 17: Shall the Town of Chester appropriate the sum of TWO THOUSAND DOLLARS (\$2,000) to Southeastern Vermont Community Action (SEVCA) to assist Chester in responding to the emergency needs of the community and providing all available and applicable services. This article is by petition.

Judy Verespy moved Article 17 as written. Seconded by Gladys Collins. Gladys Collins explained what SEVCA does. Article 17 voted in the affirmative.

Article 18: Shall the Town appropriate the sum of NINE HUNDRED DOLLARS (\$900) to New Beginnings, Inc. for support services to victims of domestic and sexual violence and prevention education in schools and community. This article is by petition.

Jean Kiewel moved Article 18 as written. Seconded by Leigh Dakin. Jean Kiewel explained what New Beginnings does. Article 18 voted in the affirmative.

Article 19: Shall the Town appropriate the sum of ONE THOUSAND, EIGHT HUNDRED DOLLARS (\$1,800) toward the support of the Community Cares Network of Chester & Andover, Inc., a nonprofit volunteer organization which provides services to Senior Citizens, helping them to stay in their homes safely longer. This article is by petition.

David Armstrong moved Article 19 as written. Seconded by Brian Morris. David Armstrong explained that the report for Community Cares Network could be found on page 74 of the Annual Report. Article 19 voted in the affirmative.

Article 20: To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes to pay current expenses and any part of the Town's indebtedness. Nora-Ellen Spaulding moved Article 20 as written. Seconded by William Lindsay. Article 20 voted in the affirmative.

Article 21: In light of the United States Supreme Court's *Citizens United* decision that equates money with speech and gives corporations rights constitutionally intended for natural persons, shall the town of Chester, VT vote on March 5, 2012 to urge the Vermont Congressional Delegation and the U.S. Congress to propose a U.S. Constitutional amendment for the States' consideration which provides that money is not speech, and that corporations are not persons under the U.S. Constitution, that the General Assembly of the State of Vermont pass a similar

resolution, and that the town send its resolution to Vermont State and Federal representatives within thirty days of passage of this measure. This article is by petition. Tony Weinberger moved Article 21 as written. Seconded by Rosie Segal. Bradford Gorham made a motion to amend Article 21 to include Unions. Seconded by Sean Whalen. After some discussion on the amendment Moderator Dakin reread Article 21 as amended. **In light of the United States Supreme Court's *Citizens United* decision that equates money with speech and gives corporations rights constitutionally intended for natural persons, shall the town of Chester, VT vote on March 5, 2012 to urge the Vermont Congressional Delegation and the U.S. Congress to propose a U.S. Constitutional amendment for the States' consideration which provides that money is not speech, and that corporations and unions are not persons under the U.S. Constitution, that the General Assembly of the State of Vermont pass a similar resolution, and that the town send its resolution to Vermont State and Federal representatives within thirty days of passage of this measure.** Amendment to Article 21 failed. After some more discussion Moderator Dakin reread the Article as written. Article 21 voted in the affirmative.

Article 22: We, the Chester community, are asserting our right to grow, buy, sell and eat local foods – our local food sovereignty. We are concerned about our ability to access food that is safe, healthy, natural, humane and compatible with the environment. We are choosing a local food system that benefits our neighbors and communities, instead of foods traveled thousands of miles with a much larger carbon footprint. We as an individual community within Vermont need to exceed the current statewide local food consumption rate of only five percent. Therefore, we the citizens of Chester, declare our right to produce, process, sell and purchase local foods. In recognition of Vermont's commitment to freedom and unity, we assert this vital right as the foundation of our local food sovereignty. This article is by petition. Ruth Zezza moved Article 22 as written. Seconded by John Cable. After some discussion about whether people already have the right to do this and if the Article is necessary Lisa Kaiman explained that people do not have the right to eat whatever they want. No small producer can grow and sell because of regulations. After some more discussion to support this Article and small farms, Lynn Cannon made a motion to table Article 22. Seconded by Jeff Kibbe. After some discussion on tabling an Article the motion failed. Moderator Dakin reread Article 22. Article 22 voted in the affirmative.

Article 23: To act on the reports of the Town Officers for the year ending December 31, 2011. Bruce Parks moved Article 23 as written. Seconded by Lee Gustafson. Tony Weinberger stated that on page 26 of the Annual Report, Municipal Planning, 2011 Budget, does not need to be carried out to so many decimal points. Also, on page 43, Zoning Administrator's Report states hours of 8:00 – 5:00 and in the Town Clerk's Report hours are 8:00 – 4:00. Article 23 voted in the affirmative.

Article 24: To transact any other business deemed proper when met, not including the expenditures of Town Funds or other business acted upon in the preceding Articles. Moderator Dakin introduced Representative Leigh Dakin. Mrs. Dakin gave an update on what has been going on in Montpelier. Bruce Parks thanked Cindy Collins for her nine years of service, as a Whiting Library Trustee.

Molly Ferris made a motion to adjourn. Meeting adjourned at 8:45 p.m.

A true record.

/s/ Deborah J. Aldrich, Town Clerk

/s/ John DeBenedetti, Chairman, Board of Selectmen

/s/ William E. Dakin, Jr., Moderator

/s/ Alison DesLauriers, Chairman, Chester Town School District

WARNING FOR CHESTER TOWN SCHOOL DISTRICT MEETING

The Legal Voters of the TOWN OF CHESTER SCHOOL DISTRICT are hereby notified and warned to meet at Chester Town Hall, Second Floor in said Town of Chester on Monday, March 4, 2013, at 6:00 p.m. to act on the following Articles. Voting on Articles 1, 2 and 3 will be by Australian Ballot on March 5, 2013, from 9:00 a.m. to 7:00 p.m. at the Town Hall Second Floor.

- ARTICLE 1:** To elect Town School District Officers for the ensuing year (Australian Ballot).
- ARTICLE 2:** To elect Directors for Chester-Andover Elementary School for the ensuing year (Australian Ballot).
- ARTICLE 3:** To elect Directors for Green Mountain Union High School for the ensuing year (Australian Ballot).
- ARTICLE 4:** To see if the Town School District will vote to raise money to pay current expenses and any part of the Town School District's indebtedness, if so, the amount, to whom paid, and when paid.
- ARTICLE 5:** To see if the Town School District will authorize the Directors to borrow money in anticipation of taxes to pay current expenses and any part of the Town School District's indebtedness.
- ARTICLE 6:** To authorize the Town School District to accept payment from the State Department of Taxes under Act 68.
- ARTICLE 7:** To act on the reports of the Town School District Officers for the year ending December 31, 2012.
- ARTICLE 8:** To transact any other business deemed proper when met.

Dated at Chester, Vermont on this 15th day of January, 2013.

/s/ Alison DesLauriers, Chairman
s/ Gertrude Bennett
/s/ Wanda Purdy

**TOWN OF CHESTER
WARNING
NOTICE OF TOWN MEETING**

The Legal Voters of the TOWN OF CHESTER are hereby notified and warned to meet at the Chester Town Hall, Second Floor in said Town of Chester on Monday, March 4, 2013, at 6:00 p.m., to act on the following Articles. Voting on Article 1 will be by Australian Ballot on March 5, 2013, from 9:00 a.m. to 7:00 p.m. at the Chester Town Hall Second Floor.

ARTICLE 1: To elect Town Officials for the ensuing year as provided by the Public Laws of Vermont and citizens to serve on the Budget Committee (Australian Ballot).

ARTICLE 2: To see if the Town will vote to accept gifts and trust funds for perpetual care of cemetery lots in accordance with conditions of said gifts and trusts as follows: Sherryl L. Shield, \$250.00; Jon Clark, \$250.00; John F. Capen, \$250.00; Gerald and Georgia Ethier, \$250.00; Norman K. Wright, \$250.00; Carol L. Rogenski, \$250.00; Roland and Irene Saulnier, \$250.00; Nell Boni Hughes, \$250.00; William and Janice Whitney, \$250.00; Helga Allen, \$250.00.

ARTICLE 3: To see if the Town will vote to expend from the Capital Budget Reserve Fund, \$540,006.00 to be allocated as follows:; \$128,406.00 for the purchase of a new dump truck; \$250,000.00 for the purchase of a new grader; \$60,000.00 for sidewalk replacement; \$19,100.00 to be spent on a fire truck pump rebuild; \$44,000.00 for a new police cruiser; \$6,500.00 for a cemetery survey; \$4,500.00 for a pool lift; \$20,000.00 for upgrades to the Whiting Library; \$7,500.00 for upgrades to Town Hall; all as indicated on the Capital Budget Program schedule and less any grant funds that may be received.

ARTICLE 4: To see if the Town will vote to raise money to pay current expenses and any part of the Town's indebtedness; if so, the amount, to whom and when paid.

ARTICLE 5: To see if the Town will appropriate the sum of \$8,649.00 to the Springfield Regional Development Corporation. This article is by Selectboard request.

ARTICLE 6: Shall the Town raise and appropriate the sum of THIRTEEN THOUSAND EIGHT HUNDRED AND SEVEN DOLLARS (\$13,807) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the **Visiting Nurse Association & Hospice of VT and NH**. This article is by petition.

ARTICLE 7: Shall the Town raise and appropriate the sum of THREE THOUSAND AND FORTY FOUR DOLLARS (\$3,044) to help support outpatient, mental health and substance abuse services by the staff of **Health Care and Rehabilitation Services, Inc.** This article is by petition.

ARTICLE 8: Shall the Town raise and appropriate the sum of TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500) to **Southeastern Vermont Community Action (SEVCA)** to assist Chester in responding to the emergency needs of the community and providing all available and applicable services. This article is by petition.

- ARTICLE 9:** To see if the town will support SENIOR SOLUTIONS the Council on Aging for Southeastern VT, Inc. for \$1,200.00 to serve elders. This article is by petition.
- ARTICLE 10:** Shall the Town of Chester appropriate the sum of \$2,250 (two thousand two hundred fifty dollars) to Connecticut River Transit, Inc., the lower Connecticut-River Valley designated nonprofit public transit agency in Windham and South Windsor Counties. This article is by petition.
- ARTICLE 11:** Shall the Town of Chester appropriate the sum of \$2,700 (two thousand seven hundred dollars) to assist with the cost of operating the Meals on Wheels Program that provides daily hot and cold home delivered meals and other nutritional needs to the qualified residents of Chester. This article is by petition.
- ARTICLE 12:** Shall the Town of Chester appropriate the sum of \$800 (eight hundred dollars) to Windsor County Partners, for youth mentoring services provided to children in Windsor County. This article is by petition.
- ARTICLE 13:** Shall the Town of Chester appropriate the sum of \$400 (four hundred dollars) to Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community through volunteer service. This article is by petition.
- ARTICLE 14:** Shall the Town appropriate the sum of ONE THOUSAND, EIGHT HUNDRED DOLLARS (\$1,800) toward the support of the Community Cares Network of Chester & Andover, Inc., a nonprofit volunteer organization which provides services to Senior Citizens, helping them to stay in their homes safely longer. This article is by petition.
- ARTICLE 15:** To see if the Town of Chester will appropriate the sum of Three Thousand Dollars (\$3,000.00) to assist in the services of the Chester-Andover Family Center for individuals and families in need.
- ARTICLE 16:** To see if the Town will authorize the Selectboard to borrow money in anticipation of taxes to pay current expenses and any part of the Town's indebtedness.
- ARTICLE 17:** To act on the reports of the Town Officers for the year ending December 31, 2012.
- ARTICLE 18:** To transact any other business deemed proper when met, not including the expenditures of Town Funds or other business acted upon in the preceding Articles.

Dated at Chester, Vermont on this 24th day of January, 2013.

/s/ John DeBenedetti, Chairman
/s/ Tom Bock
/s/ Derek Suursoo
/s/ William Lindsay
/s/ Arne Jonymas

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TOWN MEETING

March 4, 2013, at 6:00 p.m.
in Town Hall Second Floor

TOWN BALLOTING

March 5, 2013, from 9:00 a.m. to 7:00 p.m.
in Town Hall Second Floor

TOWN CLERK'S OFFICE HOURS

Monday through Friday 8:00 a.m. to 4:00 p.m.
Telephone 802-875-2173

SELECTMEN'S MEETING

First and Third Wednesday 7:00 p.m.

PLANNING COMMISSION'S MEETING

First and (if needed) Third Monday 7:00 p.m.

DEVELOPMENT REVIEW BOARD'S MEETING

Second and Fourth Monday 6:00 p.m.

FOR POLICE

Emergency: DIAL 911 or 875-2233
Business: 875-2035

FOR AMBULANCE SERVICE

DIAL 911 or 875-3200

FOR FIRE SERVICE

DIAL 911 or 875-3200

FOR HIGHWAY MAINTENANCE

875-2173

FOR TOWN FIRE WARDEN

875-2173

FOR TOWN MANAGER

875-2173

FOR TOWN WEBSITE

www.chester.govoffice.com

ELLSWORTH MEMORIAL CLINIC
Stephen A. Saunders, D.D.S. 875-2878
CHESTER FAMILY MEDICINE 875-2546
Robert J. Schwartz, MD
Sarah Kemble, MD

The cover of this year's Town Report is a pen and ink
drawing of the Chester Town Hall
by artist Lewis Watters of Chester