

MASTER PLAN STEERING COMMITTEE

August 8, 2017

Minutes

PRESENT: Scott Wunderle, Julie Hance, Claudio Veliz, Rick Paterno, Carla Westine; Bob Flint; Barre Pinske; Jason Rasmussen

VISITORS: There were no visitors

The meeting began at 10:00 a.m.

1. Minutes:

A motion was made by Claudio Veliz to approve the minutes as amended. Seconded by Rick Paterno. The motion passed.

2. Create a presentation document:

The Steering Committee discussed how they would present the final document. The following bullet points were identified for discussion purposes and explaining why the Master Plan is a good idea:

- Gives the town leverage for securing additional grant funds
- Opened opportunities to improve the town – created relationships with other entities that would not normally have existed, private investment groups
- Live Work Play
- Diverse group of people in town have come together to create a document that represents everybody and every interest
- Explain the difference between the Town Plan and the Master Plan
- Provide examples of government initiatives = private investment eventually
- Target the local/regional market area better. There are not many towns around us that have something to offer

3. Set schedule for public meetings:

The committee discussed holding a couple of public meetings once the document has been presented to the Selectboard. It was agreed to present to the Selectboard at their September 6 meeting.

Locations for public meetings will be at the American Legion and Newsbank. It was also suggested to have a booth at Fall Festival since that was the kick off location. Julie and Carla will work the Fall Festival on September 16 and 17. It was suggested to have the American Legion presentation be on October 19 at 6:30 and the Newsbank presentation on October 22 at 1:00.

It was suggested that there be display boards created stating a summation of the key initiatives. These boards could be used at all events and then set up at Town Hall between events. In addition, David Pisha had suggested to Julie that the town could create a special edition newsletter that talks only about the Master Plan. The newsletter could be distributed to all of the taxpayers.

The boards should identify the following key initiatives:

- Main Street Promenade, Brookside Trail and Central School Improvements
- Create parklets, i.e. School Street, Encouraging river access, create gathering spaces for better connections
- Signage and wayfinding development
- Depot Street improvements
- Zoning Audit to guide town planning
- Improve green area at Town Hall location, improve connections with the Train Depot

4. Set next meeting date:

The next meeting was scheduled for September 30, 2017

5. Adjourn:

A motion was made by Bob Flint to adjourn. Seconded by Jason Rasmussen. The meeting adjourned at 11:40 p.m.

Julie Hance
Secretary