

MASTER PLAN STEERING COMMITTEE

May 23, 2017

Minutes

PRESENT: David Pisha, Julie Hance, Hugh Henry, Rick Paterno, Barre Pinske;
Claudio Veliz, Carla Westine; Kelly Arrison; Bob Flint

VISITORS: Shawn Cunningham; Lillian Willis; Tory Spater

The meeting began at 10:30 a.m.

1. Minutes:

A motion was made by Carla Westine to approve the minutes as amended. Seconded by Kelly Arrison. The motion passed.

Item 2 should read that square footage of proposed court yard should be larger than 30 square feet.

Change many lines to reflect the large black cable. Hugh Henry also suggested the use of Hendricks Bundles along the Green.

2. Review Implementation Chart:

Objective 5:

Item E. The committee discussed the potential of cars parking at Canal Street, at least for employees. Julie Hance will talk to the Highway Department about this area being used for parking and for plowing. The time line can change from long term to near term. The cost range could also change to \$ since it will only include surpac and a sign.

It was agreed to add a field trip to the agenda for the next meeting.

Objective 6:

Signage. Julie Hance will talk with Mark Kane from SE Group about sign locations and whether or not this is included within the grant. If not, how do we establish a plan for sign locations as well as types of signage. In addition, what might be the cost of such a plan.

Claudio Veliz discussed the process of sign design. The final candidates may be brought up at the next meeting.

Hugh Henry stated that he would like signage marking the boundaries of the various historic districts within town.

Hugh Henry will identify the top historic properties within town that should be identified. He will attempt to present at the next meeting.

Objective 7:

The committee discussed the implementation of mini grants for the beautification of properties in the Village Center District. David Pisha and Julie Hance will continue drafting a guidance document for the award of these funds to present to the Selectboard.

The committee discussed the change in the UDBs. Julie Hance stated that she would like to bring in a consultant to provide education on local zoning and its impact, as well as provide a review of the existing zoning and improvements that could be made.

Rick Paterno suggested that the joint committee meetings be more formalized. Perhaps each organization has one representative and the committee meets quarterly.

The committee discussed creating events and/or expanding existing events. David Pisha mentioned that he would like to organize a marathon or half-marathon.

Objective 8:

The committee discussed the continuation of the Steering Committee after the final presentation of the Master Plan.

Rick Paterno suggested that the committee present this document to the community. A presentation should be done at Newsbank and the Legion. A handout should be prepared that identifies the key initiatives.

3. Review Chapter 7:

A recommendation was made that there be a statement in the beginning of the document indicating that this is a planning document only. It should be clear that all projects have to go through a vetting process. Perhaps disclaimers should be added to the vignettes.

4. Adjourn:

The next meeting was scheduled for June 13, 2017 at 10:00 a.m. at the Free Range.

A motion was made by Barre Pinske to adjourn. Seconded by Hugh Henry. The meeting adjourned at 12:25 p.m.

Julie Hance
Secretary